

1 **PLANNING, CONSERVATION & PARKS COMMITTEE**

2
3 Public Agency Center
4 West Bend, WI

July 9, 2008
2:08 p.m.

5
6 Present: Charlene Brady, John Jung, Daniel Knodl, Marilyn Merten, Michael Miller, Gerald Schulz, and John Stern.

7
8 Also present: Administrator Paul Mueller, County Conservationist Jill Hapner, Landscape Designer Cindy Leinss, Land
9 Resource Manager Phil Gaudet, Golf Superintendent Michael Kactro, Office Manager Joanne Wagner, County Clerk
10 Brenda Jaszewski, and County Clerk Administrative Assistant Linda Doro.

11
12 Chairperson Stern called the meeting to order at 2:08 p.m.

13
14 **PUBLIC HEARING**

15 **WASHINGTON COUNTY PLANNING AND PARKS DEPARTMENT, NE ¼ & NW ¼, SECTION 5, TOWN**
16 **OF TRENTON - CONDITIONAL USE PERMIT FOR EXCAVATING, FILLING OR GRADING IN A**
17 **SHORELAND/WETLAND ZONING DISTRICT (ADDRESS: 2064 WALLACE LAKE ROAD, WEST BEND -**
18 **GRADE PICNIC AREA TO IMPROVE DRAINAGE AND USE, REPLACE EXISTING BRIDGE WITH**
19 **CULVERT [INCLUDES WETLAND MITIGATION ON SITE], CONSTRUCT WALKWAY TO CONNECT**
20 **USE AREAS AND ALONG EXISTING ROADWAY, RE-ROUTE EXISTING ROADWAY TO IMPROVE**
21 **SAFETY)**

22 Appearance: Planning and Parks Landscape Designer Cindy Leinss

23 Ms. Jaszewski read the Notice of Public Hearing. Ms. Leinss presented the plat map indicating the location of
24 Washington County Sandy Knoll County Park. The Department is requesting approval to replace an existing bridge
25 and construct walkways to connect use areas and re-route an existing roadway to improve safety. The project will
26 include filling a very small area of wetlands adjacent to the stream and adjacent to the roadway. Wetland mitigation
27 will be completed in another area of the park to replace the wetlands to be filled. The bridge replacement is required
28 due to a determination by the County Engineer that the structural supports are failing and the bridge could fail. The
29 DNR and Army Corps of Engineers have issued permits. A Chapter 30 permit for the culvert replacement and grading
30 over 10,000 sq feet on the banks of a waterway is still pending. Mr. Stern opened the public hearing. No comments
31 were heard from the public. Mr. Stern closed the public hearing. Mr. Gaudet stated the project meets all the
32 requirements for Chapter 23, which includes the mitigation.

33
34 Moved by Mr. Miller, seconded by Ms. Brady to approve the Conditional Use permit for excavating, filling, or grading
35 in a Shoreland/Wetland Zoning District for Washington County Planning and Parks Department in Section 5, Town of
36 Trenton. Motion carried.

37
38 **DISCUSSION ON SHOOTING RANGE AT HERITAGE TRAILS COUNTY PARK**

39 Appearance: Sheriff Dale Schmidt

40 Sheriff Schmidt presented a proposal for the shooting range at Heritage Trails County Park. The project includes
41 exterior fencing, berms, overhead baffles for sound and bullet deflection, and a targeting system, shoot house,
42 FX/Simunitions scenario training (not live ammo), building for classroom and storage, electricity/lighting, sewer/water,
43 drainage plan, and parking area. The Sheriff's Department has used this area for outdoor shooting since the 1980's.
44 The shooting range is currently used several times a year by the Sheriff's Department for department-wide training and
45 SWAT team training. The Slinger and Hartford Police Departments also use the range for training. There is no
46 optional plan available and locating to a new site would be very difficult. The development of this site will actually
47 make it safer than it is today. The Department will hire an engineering firm to design the shooting range and the
48 Request for Proposal for the design consultant is drafted.

49
50 **J. DALE DAWSON, NE ¼, SECTION 12, TOWN OF JACKSON – REQUEST FOR A SANITARY**
51 **VARIANCE (ADDRESS: 605 PLEASANT VALLEY ROAD – COMMERCIAL HOLDING TANKS)**

52 Appearance: Virgil Dawson and Mark Hertzfeldt, Design 2 Construct

53 Mr. Gaudet presented a request for a sanitary variance for a commercial holding tank to serve a new machine repair
54 building with an office in an existing stone quarry. A certified soil tester conducted an onsite test of the property on
55 May 28, 2008, and determined that the entire site has been altered by either topsoil being stripped, stockpiled or the
56 bedrock has been mined. Other areas of the site are low lying with high groundwater levels. Mr. Gaudet stated staff
57 has no concerns. Moved by Mr. Miller, seconded by Mr. Knodl to approve the sanitary variance for J. Dale Dawson,
58 NE ¼ Section 12 in the Town of Jackson. Motion carried.

59

DIVISION REPORTS

Administration Division - Joanne Wagner

- Administration Division Duties and Staff
- Office Activities Update

Land Use Division - Phil Gaudet

- Land Use Division Activities
- Land Use Division Duties and Staff

Golf and Parks Division - Mike Kactro

- Golf Course Projects
- Golf Course Staff
- Park Projects
- Park Staffing

Moved by Ms. Merten, seconded by Ms. Brady to approve the Administration Division, Land Use Division, Golf and Parks Division reports as presented. Motion carried.

MINUTES

June 10, 2008

Moved by Mr. Miller, seconded by Ms. Merten to approve the June 10, 2008, minutes as presented. Motion carried.

June 11, 2008

A correction was noted on Page 1, Line 53: receivedd. Moved by Mr. Miller, seconded by Mr. Knodl to approve the June 11, 2008, minutes as corrected. Motion carried.

DEPARTMENT NEWS LETTER

No discussion.

PLANNING, CONSERVATION AND PARKS COMMITTEE TOUR OF COUNTY PARKS

No discussion.

TWO LCC/PCPC MEETINGS IN AUGUST FOR BUDGET

The Planning, Conservation and Parks Committee will meet on August 13, and 27, 2008, at 1:00 p.m.

PRELIMINARY DISCUSSION ON 2009 DEPARTMENT BUDGET

Mr. Mueller reported the Planning and Parks Department received a 1.5% budget increase for 2009. There will also be a request to fill a vacant Project Technician position in the Land and Water Conservation Division in the 2009 Requested Level budget.

UPDATE ON 2009 CAPITAL IMPROVEMENT PLAN - EXECUTIVE COMMITTEE REVIEW

Mr. Mueller reported the Executive Committee is opposed to the park and grounds maintenance equipment and golf carts proposed in the 2009 Planning and Parks Department's Capital Improvement Plan and have referred the plan back to PCPC. Mr. Mueller reported he will bring back a revised plan at the next meeting for the PCPC to consider.

FUTURE AGENDA ITEMS:

- A proposed amendment to Map IX-5 (Washington County Land Use Plan: 2035) and text of Chapter IX, Land Use Element, Part 3 related to Landfill Classification and description
- 2009-2014 Capital Improvement Plan
- Ackerville Groundwater Issue

ADJOURNMENT

Moved by Mr. Knodl, seconded by Mr. Miller to adjourn the meeting at 4:10 p.m. Motion carried.