

TO: ADMINISTRATIVE SERVICES COMMITTEE
Administrative Coordinator
County Board Chairperson
County Clerk
Director of Human Resources
County Attorney
News Media

FROM: Paul Beistle, Chairperson

DATE: March 23, 2005

The **ADMINISTRATIVE SERVICES COMMITTEE** will meet on **Tuesday, March 29, 2005, at 1:30 p.m. in Room 1041 of the Courthouse.**

The following business will be before the committee for initiation, discussion, deliberation and possible formal action, subject to rules of the board that may be inspected at the office of the County Clerk. The agenda will be as follows:

1. Call to Order
2. Affidavit of Posting
3. Minutes of March 8, 2005
4. Decide Sheriff's Department Employee Grievance Regarding Work Schedule and Compensation
5. Review Highway Department Contract Proposals
6. Health Insurance Study Committee Report and Authorization to Bid Health Insurance for 2006
7. Human Resources Director's Update
8. County Clerk's Update on Elections
9. Recommendations for Bidding 2006 Facility Preventative Maintenance Contracts
10. Discuss May Meeting Date
11. Adjournment

Next Meeting Date: April 26 at 1:30 p.m.

Individual County Board Supervisors may attend the above meeting. It is possible that such attendance may constitute a meeting of the county board or any of its committees pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993). This Notice does not authorize attendance at either the above meeting or the Badke meeting, but is given solely to comply with the notice requirements of the open meeting law.

AFFIDAVIT OF POSTING

This agenda was posted in the office of the County Clerk on the 23rd day of March, 2005. Notice was sent to the West Bend News, WBKV/WBWI Radio, WTKM Radio, Kewaskum Statesman, Germantown Banner Press, Germantown Express News, Hartford Times Press, and Milwaukee Journal-Sentinel. Individuals with disabilities requiring special accommodations for attendance at the meeting should contact the County Clerk at least 48 hours prior to the meeting.