

1 **PLANNING, CONSERVATION & PARKS COMMITTEE**

2
3 Public Agency Center
4 West Bend, WI

February 10, 2010
1:51 p.m.

5
6 Present: Todd Healy, John Jung, Marilyn Merten, Michael Miller, Gerald Schulz, and John Stern. Excused:
7 Charlene Brady.

8
9 Also present: Administrator Paul Mueller, Assistant Administrator for Golf & Parks Mike Kactro, County
10 Engineer/Surveyor Scott Schmidt, GIS Manager Eric Damkot, Land Resources Manager Phil Gaudet, Landscape
11 Designer Cindy Leinss, Accounting Supervisor Kelly Cisar, Office Manager Joanne Wagner, and County Clerk
12 Administrative Assistant Linda Doro.

13
14 Chairperson Stern called the meeting to order at 1:51 p.m.

15
16 **PUBLIC HEARING**

17 **Kevin and Dawn Juech, SW ¼, Section 5, Town of Trenton - Conditional Use permit for excavating, filling**
18 **or grading in a Shoreland Zoning District** (Address: 2027 Wallace Lake Road, West Bend, WI)

19 *Appearance: Kevin and Dawn Juech*

20 Ms. Doro read the Notice of Public Hearing. Mr. Gaudet presented a plat map indicating the location of the
21 parcel owned by Kevin and Dawn Juech. The owners are requesting approval of a Conditional Use permit to
22 maintain a topsoil stockpile associated with a landscape business. A Conditional Use permit is needed because
23 the owners are requesting approval of the permit on a permanent basis, instead of an eighteen month period. The
24 stockpile is approximately 200' from a pond that is a part of a tributary stream to the Wallace Creek sub
25 watershed. The stockpile covers approximately 22,000 square feet with a portion beyond 300' from the pond and
26 it is approximately 50' high in the center. The slope from the stockpile to the water is one percent and it is
27 entirely vegetated. Mr. Gaudet stated Staff does not object to the proposal other than the length of time of
28 approval for the Conditional Use permit. Mr. Stern opened the public hearing and comments were received from
29 Mr. James Beck. Mr. Stern closed the public hearing. Moved by Mr. Jung, seconded by Mr. Miller to approve
30 the Conditional Use permit for a 24-month period for excavating, filing or grading in a Shoreland Zoning District
31 for Kevin and Dawn Juech, Section 5, Town of Trenton. Motion carried.

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33 **PUBLIC HEARING**

34 **Mark J. Schilling and Sandra Hiller Galioto, NE ¼, Section 30 Town of West Bend - Conditional Use**
35 **permit for excavating, filling or grading in a Shoreland Zoning District** (Address: 5642 West Lake Drive,
36 West Bend, WI)

37 *Appearance: Mark Schilling and Sandra Galioto*

38 Ms. Doro read the Notice of Public Hearing. Mr. Gaudet presented a plat map indicating the location of the
39 parcel owned by Mark J. Schilling and Sandra Hiller Galioto. The owners are requesting approval of a
40 Conditional Use permit to exceed the impervious area limit of 45% and reconstruct retaining walls greater than
41 three feet in the shoreland setback. The proposal will create 45.66% impervious area for the lot. Some of the
42 retaining walls proposed will be 3.5 feet in height. The existing lannon stone retaining walls appear to be unstable
43 and are in need of replacement. The proposal shows a new paver patio 44' from the lake. Setback averaging for
44 this lot would allow new structures to be at 50' from the lake. Therefore, the new paver patio must be at least 50'
45 from the lake. Mr. Gaudet stated staff does not object to the project, but recommends the impervious area to be
46 removed be no more than 45% of the lot. The Department does not object to the retaining walls greater than three
47 feet in height since they will be necessary to stabilize the slope. Mr. Stern opened the public hearing and
48 comments were received from Mr. Roger Walsh, Big Cedar Lake Protection and Rehabilitation District
49 Chairperson. Mr. Stern closed the public hearing. Moved by Ms. Merten, seconded by Mr. Healy to approve the
50 Conditional Use permit for excavating, filing or grading in a Shoreland Zoning District for Mark J. Schilling and
51 Sandra Hiller Galioto, Section 30, Town of West Bend, except the pavers shown on being closer to the lake than
52 the nearest point of the house. Motion carried.

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PRESENTATION REGARDING THE PROPOSED MARATHON/HALF MARATHON ON THE EISENBAHN TRAIL

Appearance: Rob Johnson, West Bend YMCA and Mary Simon, Council on AODA

Mr. Johnson and Ms Simon reported the Kettle Moraine YMCA and the Council on AODA of Washington County would like to sponsor a 26.2 mile marathon and a half marathon on the Eisenbahn Trail between Eden and West Bend on August 28, 2010. The marathon would start in the Eden Village Park in Fond du Lac County at 6 a.m. and finishing at the newly renovated West Bend Railroad Depot. Approximately 600 to 800 runners are expected to participate. Washington County is one of 13 jurisdictions the state trail goes through that marathon planners are working with. Mr. Johnson reported that all of the jurisdictions they have spoken to have given their approval. Law Enforcement Departments all along the trail have said they will help with traffic control while the lead runners are crossing roads as they head south. Roads will not be closed for the duration of the race, so slow runners will have to yield for traffic. Approximately 150 volunteers will man water stations at major road crossings and will assist runners at the intersections. Signs will be placed on the trail to warn that the race is taking place. Medical assistance will be provided by the West Bend Clinic in Washington County and Aurora Health Care in Fond du Lac County. Mr. Johnson reported that Campbellsport is hosting a meeting for all 13 jurisdictions in July to work out the race logistics. The organizers will formally request permission of the PCPC at a later date.

DIVISION REPORTS

Golf and Parks Division - Mike Kactro

- Clubhouse and Site Projects
- Golf Course Projects
- Golf Course Staffing
- Business
- Park Projects
- Park Staffing
- Business

Planning Division - Debora Sielski - Paul Mueller

- County Comprehensive Planning
- Park & Open Space Planning (POSP)
- Working Lands Initiative/Farmland Preservation Planning (FPP)
- Other Planning Division Activities
- Activities for other Planning & Parks Department Divisions

Moved by Mr. Healy, seconded by Mr. Jung to accept the Golf & Parks and Planning Division reports. Motion carried.

MINUTES

A correction was noted on Page 3, Line 18: ~~Brady~~. Moved by Ms. Merten, seconded by Mr. Jung to approve the January 13, 2010, minutes as corrected. Motion carried.

ACCOUNT TRANSFERS, NON-LAPSE AND END OF YEAR ADJUSTMENT REQUESTS

Moved by Mr. Miller, seconded by Mr. Healy to approve the 2009 transfers between the Planning and Park's Department budget centers in the total amount of \$25,500. Motion carried.

Moved by Mr. Miller, seconded by Mr. Healy to approve the 2009 non-lapse of the accounts listed below to 2010. Motion carried.

Non-lapse to 2010

Account Name	Amount
2006 Ridge Run Play Equipment	5,481.00
Park Conservation Easement	130,036.00
2009-07 GH-Handicap Picnic Acs	6,800.00
2009-07 Yahr-Plantings	16,600.00
2009-07 Ridge Run Courts	47,611.36

1	Park Development	10,695.80
2	Park Conservation Easement	100,000.00
3	Ridge Run Bathroom #2	73,229.25
4	Park Development	53,195.76
5	LM Interpretive Center	199,077.50
6	Park Development	33,262.21
7	Outlay	4,100.00
8	Building Repair	12,227.25
9	State Aid Snowmobile Trails	46,300.00
10	Snowmobile Trails Maintenance	46,300.00
11	State Aid Bridge Demolition	44,852.20
12	Snowmobile Bridge Demolition	44,852.20
13	Other Professional Services	25,000.00
14	Printing	5,000.00
15	Postage	3,000.00
16	Land Records Fee Revenue	144,766.00
17	Land Records Fee Expense	144,766.00
18	Internet Records Fee Revenue	80,000.00
19	Internet Records Fee Expense	80,000.00
20	Total of Department's Non-Lapses	1,357,152.53

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AWARD MONUMENT CONDITION INVENTORY- PHASE I OF THE TOWN OF ERIN

22 Mr. Schmidt reported the Monument Condition Inventory - Phase 1 project in the Town of Erin was awarded to
23 Capital Survey in the amount of \$4,199.75.

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CHANGE ORDER - TOWN OF POLK MONUMENT MAINTENANCE & REHABILITATION PHASE II

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28 Mr. Schmidt stated this project was awarded to Bonestroo and 39 dossiers were completed and are being
29 reviewed. There are 10 monuments remaining, which are either in low lying areas or traffic control will be
30 needed for these monuments. Because some reference monuments were found to be unstable, a change order was
31 requested. Moved by Mr. Miller, seconded by Mr. Healy to approve the change order in the amount of \$1,960 for
32 the Town of Polk Monument Maintenance & Rehabilitation Phase II. Motion carried.

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DISCUSSION OF WEBSITE USAGE AND LAYOUT

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35 Mr. Damkot discussed the policies and procedures for the Washington County website.

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"WAKING UP TO WETLANDS" PRESENTATION

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38 Postponed to a future meeting.

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AGENDA ITEMS FOR FUTURE MEETINGS

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41 None.

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NEXT TENTATIVE MEETING DATE

43

44 The next Planning, Conservation and Parks Committee meeting is tentatively scheduled for March 10, 2010 at
45 2:00 p.m.

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ADJOURNMENT

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48 Moved by Mr. Miller, seconded by Mr. Healy to adjourn the meeting at 4:30 p.m. Motion carried.

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Brenda J. Jaszewski, County Clerk

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