

1 **PLANNING, CONSERVATION & PARKS COMMITTEE**

2  
3 Public Agency Center  
4 West Bend, WI

December 15, 2009  
1:48 p.m.

5  
6 Present: Charlene Brady, John Jung, Marilyn Merten, Michael Miller and Gerald Schulz. Excused: Todd Healy  
7 and John Stern.

8  
9 Also present: Administrator Paul Mueller, Deputy Administrator Debora Sielski, Land Resources Manager Phil  
10 Gaudet, Assistant Administrator for Golf & Parks Mike Kactro, GIS Manager Eric Damkot, Landscape Designer  
11 Cindy Leinss, County Clerk Brenda Jaszewski, and County Clerk Administrative Assistant Linda Doro.

12  
13 Vice-Chairperson Jung called the meeting to order at 1:48 p.m.

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15 **OBJECTING AUTHORITY SUBDIVISION - FINAL PLAT REVIEW - HELSAN BUSINESS PARK, SE-**  
16 **1/4, SECTION 36, VILLAGE OF RICHFIELD**

17 Appearance: Ryan Wilgreen, Excel Engineering

18 Mr. Gaudet presented the final plat map for the 8-lot subdivision. The property is located at the northwest corner  
19 of the intersection of Highway 45 and CTH FD. A total of 8 lots are proposed. This development is currently a  
20 condominium seeking to be approved as a subdivision. Staff has no objections to the final plat. Moved by Ms.  
21 Merten, seconded by Ms. Brady to indicate no objection to the final plat of Helsan Business Park in the Village of  
22 Richfield. Motion carried.

23  
24 **DIVISION REPORTS**

25 **Golf and Parks Division - Mike Kactro & Cindy Leinss**

- 26 • Clubhouse and Site Projects
- 27 • Golf Course Projects
- 28 • Golf Course Staffing
- 29 • Business
- 30 • Park Projects
- 31 • Park Staffing
- 32 • Business

33  
34 **Planning Division - Debora Sielski**

- 35 • County Comprehensive Planning

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37 Moved by Miller, seconded by Ms. Merten to amend the title of the Comprehensive Plan Amendment application  
38 for land use map amendments related to ~~land~~ subdivisions and set a \$100 application fee for land use map  
39 amendments for subdivisions in 2010 and review the fee for 2011. Motion carried.

- 40
- 41 • Local Government Comprehensive Planning
- 42 • Park and Open Space Planning (POSP)
- 43 • Working Lands Initiative/Farmland Preservation Planning
- 44 • Other Planning Division Activities
- 45 • Activities for other Planning and Parks Department Divisions

46  
47 Moved by Ms. Merten, seconded by Ms. Brady to accept the Golf and Parks and Planning Division reports.  
48 Motion carried.

49  
50 **MINUTES**

51 Moved by Ms. Merten, seconded by Mr. Miller to approve the November 11, 2009, minutes as presented. Motion  
52 carried.

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1 **2010 TOPOGRAPHIC MAPPING PROJECT REPORT/UPDATE**

2 Mr. Damkot reported there is funding in the 2010 budget to update topographic maps in sections of the Town of  
3 Erin, Village of Slinger, and City of West Bend, where the existing topographic mapping is the oldest. He is  
4 contracting with Aerometric, who collected and processed the regional Orthophotography data for Washington  
5 County in 2007. The cost for the project is \$41,000. Mr. Damkot reported he may be able to obtain a  
6 contribution agreement from USGS for 5% of this project's cost.

7  
8 Mr. Gaudet and Mr. Mueller were excused at 2:55 p.m.  
9

10 **CONSIDERATION OF RESOLUTION - FARMLAND PRESERVATION PLANNING GRANT**

11 Moved by Mr. Miller, seconded by Ms. Brady to authorize the Planning and Parks Department to apply for a  
12 Wisconsin Department of Agriculture, Trade and Consumer Protection Farmland Preservation Planning grant up  
13 to \$30,000, and forward to the Finance Committee and County Board. Motion carried.  
14

15 **REVIEW OF DRAFT PUBLIC PARTICIPATION PLAN FOR AMENDMENTS TO THE MULTI-  
16 JURISDICTIONAL COMPREHENSIVE PLAN FOR WASHINGTON COUNTY: 2035**

17 Ms. Sielski presented a draft public participation plan for amendments to the Multi-Jurisdictional Comprehensive  
18 Plan for Washington County: 2035.  
19

20 **CONSIDERATION OF RESOLUTION - ADOPTING PUBLIC PARTICIPATION PLAN FOR  
21 AMENDMENTS TO THE MULTI-JURISDICTIONAL COMPREHENSIVE PLAN FOR  
22 WASHINGTON COUNTY: 2035**

23 Moved by Mr. Miller, seconded by Ms. Merten to approve a resolution that establishes public participation  
24 procedures for amendments to the Multi-Jurisdictional Comprehensive Plan for Washington County: 2035, and  
25 forward to the County Board. Motion carried.  
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27 **AGENDA ITEMS FOR FUTURE MEETINGS**

28 None.  
29

30 **NEXT TENTATIVE MEETING DATE**

31 The next Planning, Conservation and Parks Committee meeting is tentatively scheduled for January 13, 2010.  
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33 **ADJOURNMENT**

34 Moved by Ms. Merten, seconded by Mr. Schulz to adjourn the meeting at 3:10 p.m. Motion carried.  
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38 Brenda J. Jaszewski, County Clerk  
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