

1 **PLANNING, CONSERVATION & PARKS COMMITTEE**

2
3 Public Agency Center
4 West Bend, WI

August 27, 2008
3:09 p.m.

5
6 Present: John Jung, Daniel Knodl, Marilyn Merten, Michael Miller, Gerald Schulz, and John Stern.
7 Excused Charlene Brady.

8
9 Also present: Administrator Paul Mueller, Land Resource Manager Phil Gaudet, Assistant Administrator
10 for Planning Deb Sielski, Assistant Administrator for Golf and Parks Mark Kactro, GIS Manager Eric
11 Damkot, Office Manager Joanne Wagner, Accounting Supervisor Kelly Cisar and Administrative
12 Assistant Linda Doro.

13
14 Chairperson Stern called the meeting to order at 3:09 p.m.

15
16 **MINUTES**

17 Moved by Ms. Merten, seconded by Mr. Miller to approve the August 13, 2008, minutes as presented.
18 Motion carried.

19
20 **PLANNING & PARKS 2009 BUDGET REVIEW**

21 Administrator Paul Mueller presented the 2009 Planning & Parks Department - Golf Section, Parks
22 Section, Land Use Division, Planning Division and GIS Division budgets.

23
24 The 2009 Planning and Parks Department base level budget is \$3,057,874, and the requested level budget
25 is \$3,125,784.

26
27 **GIS SECTION**

28 There are no new position requests, or outlay for 2009.

29
30 **2009 User Fee Schedule**

31 The 2009 GIS User Fee Schedule was presented.

32
33 **2009 Out of State Travel**

34 One (1) person to attend the ESRI International Users Conference in San Diego, California at a cost of
35 \$2,000.

36
37 **PLANNING DIVISION**

38 There are no new position requests, outlay or user fee changes for 2009.

39
40 **2009 Out-of-State Travel**

41 Two (2) people to attend the 2009 Upper Midwest Planning Conference, location to be determined, at a
42 cost of \$950, and two people to attend the 2009 American Planning Associations National Planning
43 Conference in Minneapolis, Minnesota at a cost of \$2,200.

44
45 **GOLF SECTION**

46 There are no new position requests for 2009.

47
48 **2009 Decision Item List Not Levy Funded - Enterprise Projects**

- | | |
|--|-----------|
| 49 1. Paint exterior of clubhouse | \$ 14,300 |
| 50 2. Install steps and landscaping on south side of clubhouse | \$ 20,000 |
| 51 3. Replace concrete at front entrance | \$ 2,500 |
| 52 4. Replace overflow structures in golf course ponds | \$ 25,000 |

53 **2009 Fixed Asset Requests, Not Levy Funded – Enterprise Projects**

- | | |
|---|----------|
| 54 1. Commercial freezer - One (1) | \$ 5,000 |
| 55 2. Parking lot brush attachment for Jacobsen Turfcut - One (1) | \$ 8,000 |
| 56 3. Lockable tool chest and mechanic tools | \$ 3,000 |

57
58 **2009 Out-of-State Travel**

59 One (1) person to attend the PGA Merchandise Show in Orlando, Florida at a cost of \$1,500.

60
61 **2009 User Fee Schedule**

62 The 2009 Golf Division User Fee Schedule was presented.

63
64 **PARK SECTION**

65 There are no new position requests for 2009.

66
67 **2009 Outlay**

- | | |
|---|-----------|
| 68 1. One ton plow truck with plow package - One (1) | \$ 54,000 |
| 69 2. ¾ ton pickup with plow package - One (1) | \$ 35,500 |
| 70 3. Snow blower attachment for Toro Groundsmaster - One (1) | \$ 5,950 |

| | | |
|---|--|-----------|
| 1 | 4. Used International plow truck from Highway Shop | \$ 12,000 |
| 2 | 5. Bobcat Loader - One (1) | \$ 47,431 |
| 3 | 6. Backhoe attachment for skidloader | \$ 10,399 |
| 4 | 7. Snow blade for skidloader | \$ 2,850 |

5
6 **2009 Out-of-State Travel**

7 One (1) person to attend the National Association of County Park and Recreational Officials and National
8 Recreation and Park Association Conference in Nashville, Tennessee at a cost of \$1,500 and one person
9 (1) to attend the National Association of County Park and Recreation Officials and National Association
10 of Counties Conference in Salt Lake City, Utah at a cost of \$1,500.

11
12 **2009 Park Section User Fee Schedule**

13 The 2009 Park Section User Fee Schedule was presented.

14
15 **LAND USE DIVISION**

16 There are no new position requests or out-of-state travel for 2009.

17
18 **2009 Outlay**

| | | |
|----|-------------------------------|-----------|
| 19 | 1. Truck with trade - One (1) | \$ 19,500 |
|----|-------------------------------|-----------|

20
21 **2009 Land Use Division User Fee Schedule**

22 The 2009 Land Use Division User Fee Schedule was presented.

23
24 Moved by Mr. Knodl, seconded by Mr. Schulz to approve the GIS Section, Planning Division, Golf
25 Section, and Parks Section out-of-state travel for 2009. Motion carried.

26
27 Moved Ms. Merten, seconded by Mr. Knodl to remove Park Section outlay requests #5 & # 7 in the
28 amount of \$50,281. Motion defeated with Mr. Knodl, Mr. Schulz, Mr. Miller, and Mr. Jung voting no.

29
30 Moved by Mr. Miller, seconded by Ms. Merten to approve the 2009 Planning & Parks Department budget
31 with a net levy of \$3,100,154 including outlay and user fees for 2009, and forward to Administration.
32 Motion defeated with Mr. Jung, Mr. Schulz, and Mr. Knodl voting no.

33
34 Moved by Mr. Schulz, seconded by Mr. Jung to approve the 2009 Planning & Parks Department budget
35 with a net levy of \$3,125,784 including outlay and user fees for 2009, and forward to Administration.
36 Motion defeated with Mr. Knodl, Ms. Merten and Mr. Miller voting no.

37
38 Moved by Mr. Knodl, seconded by Mr. Miller to approve the 2009 Planning & Parks Department budget
39 with a net levy of \$3,100,000 including outlay and user fees for 2009, and forward to Administration.

40 Moved by Mr. Knodl, seconded by Mr. Jung to amend the motion to approve the 2009 Planning & Parks
41 Department budget with a net levy of \$3,125,784 including outlay and user fees for 2009 but direct the
42 Planning & Parks Department Administrator to reduce the Department net levy to \$3,100,000, and
43 forward to Administration. Motion to amend carried with Mr. Jung and Ms. Merten voting no. Motion as
44 amended carried with Mr. Jung voting no.

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46 **ADJOURNMENT**

47 Moved by Mr. Knodl, seconded by Mr. Miller to adjourn at 4:38 a.m. Motion carried.

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Brenda J. Jaszewski, County Clerk