

1 **FINANCE COMMITTEE**

2  
3 Government Center  
4 West Bend, WI

October 1, 2009  
8:30 a.m.

5  
6 Present: Ralph R. Hensel, Joan A. Russell, Richard L. Bertram, Leslie J. Borman and William  
7 Meyers.

8  
9 Also Present: County Board Chair Herbert J. Tennes, Administrative Coordinator Douglas A.  
10 Johnson, Finance Director Susan M. Haag, County Clerk Brenda Jaszewski, and Judy Steinert,  
11 Administrative Assistant.

12  
13 Chairperson Hensel reconvened the meeting at 8:30 a.m. and read the affidavit of posting.

14  
15 **Planning and Parks**

16 The Planning and Parks budget was presented by Administrator Paul Mueller. Mr. Johnson presented  
17 the base level funding of \$3,118,476 and the recommended budget is \$3,118,476 (+1.0% from 2009).  
18 The recommended budget is at the authorized Base level. The requested level budget is \$3,147,976,  
19 which is \$29,500 above the base and recommended budgets. A redesigned Clean Sweep Program is  
20 included in the Base level budget. The priorities for Land & Water Conservation ranked the funds for  
21 that program ahead of a vehicle replacement for the County Engineer.

22  
23 **NOT YET FUNDED:**

- 24 • Three quarter ton truck, replacement vehicle @ \$29,500.

25 Based on projected unused 2009 funds in the department (i.e. Parks), Mr. Johnson recommended the  
26 Finance Committee consider a separate motion to approve this vehicle as a 2009 outlay addition. This  
27 will secure the vehicle recommended by PCPC and do so without adding to the 2010 county levy.

28  
29 **OUTLAY:** Recommending park vehicles and equipment @ \$90,900.

30  
31 **ONE MORE THING:** The County GIS program is a growing resource for county departments and  
32 for the public. This year GIS worked with the County Surveyor and Register of Deeds to scan and  
33 index the County Surveyor files using a newly developed Internet application. In another completed  
34 effort, historical aerial photographs of the county were scanned, cleaned and geographically  
35 referenced. Maps and data on the summer 2008 flooding in the county were also provided to local  
36 and federal offices.

37  
38 Moved by Mr. Borman, seconded by Ms. Russell to tentatively approve the Planning and Parks 2010  
39 recommended budget of \$3,118,476 including Outlay, Out of State Travel and User Fees. Motion  
40 defeated with Mr. Meyers, Mr. Bertram and Mr. Hensel voting no.

41  
42 Moved by Mr. Bertram, seconded by Ms. Russell to approve the purchase of the three quarter ton  
43 truck in the amount of \$29,500 out of the 2009 Planning and Parks Outlay Account. Motion carried  
44 with Mr. Hensel and Mr. Meyers voting no.

45  
46 Moved by Mr. Meyers, seconded by Mr. Bertram to remove the 2010 Out of State Travel for the  
47 Planning and Parks Department. Motion defeated with Mr. Hensel, Ms. Russell and Mr. Borman  
48 voting no.

49

1 Moved by Mr. Meyers, seconded by Mr. Bertram to approve the 2010 Out of State Travel for the  
2 Land & Water Conservation Division for one person to attend the National No-Tillage Conference in  
3 Iowa in the amount of \$150. Motion carried.

4  
5 Moved by Mr. Bertram, seconded by Ms. Russell to approve the 2010 Out of State Travel for the  
6 Geographic Information Systems Division for one person to attend the ESRI International Users  
7 Conference in California in the amount of \$2,000 with the costs paid from Retained Fees. Motion  
8 carried.

9  
10 Moved by Ms. Russell, seconded by Mr. Borman to approve the 2010 Out of State Travel for the  
11 Planning Division for 2 people to attend the 2010 Upper Midwest Planning Conference at a location  
12 to be determined, in the amount of \$950. Motion defeated with Mr. Hensel, Mr. Meyers and Mr.  
13 Bertram voting no.

14  
15 Moved by Ms. Russell, seconded by Mr. Borman to approve the 2010 Out of State Travel for the  
16 Planning Division for one person to attend the American Planning Association's 2010 National  
17 Planning Conference in Louisiana in the amount of \$1,200. Motion defeated with Mr. Hensel, Mr.  
18 Meyers and Mr. Bertram voting no.

19  
20 Moved by Mr. Bertram, seconded by Mr. Meyers to approve the 2010 Out of State Travel for the  
21 Parks Division for one person to attend the National Association of County Park & Recreation  
22 Officials Conference (NRPA) in Minnesota in the amount of \$550. Motion carried with Mr. Hensel  
23 voting no.

24  
25 Moved by Mr. Bertram, seconded by Mr. Borman to approve the 2010 Out of State Travel for the  
26 Parks Division for one person to attend the National Association of County Park and Recreation  
27 Officials (NACO) in Nevada in the amount of \$1,350. Motion carried with Mr. Meyers and Mr.  
28 Hensel voting no.

29  
30 Moved by Mr. Bertram, seconded by Ms. Russell to rescind the motion to approve the 2010 Out of  
31 State Travel for the Parks Division for one person to attend the National Association of County Park  
32 & Recreation Officials Conference (NRPA) in Minnesota in the amount of \$550. Motion carried  
33 with Mr. Borman and Ms. Russell voting no.

34  
35 Moved by Mr. Meyers, seconded by Mr. Bertram to tentative approve the Planning and Parks 2010  
36 recommended budget, included Outlay, User Fees and the amendments to Out of State Travel for a  
37 reduction of \$2,700, for a net levy of \$3,115,776. Motion carried with Mr. Borman and Mr. Hensel  
38 voting no.

#### 39 40 **Health Department**

41 The Health Department budget was presented by Director Linda Walter. Mr. Johnson presented the  
42 2010 base level funding of \$1,238,633 and both the recommended and requested budgets are  
43 \$1,238,633 (+1.0% from 2009).

#### 44 45 **DECISION ITEMS FUNDED:**

- 46 • Within Base level funding, there are 3 new positions recommended and adjustments made to  
47 three other positions related to the expanding Environmental Health Program.

48

1 **ONE MORE THING:** 2009 was an important year in the development of the Health Department as  
2 it prepares for the next era of serving the public. The five year review process with the State Division  
3 of Public Health (DPH) was successfully completed, assuring compliance and competence required  
4 of a Level II health department. The County Board approved a proposal to expand Environmental  
5 Health services, to include Food Safety and Recreational Licensing as an agent of the DPH. And that  
6 was all in addition to H1N1 !  
7

8 Moved by Mr. Bertram, seconded by Mr. Borman, to tentatively approve the Health Department  
9 2010 recommended budget and levy, including the position requests, out of state travel and user fees,  
10 in the amount of \$1,238,633. Motion carried.  
11

### 12 **Aging & Disability Resource Center (ADRC)**

13 The ADRC budget was presented by Director Linda Olson. Mr. Johnson presented the 2010 base  
14 level funding of \$345,175 and both the recommended and requested budgets are \$180,815 (-47.6%  
15 from 2009). Family Care has allowed new funding sources to cover a greater share of the work of  
16 this department. The ability of the ADRC to capture federal Medicaid matching revenue is notable,  
17 for example for the work of the Elderly Benefit Specialist and through the ADRC contract. Nutrition,  
18 health & wellness, adult protective services, benefit specialist services and general administration are  
19 maintained at current levels.  
20

21 **ONE MORE THING:** The budget continues grants to Hartford, Germantown and the new Jackson  
22 Community Senior Center in the amount of \$6,000 per center. These centers are crucial in the  
23 delivery of multiple services throughout the County. The Jackson Community Center will be a  
24 consolidated meal site combining the current Jackson Town Hall and Jackson Bay Apartment sites.  
25

26 Moved by Mr. Meyers, seconded by Mr. Bertram to tentatively approve the Aging and Disability  
27 Resource Center 2010 recommended budget and levy, in the amount of \$180,815 and Indirect  
28 Charges of \$164,360 for a total levy of \$345,175. Motion carried.  
29

30 Mr. Hensel recessed the meeting at 9:55 am and reconvened at 10:05 a.m.  
31

### 32 **Human Services**

33 The Human Services budget was presented by Program Director Jim Strachota. Mr. Johnson  
34 presented the 2010 base level funding of \$9,679,255 and both the recommended and requested  
35 budgets are \$9,816,448 (+2.4% from 2009). Service demands are very high in the current troubled  
36 economy. Examples include requests for public assistance, applications for Food Share, and acute  
37 care crisis contacts. The Requested level budget continues to serve this need without drastic cuts  
38 within a modest levy increase. If it were not for Family Care participation and the establishment of a  
39 Human Services Fund Balance, this budget would be too low for the needs of the community.  
40

### 41 **DECISION ITEMS FUNDED:**

- 42 • Relocate two high cost individuals to the community with matching levy funds @ \$88,030
  - 43 • Fund child/youth out-of home placements at 2009 base level @ \$49,163
- 44

45 **OUTLAY:** Used vehicle @ \$7,000  
46

47 **ONE MORE THING:** State budget cuts were particularly hard on county human services, reduced  
48 by more than \$400,000 from 2009 budgeted levels. This is a situation that will not be reversed in the

1 near future, leaving counties to do the best we can to balance increasing needs with scarce even more  
2 limited resources.

3

4 Moved by Mr. Meyers, seconded by Mr. Borman, to tentatively approve the Human Services 2010  
5 recommended budget and levy, including outlay and user fees, in the amount of \$9,816,448.

6 Motion carried.

7

8 **Register of Deeds**

9 The Register of Deeds budget was presented by Register of Deeds Sharon Martin. Mr. Johnson  
10 reported the base level funding is revenue more than expenses of \$247,888 and both the  
11 recommended and requested budgets are revenue more than expenses of \$250,486. The requested  
12 level budget contributes more revenue to county operations than the base level target. Real estate  
13 transfer fees remain at very low levels, but have been balanced by other revenues in the department.  
14 Staffing reductions that were made to cope with 2009 budget requirements will continue into 2010.

15

16 **ONE MORE THING:** Quality of service has been an expectation of this department. A satisfactory  
17 audit of Real Property Listing operations was performed by the Wisconsin DOR. The error rate for  
18 tax roll records was maintained below 1%. Turn around time of recorded documents was maintained  
19 at three-days or less.

20

21 Moved by Ms. Russell, seconded by Mr. Bertram to tentatively approve the Register of Deeds 2010  
22 recommended budget and levy, including user fees, for an amount of revenue more than expenses of  
23 \$250,486. Motion carried.

24

25 The Finance Committee meeting was recessed at 11:12 a.m. until Monday, October 5, 2009, at 8:30  
26 a.m.

27

28

29

Brenda Jaszewski, County Clerk