

1 **LAND INFORMATION ADVISORY COMMISSION**

2  
3 Courthouse – Government Center  
4 West Bend, WI

June 25, 2010  
8:15 a.m.

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6 **PRESENT:** Gerald J. Schulz, Brian W. Braithwaite, Eric Damkot, Jon Edgren, Dr. Jill Hapner,  
7 Peter Miller, Carl Rowlands, Scott Schmidt, and Debora Sielski (arrived at 8:24 a.m.).

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9 **EXCUSED:** Sharon Martin and Lt. Marty Schulteis (Sheriff’s designee).

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11 **ALSO PRESENT:** County Supervisor Mike Bassill, Washington County Treasurer Janice  
12 Gettelman, GIS Analyst/Technician Karen Long, City of Hartford Director of Planning and  
13 Zoning Justin Drew, GeoDecisions Project Manager Brian Jensen, and Deputy Clerk Patricia  
14 Nysse.

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16 Chairperson Schulz called the meeting to order at 8:15 a.m. and the Affidavit of Posting was  
17 read.

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19 **CITY OF HARTFORD GIS AND LAND RECORDS MODERNIZATION INITIATIVES**

20 *Appearance: Justin Drew, City of Hartford and Brian Jensen, GeoDecisions*

21 Mr. Drew and Mr. Jensen gave a presentation of the City of Hartford’s needs assessment and  
22 strategic plan goal where all departments use and manage data. Washington County’s data  
23 model was used as the basis for developing the city data model.

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25 **MINUTES OF MAY 28, 2010**

26 Moved by Mr. Braithwaite, seconded by Dr. Hapner to approve the May 28, 2010, minutes.  
27 Motion carried with Mr. Damkot making corrections on Page 1, line 25 to remove “the Land  
28 Information Plan of” and Page 1, line 33 to remove “GIS DIVISION – Eric Damkot”.

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30 **LAND INFORMATION ADVISORY COMMISSION/LAND INFORMATION COUNCIL**  
31 **MEMBERSHIP UPDATE**

32 An Ordinance to amend Section 2.32, relating to Land Information Advisory Commission, will  
33 be presented at the July 13, 2010, meeting of the County Board. Mr. Schultz prefers having the  
34 Supervisor appointed to this Commission also be a member of the Planning, Conservation and  
35 Parks Committee. Mr. Schultz will present this proposed change to the Ordinance at the County  
36 Board meeting.

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38 **RETAINED FEES STATUS REPORT**

39 Mr. Damkot distributed the Retained Fees Status Report dated June 25, 2010. This report shows  
40 an estimated balance December 31, 2010, of \$348,253.09. The Housing Data Internet  
41 Distribution Account shows an estimated balance December 31, 2010, of \$14,902.70.

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43 **PROJECT UPDATES**

- 44 • **2008 Public Land Survey System (PLSS) Monument Maintenance Program**  
45 **Phase II – Town of West Bend**

46 Mr. Schmidt stated this project is completed.

- 1           • **2009 Public Land Survey System (PLSS) Monument Maintenance Program**  
2           **Phase II – Town of Polk**  
3           Mr. Schmidt stated this project is completed.
- 4           • **2010 Public Land Survey System (PLSS) Monument Maintenance Program**  
5           **Phase I & II – Town of Erin**  
6           Mr. Schmidt stated Phase I of this project is completed. Phase II negotiations will  
7           begin next week.
- 8           • **Rubicon River Floodplain Mapping**  
9           The recommendation to complete this project was presented and tabled at the June 9,  
10          2010, Planning, Conservation and Parks Committee meeting.
- 11          • **Register of Deeds Document Scanning (1830 – 1944)**  
12          The vendor has completed their work on this project and by September, IS will now  
13          (**corrected 10/18/10**) be loading the images for use by the end of this year.

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15 **PREPARE 2011 RETAINED FEES BUDGET RECOMMENDATION**

16 Moved by Mr. Edgren, seconded by Mr. Schmidt to approve the Land Information Work Plan,  
17 with the additions for 2011 of the Highway Plans online application with Wisnet for \$5,000  
18 coming from Internet Fees, and the 1975 and 1985 Ortho Scanning for \$14,000 coming from  
19 Retained Fees. Motion carried.

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21 **AGENDA ITEMS FOR FUTURE MEETINGS**

22 Mr. Schmidt suggested demonstrations of current and past projects be presented at future  
23 meetings.

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25 **NEXT MEETING**

26 The next meeting of the Land Information Advisory Commission will tentatively be Friday,  
27 August 27, 2010, at 8:15 a.m.

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29 **ADJOURNMENT**

30 Moved by Mr. Damkot, seconded by Ms. Hapner to adjourn at 9:57 a.m. Motion carried.

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Brenda J. Jaszewski, County Clerk