

1 **UWWC BOARD OF COMMISSIONERS**

2
3 UWWC, Room 101
4 West Bend, Wisconsin

January 15, 2009
1:00 p.m.

5
6 Present: Ralph Hensel, Richard Bertram, Brenda Jaszewski, Dean David Nixon, Amy Reuteman,
7 Michael Schlotfeldt and Peter Sorce.

8
9 Also present: Assistant Dean Cathi Dziedzic, Administrative Coordinator Doug Johnson, Deputy
10 Finance Director Paul Labonte, Facility Manager David Loomans, UWWC Maintenance Supervisor
11 Jon Etta, Supervisor Roy Justman, and County Clerk Administrative Assistant Linda Doro.

12
13 Chairman Bertram called the meeting to order and read the Affidavit of Posting.

14
15 **ELECTION OF VICE-CHAIRPERSON**

16 Ms. Jaszewski nominated Ralph Hensel as Vice-Chairperson. Moved by Ms. Jaszewski, seconded
17 by Mr. Schlotfeldt to close the nominations and cast a unanimous ballot for Ralph Hensel as Vice
18 Chairperson of the UWWC Board of Commissioners.

19
20 **MINUTES**

21 A correction was noted on Page 2, Line 7: 2008~~9~~. Moved by Mr. Hensel, seconded by Mr.
22 Schlotfeldt to approve the minutes of October 16, 2008, as corrected. Motion carried.

23
24 **THIRD FLOOR BUILD OUT/MUSIC AREA RENOVATION UPDATE**

25 *Appearance: Brandon Applebee and George Beyer, CMG, Inc.*

26
27 Mr. Applebee reported on the noise issue resulting from third floor HVAC air handler. Mr.
28 Applebee reviewed the cost summary and reported there is approximately \$143,402 remaining in
29 the project budget.

30
31 **FACILITY MANAGER REPORT**

32 **2008 Budget Update**

33 Mr. Loomans stated the current remaining balance in the UWWC 2008 budget is \$22,428. Of this,
34 he would like to non-lapse \$5,200 to 2009 for a stair tread replacement project in the theater area,
35 leaving a final total of \$17,228.

36
37 **2008 Funds – Non-Lapse Request**

38 Moved by Mr. Hensel, seconded by Ms. Jaszewski to approve non-lapsing \$5,200 of 2008 funds in
39 the budget to 2009, contingent on City of West Bend approval. Motion carried.

40
41 **JOHNSON CONTROLS PROJECT DEVELOPMENT PROGRAM**

42 Mr. Loomans reported UWWC has two large Capital Projects planned in 2009 and 2010 that may
43 benefit from energy conservation programs, grants and/or rebates available through the State or
44 other government agencies. JCI has a team that is dedicated to finding solutions for renewable
45 energy and securing energy incentives through the state and federal government. JCI will provide
46 UWWC with a preliminary business case that investigates and assesses the Facility improvement
47 measures, including consideration for renewable energy options, analyze operation costs, assess

1 facility infrastructure and asset condition, assess facility budget requests and reliability concerns as
2 related to the facility or support. JCI will propose a contract funding structure that enables
3 the County to meet its financial payback requirements and develop steps for a detailed project
4 development of solution. Mr. Johnson and Dean Nixon, on behalf of UWWC and the Board of
5 Commissioners, signed an agreement to proceed with the preliminary study at no cost to UWWC or
6 the County. Mr. Loomans presented a proposed timeline for the UWWC Project Development
7 Program.

8
9 **UWWC MAINTENANCE SUPERVISOR PROJECTS REPORT**

10 Mr. Etta reported faculty is being moved to the third floor. New paper towel dispensers were
11 installed that are more environmental friendly.

12
13 **UNIVERSITY PROGRAM REPORT**

14 Dean Nixon reported two new Baccalaureate programs; Criminal Justice and Applied Studies will
15 be offered this fall. This brings the total number of baccurelate degrees offered by UWWC to eight.
16 UWWC is now advertising on Charter Cable network. A UWWC student, who was successful in
17 the collaborative engineering program between UWWC and UW Platteville, will be recognized by
18 the Governor in his State of Address.

19
20 **FUTURE MEETING DATES**

21 UWWC Board of Commissioner will meet on April 16, 2009, at 1:00 p.m. in Room 303 of the
22 Collins Science Hall.

23
24 **TOUR OF THIRD FLOOR**

25 The Board toured the third floor.

26
27 **ADJOURNMENT**

28 Moved by Mr. Schlotfeldt, seconded by Mr. Hensel to adjourn at 2:31 p.m. Motion carried.
29
30
31

32 Brenda J. Jaszewski
33 Secretary, UWWC Board of Commissioners