

1 **PLANNING, CONSERVATION & PARKS COMMITTEE**

2  
3 Public Agency Center  
4 West Bend, WI

September 9, 2009  
1:42 p.m.

5  
6 Present: John Stern, Charlene Brady, Todd Healy, Marilyn Merten, Michael Miller and Gerald Schulz.  
7 Excused: John Jung.

8  
9 Also present: Planning & Parks Administrator Paul Mueller, Planning & Parks Land Resources Manager Phil Gaudet,  
10 County Engineer Scott Schmidt, County Board Chairperson Herbert Tennies, GIS Manager Eric Damkot, Planning &  
11 Parks Accounting Supervisor Kelly Cisar, Planning & Parks Office Manager Joanne Wagner, and County Clerk  
12 Administrative Assistant Linda Doro.

13  
14 Chairperson Stern called the meeting to order at 1:42 p.m.

15  
16 **PRIVATE SEWAGE PROGRAM AUDIT FOR 2007**

17 Mr. Gaudet reported Washington County received good results in the State Department of Commerce 2007 audit of the  
18 County's Private Sewage program practices.

19  
20 **PUBLIC HEARING**

21 **HARVEY & DONNA WICHMANN, NW & NE ¼, SECTION 5, TOWN OF POLK - CONDITIONAL USE**  
22 **PERMIT FOR EXCAVATING, FILLING OR GRADING IN A SHORELAND ZONING DISTRICT**  
23 **(ADDRESS: 4787 FONTANA BEACH ROAD, WEST BEND) Appearance: Dale Spaeth**

24 Ms. Doro read the Notice of Public Hearing. Mr. Gaudet presented a plat map indicating the location of the parcel  
25 owned by Harvey & Donna Wichmann. The owners are requesting approval of a Conditional Use Permit for  
26 construction of new retaining walls in conjunction with a house addition on Big Cedar Lake. The proposed three foot  
27 high retaining walls are within 75 feet of the ordinary high water mark and are needed to stabilize the slopes within the  
28 vicinity of the house addition. Mr. Gaudet stated Staff recommends approval of the conditional use permit, subject to  
29 the retaining walls not being greater than three feet in height and that landscape plantings be planted to screen the walls  
30 from the lake. Mr. Stern opened the public hearing and there were no comments. Mr. Stern closed the public hearing.  
31 Moved by Ms. Brady, seconded by Mr. Healy to approve the Conditional Use Permit for excavating, filing or grading  
32 in a shoreland zoning district for Harvey & Donna Wichmann, Section 5, Town of Polk, subject to the retaining walls  
33 not being greater than three feet in height and landscape plantings be planted to screen the walls from the lake. Motion  
34 carried.

35  
36 **OBJECTING AUTHORITY SUBDIVISION - FINAL PLAT REVIEW - CREEKSIDE ADDITION NO. 3, SW-**  
37 **1/4, SEC. 18, CITY OF WEST BEND - 18 LOTS**

38 Appearance: Daniel Scardino

39 Mr. Gaudet presented the final plat map for the 18-lot subdivision. The proposed subdivision will be served by  
40 municipal sewer, water, and stormwater. There are no shoreland, wetland, or floodplain districts in the subdivision.  
41 Staff has no objections to the final plat. Moved by Mr. Miller, seconded by Mr. Healy to indicate no objection to the  
42 Creekside Addition No. 3 final plat in the City of West Bend. Motion carried.

43  
44 **SHERIFF'S RANGE UPDATE HERITAGE TRAILS COUNTY PARK**

45 Appearance: John Moser, OTIE and Sheriff Dale Schmidt

46 Sheriff Schmidt reported the Public Safety Committee, at their last meeting, reviewed and approved the revised plan  
47 with the final location of the fence to be determined after the soils are moved. Mr. Moser presented the revised plan  
48 that retains the three-range concept but moves the range west to preserve a possible mining area on the east side. Mr.  
49 Mueller requested the range driveway be moved to the west boundary line instead of using the current entrance to the  
50 gravel pit to preserve a 10 acre parcel of park land. Moved by Mr. Miller, seconded by Ms. Brady approve the site  
51 plan for development of the Outdoor Firing Range and proceed with the bid phase, subject to flexibility with the  
52 location of the fence to the north and driveway entrance to the range. Motion carried.

53  
54 **DIVISION REPORTS**

55 **Administration Division - Joanne Wagner**

- 56
  - Office Activities Update

**Land Use Division - Phil Gaudet**

- Permit Activity
- Map Modernization Project - Floodplain
- Land Use Application for Computer Program
- Wisconsin Administrative Code NR 115 Update

**Geographic Information Systems Division - Eric Damkot**

- Highway Plans On-Line
- AB-349 Update
- Retained Fee Update
- Review of Other Division Activities and Projects

The PCPC directed Chairperson Stern to work with Mr. Damkot to write a letter to Washington County's Legislators regarding the County's concerns with AB-349 and limiting the searchability of a governmental Internet listing of property taxes assessed.

Moved Mr. Healy, seconded by Mr. Schulz to accept the Administration Division, Land Use Division and Geographic Information Systems Division reports. Motion carried.

**CONSIDER THE POSSIBLE ACQUISITION OF B & H SURVEYING LLC FILES**

Appearance: Scott Schmidt, County Engineer

Moved by Mr. Miller, seconded by Ms. Merten to authorize the County surveyor to negotiate the purchase of an entire set of Washington County surveys dated 1920 through 1970, including field notes and file cabinets, from B & H Surveying LLC, at a cost not to exceed \$5,000 funded by retained fees. Motion carried.

**CONSIDER CHANGES TO THE 2010 ORTHO PHOTOGRAPHY PROJECT DELIVERABLES AND BUDGET**

Mr. Damkot reported this original regional project consisted of a true color, twelve inch pixel similar to what Washington County received in 2005. SEWRPC was successful in getting funding partners from USGS and a Federal Transportation grant of \$600,000 dollars, of which \$300,000 can be used by counties that want to upgrade to a six inch product. There must be a 20% match by the counties, and there isn't enough money available to cover all counties in the region to be able to upgrade to a six inch pixel. The amount of money that Washington County would receive would depend upon what the other six counties in the region would do.

Moved by Mr. Miller, seconded by Ms. Merten to authorize an additional \$50,000, funded by retained fees, for the 2010 Orthophotography project to obtain the six inch pixel. Motion carried.

**WCCA FALL CONFERENCE**

Mr. Gaudet reported the Wisconsin Counties Code Administrators' Fall Conference will be held November 4-6, 2009, in LaCrosse. Supervisors interested in attending should contact the office.

**NEXT MEETING DATE**

The Planning, Conservation and Parks Committee will meet on Wednesday, October 14, 2009.

**ADJOURNMENT**

Moved by Mr. Miller, seconded by Mr. Healy to adjourn the meeting at 3:38 p.m. Motion carried.

Brenda J. Jaszewski, County Clerk