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**WASHINGTON COUNTY  
PLANNING, CONSERVATION AND PARKS COMMITTEE**

Public Agency Center  
West Bend, WI

November 10, 2010  
1:23 p.m.

Present: Michael Bassill, Melvin Ewert, Raymond Heidtke, Michael Miller, Gerald Schulz, Peter Sorce.  
Excused: John Stern.

Also present: Administrator Paul Mueller, Assistant Administrator for Golf and Parks Mike Kactro, Senior Technician Paul Sebo, Landscape Architect Cindy Leinss, Accounting Supervisor Kelly Cisar, Office Manager Joanne Wagner, Administrative Coordinator Doug Johnson, Chairperson Herbert Tennes, Sheriff Dale Schmidt, Supervisor Brian Bausch, and County Clerk Administrative Assistant Linda Doro.

Vice-Chairperson Miller called the meeting to order at 1:23 p.m. and read the Affidavit of Posting.

**DIVISION REPORTS**

Planning Division - Debora Sielski

- County Comprehensive Planning
- Park & Open Space Planning (POSP)
- Farmland Preservation Planning (FPP)
- Get Moving Washington County Website
- Activities for other Planning & Parks Department Divisions
- Other Planning Division Activities

**REVIEW AND POSSIBLE ACTION ON ATV RULES FOR 2010-11 SEASON FOR THE  
EISENBAHN TRAIL**

*Appearance: Kewaskum Town Chairperson Ellis Kahn and Kettle Moraine ATV Club Member Rick Welch*

The Committee was informed by Town of Kewaskum Chairperson Ellis Kahn that the Town adopted an ordinance in June 2010 that allows ATV use in the township only if all property owners within 150' of the land where the ATVs would operate provide written permission. The Town also requires proof of insurance and must sign off on all the property owners' permissions. Mr. Rick Welch, a member of the Kettle Moraine ATV Association stated he would try to get the proper permissions from the Town of Kewaskum property owners along the trail. Once this issue is resolved, the PCPC would schedule a public hearing and a make a decision on allowing ATV use on the Eisenbahn State Trail.

**DIVISION REPORTS CONTINUED**

Golf and Parks Division - Mike Kactro and Cindy Leinss

- Clubhouse and Site Projects
- Golf Course Projects
- Golf Course Staffing
- Business
- Park Projects
- Park Staffing
- Business

Moved by Mr. Ewert, seconded by Mr. Bassill to to accept the Planning Division and Golf and Parks Division reports. Motion carried.

1 **MINUTES**

2 Moved by Mr. Sorce, seconded by Mr. Heidtke to approve the October 13, 2010, minutes as presented.  
3 Motion carried.

4  
5 **FUNDING ADJUSTMENT FOR LIZARD MOUNT COUNTY PARK PROJECT**

6 Ms. Leinss reported the department has \$72,400 available from the project budget. The low bid for the  
7 final construction came in at \$98,231. Mr. Mueller reported \$35,000 has been reserved, from remaining  
8 2010 Capital Improvement Program (CIP) funds, for the completion of the Lizard Mound County Park  
9 project. Moved by Mr. Heidtke, seconded by Mr. Ewert to allocate \$25,831 in remaining 2010 CIP funds  
10 to complete the Lizard Mound County Park project. Motion carried with Mr. Bassill and Mr. Sorce  
11 voting no.

12  
13 **CAPITAL IMPROVEMENT PLAN REMAINING FUNDS DISCUSSION**

14 Moved Mr. Ewert, seconded by Mr. Schulz to allocate remaining 2010 CIP funds for road shouldering  
15 completed by the County Highway Department at various County parks countywide at a cost not to  
16 exceed \$29,000. Motion carried.

17  
18 **AGENDA ITEMS FOR FUTURE MEETINGS**

19 None.

20  
21 **NEXT TENTATIVE MEETING DATE**

22 The Planning, Conservation and Parks Committee will tentatively meet on December 8, 2010, at 1:00  
23 p.m.

24  
25 **ADJOURNMENT**

26 Moved by Mr. Heidtke, seconded by Mr. Bassill to adjourn the meeting at 2:19 p.m. Motion carried.  
27  
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Brenda J. Jaszewski, County Clerk