

# Washington County Veterans Service Commission

Mr. Kenneth Herman, Chair, Mr. Michael Eggleston,  
Mr. Roger Cross, Mr. Mark J. Baldwin, Jr.-Executive Secretary

STATE OF WISCONSIN  
County of Washington

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CHAPTER 45  
WIS. STATUTES

## MINUTES

### VETERAN'S SERVICE COMMISSION, HEALTH & AGING COMMITTEE AND ADRC BOARD

Government Center  
West Bend, WI

April 17, 2009  
9:00 AM

Present: Mr. Kenneth Herman, Mr. Michael Eggleston, Mr. Roger Cross, Ms. Linda Olsen, Ms. Charlene Brady, Mr. Alan Peters, Mr. William Meyers, Ms. Bette Koch, Ms. Sandy Zopf, Ms. Joan Russell, Ms. Kindra Magyar, Ms. Barb Kempf and Mr. Mark J. Baldwin, Jr. Excused were Ms. Lori Luetschwager and Mr. Melvin Ewert.

Mr. Herman called the Veteran's Service Commission meeting to order, Ms. Brady then called the ADRC Board to order at 9:02 A.M. Mr. Baldwin read the Affidavit of Posting.

## MINUTES

Motion by Mr. Cross, seconded by Mr. Eggleston to approve the minutes of the August 28, 2008 Veterans Service Commission meeting. Motion carried.

Motion by Mr. Peters, seconded by Ms. Koch to approve the minutes of the March 12, 2009, ADRC Board meeting. Motion carried.

## ADRC OUTLAY TRANSFER REQUEST

Ms. Olson requested ADRC Outlay Transfer Request to the ADRC budget to build cabinetry. This was approved but bids were more than was previously budgeted. Motion by Mr. Meyers, seconded by Mr. Peters to approve the transfer of \$1,600.00 to the outlay account. Motion carried.

## OVERVIEW CVSO OFFICE OPERATIONS AND STAFFING

Mr. Baldwin reviewed CVSO Office Operations and Staffing with the Veterans Service Commission and ADRC Board. Administrative positions were explained and outlined increase of phone calls, e-mails and walk-ins.

## ADMINISTRATIVE

Mileage and Per Diem requests were provided.

## ANNOUNCEMENTS

1. Next meeting of Veterans Service Commission meeting to be announced. Next ADRC Board meeting will be on Thursday, May 21, 2009, at 1:00 p.m.
2. It was noted that the Senior Conference will be April 30, 2009, and CWAG will be April 24, 2009, in Germantown.

## MEETING ADJOURNED

Motioned by Mr. Eggleston, seconded by Mr. Cross to adjourn the Veteran's Service Commission meeting. Motion by Sandy Zopf, seconded by Mr. Peters to adjourn the ADRC Board meeting. Motion carried, meeting adjourned at 10:00 a.m.

cc: Veterans Service Commission/County Board Chairman/County Clerk/ Health/Aging Committee/  
ADRC Board