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**WASHINGTON COUNTY
UWWC BOARD OF COMMISSIONERS**

UWWC, Room 101
West Bend, Wisconsin

November 11, 2010
3:30 p.m.

Present: Richard Bertram, Nick Dobberstein, Alternate (arrived at 3:35 p.m.), Ralph Hensel, Brenda Jaszewski, Marilyn Merten, and Interim Dean Paul Price. Excused: Amy Reuteman, Tony Turner.

Also present: Administrative Coordinator Doug Johnson, County Board Chairperson Herbert Tennes, Assistant Dean Cathi Dziedzic, Facilities Manager Dave Loomans, UWWC Maintenance Supervisor Jon Etta, City of West Bend Deputy Clerk Megan Herther and County Clerk Administrative Assistant Linda Doro.

Chairperson Bertram called the meeting to order and read the Affidavit of Posting.

MINUTES

Moved by Mr. Hensel, seconded by Ms. Merten to approve the October 7, 2010, minutes as presented. Motion carried.

PROGRESS REPORT AND SCHEDULE UPDATE ON BOILER REPLACEMENT PROJECT

Randy Sikkema, P.E., Harwood Engineering

Mr. Sikkema reported the project is almost complete. The system is operational and there is heat throughout the building. There are a couple of sensors that will be installed tomorrow, and then the entire system will be able to be controlled automatically. Moved by Ms. Merten, seconded by Mr. Hensel to accept the report. Motion carried.

REPORT ON HVAC ALTERNATE PROJECT

Mr. Etta reported the project is approximately 98% complete. All of the VAV boxes are working except for one, which has a bad actuator that needs to be replaced. The CFM set point of Roof Top Unit 9 needed to be adjusted. Mr. Etta reported he is still waiting for the paperwork and manuals. Moved by Ms. Jaszewski, seconded by Mr. Hensel to accept the report. Motion carried.

FACILITIES MANAGEMENT 2010 BUDGET AND PROJECTS UPDATE

Mr. Loomans presented an update on the 2010 accounts, repair expenses over \$500, and 2010 projects budget. As of November 5, 2010, there is a balance of \$11,963 in the UWWC operating budget. Moved by Ms. Merten, seconded by Mr. Hensel to accept the report. Motion carried.

UWWC MAINTENANCE SUPERVISOR PROJECTS UPDATE

Mr. Etta reported final mowing is being completed and snow fencing is being installed.

UPDATE ON THE CAMPUS

Dr. Price presented an update on the UW Colleges and UW-Extension Chancellor and campus dean searches. The UW System President should make his decision regarding the Chancellor by November 19, 2010. He will submit his decision to the Board of Regent in December, and the new chancellor will start in January. Dr. Price reported the timetable for the selection of five campus deans has not changed. The candidates will be selected in May 2011 and start on July 1, 2011.

FUTURE MEETING DATES

The UWWC Board of Commissioners will tentatively meet at 3:30 p.m. on Thursday, January 13, 2010.

1 **TOUR OF BOILER ROOM**

2 The UWWC Board of Commissioners and staff toured the boiler room.

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4 **ADJOURNMENT**

5 Moved by Ms. Merten, seconded by Ms. Jaszewski to adjourn the meeting at 4:05 p.m. Motion carried.

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Brenda J. Jaszewski
Secretary, UWWC Board of Commissioners