

1 **FINANCE COMMITTEE**
2 **JOINT WITH EDUCATION & CULTURE COMMITTEE**

3
4 Courthouse – Government Center
5 West Bend, WI

May 27, 2009
8:30 a.m.

6
7 Present: Ralph Hensel, Richard Bertram, Leslie Borman, William Meyers, and Joan Russell.
8 (arrived at 8:32 a.m.)

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10 Also Present: Finance Director Susan Haag, County Board Chair Herbert Tennes, County Clerk
11 Brenda Jaszewski, Treasurer Janice Gettelman, Supervisors James Core and Paul Ustruck.

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13 Chairman Hensel called the meeting to order and read the Affidavit of Posting.

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15 **MINUTES**

16 Moved by Mr. Bertram, seconded by Mr. Borman to approve the Finance Committee minutes of
17 April 29, 2009. Motion carried.

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19 Ms. Russell arrived at 8:32 a.m.

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21 Moved by Mr. Bertram, seconded by Mr. Meyers to approve the Finance Sub-Committee minutes
22 of May 6 and 13, 2009. Motion carried.

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24 **2008 SAMARITAN FINANCIAL REPORT**

25 *Appearance: Samaritan Director Edward Somers*

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27 Mr. Somers provided the 2008 Samaritan year-end balance sheet and reviewed the 2008 financial
28 highlights, noting the unaudited combined Samaritan/Fields net income was \$479,409.38. Moved
29 by Mr. Bertram, seconded by Mr. Borman to accept the 2008 Samaritan/Fields financial report.
30 Motion carried.

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32 **SAMARITAN CONSTRUCTION REPORT**

33 *Appearance: Samaritan Director Edward Somers*

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35 Mr. Somers reviewed the current renovation budget, noting the bid/allowance was \$8,621,361, and
36 the current total amount paid/encumbered is \$7,916,920. At this point, the project is expected to
37 finish in early or mid July and within budget. Moved by Mr. Bertram, seconded by Ms. Russell to
38 accept the Samaritan renovation/construction report. Motion carried.

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40 **HEALTH DEPARTMENT OUTLAY REQUEST**

41 *Appearance: Health Department Director Linda Walter*

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43 Moved by Mr. Borman, seconded by Mr. Bertram to approve the request by the Health Department
44 to purchase from Outlay, a new copier/fax/scanner and three tablets and accessories, in an amount
45 not to exceed \$21,000 using grant funds with no cost to Washington County. Motion carried.

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MINOR GRANT REPORT - TRAINING & EDUCATION

Appearance: GIS Manager Eric Damkot

Mr. Damkot reported on the grant application for GIS training and education for the Wisconsin Land Information program in the amount of \$300. Moved by Mr. Bertram, seconded by Ms. Russell to accept the report. Motion carried.

RESOLUTION - CHANGE FUND FOR COUNTY FAIR

Appearance: County Attorney Kim Nass

Ms. Haag presented a draft resolution to advance the Agricultural and Industrial Society (AIS) \$260,000 from the general fund for the 2009 County Fair change fund. As part of the procedure, each day of the fair, all funds collected would be deposited into the county's account, which will make it possible for the county to retain the amount provided for the change fund.

Ms. Nass presented revisions to the resolution and a copy of the revised resolution was distributed to the Committee.

Moved by Mr. Borman, seconded by Ms. Russell to approve the revised resolution authorizing the use of up to \$260,000 from the county's general fund to provide a change fund for the 2009 county fair, and forward to the County Board. Motion carried.

NEXT MEETING DATES

The Finance Sub-Committee will meet on June 10, and 17, 2009, and the regular Finance Committee will meet on June 3, at 8:00 a.m., and June 24, at 8:30 a.m. with department heads for the presentation of the 2010 budget.

Mr. Hensel recessed the meeting at 9:55 a.m. and reconvened at 10:05 a.m.

EDUCATION & CULTURE COMMITTEE - JOINT MEETING

Present for the Education & Culture Committee: Robert S. Adam, Raymond W. Heidtke, and Todd Healy. Excused: Marilyn H. Merten and Kenneth W. Brandt.

Also Present: Finance Director Susan Haag, County Board Chair Herbert Tennes, County Clerk Brenda Jaszewski, Treasurer Janice Gettelman, Administrative Coordinator Doug Johnson, County Attorney Kim Nass, Supervisors James Core, and Paul Ustruck, Interim Fair Park Director/Fair Manager Sandy Lang, Fair Park Accounting Manager Debbie Hoefert, Mary Krumbiegel, Barbara Davies, Barb Lemler, Ken Miller, Donald Roskopf, and Richard Roembke.

Vice-Chairperson Heidtke called the Education & Culture meeting to order.

2008 AGRICULTURAL & INDUSTRIAL SOCIETY (AIS) AUDIT REPORT

Appearance: Mike Konecny - Schenck Business Solutions

Mr. Konecny reviewed the AIS financial report dated December 31, 2008. He stated the financial statements present fairly in all material respects and they received complete cooperation in working with staff to conduct the audit. The Committees discussed the financial concerns with AIS.

For the Finance Committee, moved by Mr. Meyers, seconded by Mr. Bertram to accept the report. Motion carried.

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For the Education & Culture Committee, moved by Mr. Healy, seconded by Mr. Adam to accept the report. Motion carried.

ADJOURNMENT OF THE EDUCATION & CULTURE COMMITTEE

Moved by Mr. Healy, seconded by Mr. Adam to adjourn at 11:10 a.m. Motion carried.

RESOLUTION - ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT

Mr. Johnson presented a draft resolution authorizing the county to apply for an Energy Efficiency and Conservation Block Grant in the amount of \$524,400 through the U.S. Department of Energy. These funds would be used for acquiring energy efficient boilers at UW-Washington County, solar panels for hot water heaters at the Courthouse and PAC, and indoor & outdoor energy efficient lighting at various county buildings. A revision was made to the resolution that would authorize the use of any available energy grant funds.

Moved by Mr. Meyers, seconded by Mr. Borman to approve the revised resolution for the Energy Efficiency & Conservation Block Grant in the amount of \$524,400, and forward to the County Board. Motion carried.

FINANCIAL APPROVAL REPORT #9

Moved by Ms. Russell, seconded by Mr. Bertram to approve early release and presentation to the County Board, Financial Approval Report #9 in the amount of \$4,410,440.49. Motion carried.

VOUCHERS

Moved by Mr. Bertram, seconded by Ms. Russell to approve the following:

Miscellaneous vouchers in the amount of \$1,520.54.

General Accounts Payable vouchers in the amount of \$4,057.23, and \$787,127.99.

Human Services Accounts Payable WISACWIS vouchers in the amount of \$4,950.00.

Motion carried.

Moved by Mr. Hensel, seconded by Mr. Borman to approve Mr. Bertram's expense voucher in the amount of \$29.70. Motion carried.

Moved by Mr. Hensel, seconded by Mr. Meyers to approve Mr. Borman's expense voucher in the amount of \$116.60. Motion carried.

Moved by Mr. Borman, seconded by Mr. Meyers to approve Mr. Hensel's expense voucher in the amount of \$37.40. Motion carried.

Moved by Mr. Bertram, seconded by Mr. Hensel to approve Mr. Meyers' expense voucher in the amount of \$110.00. Motion carried.

Moved by Mr. Bertram, seconded by Mr. Hensel to approve Ms. Russell's expense voucher in the amount of \$167.20. Motion carried.

ADJOURNMENT

Moved by Ms. Russell, seconded by Mr. Borman to adjourn at 11:53 a.m. Motion carried.