

1 **PLANNING, CONSERVATION & PARKS COMMITTEE**

2  
3 Public Agency Center  
4 West Bend, WI

May 13, 2009  
1:45 p.m.

5  
6 Present: John Stern, Charlene Brady, John Jung, Marilyn Merten, Michael Miller and Gerald Schulz.  
7 Excused: Todd Healy.

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9 Also present: Administrator Paul Mueller, Deputy Administrator Debora Sielski, Land Resources  
10 Manager Phil Gaudet, Accounting Supervisor Kelly Cisar, Office Manager Joanne Wagner, County Clerk  
11 Brenda Jaszewski, and Administrative Assistant Linda Doro.

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13 Chairman Stern called the meeting to order at 1:45 p.m.

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15 **PROPOSED REVISION TO CHAPTER 23 REGARDING MINOR WETLANDS**

16 Appearance: County Attorney Kimberly Nass

17 Ms. Nass presented an ordinance amendment to Chapter 23.03(3) of the Code pertaining to permitted uses  
18 in a minor wetland. Staff indicated this amendment would be forwarded to the Department of Natural  
19 Resources for their review and consideration before proceeding any further. Supervisor Jung was  
20 excused at 2:00 p.m. Moved by Mr. Miller, seconded by Ms. Brady to not pursue amending Chapter  
21 23.0(3) as presented. Motion carried.

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23 **DIVISION REPORTS**

24 **Land Use Division - Phil Gaudet**

- 25 • Permit Activity
- 26 • Map Modernization Project - Floodplain
- 27 • Land Use Application for Computer Program
- 28 • Wisconsin Administrative Code NR 115 Update

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30 **Geographic Information Systems Division - Eric Damkot**

- 31 • Surveyor File Scanning Project Update
- 32 • GIS Website Update
- 33 • Review of other Division Activities and Project

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35 **Administration Division – Joanne Wagner**

- 36 • Office Activities Update

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38 Moved Ms. Merten, seconded by Ms. Brady to accept the Land Use Division, Geographic Information  
39 Systems, and Administration Division reports. Motion carried.

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41 **CLOSED SESSION**

42 Moved by Mr. Schulz, seconded by Ms. Brady to convene into closed session at 2:43 p.m. pursuant to  
43 Wisconsin Statute Section 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of  
44 public properties, investing of public funds, or conducting other specified public business, due to  
45 competitive and bargaining reasons specifically to consider unsolicited offer of property for sale adjacent  
46 to a County Park. Motion carried unanimously by roll call vote.

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48 Supervisor Jung returned at 2:45 p.m.

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50 **OPEN SESSION**

51 Moved by Ms. Brady, seconded by Ms. Merten to return to open session at 3:05 p.m. Motion carried  
52 unanimously by roll call vote.

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**ACTION ON ITEM DISCUSSED IN CLOSED SESSION**

Moved by Mr. Miller, seconded by Mr. Jung to bring back the closed session issue for discussion in November or December 2009. Motion carried.

**MINUTES**

Corrections were noted on Page 1, Line 33: Supervisor ~~Healy~~ **Jung** . . . closed session at 2:00 p.m. ~~Roll call vote.~~ Page 1, Line 34: unanimously by roll call vote. Moved by Supervisor Healy, seconded by Supervisor Miller to return to open session at 2:13 p.m. Motion carried unanimously by roll call vote. Page 1, Line 37: ~~determined~~ **finalized.** Page 2: Line 81: session at 2:48 p.m. ~~Roll call vote.~~ Page 2, Line 82: unanimously by roll call vote. Moved by Supervisor Brady, seconded by Supervisor Healy to return to open session at 3:07 p.m. Motion carried unanimously by roll call vote. Page 2, Line 128: ~~Stern~~ **Jung.** Page 2, Line 132: ~~Respectfully Submitted.~~ Moved by Ms. Merten, seconded by Mr. Miller to approve the April 8, 2009, minutes as corrected. Motion carried.

**CAPITAL IMPROVEMENT PROGRAM UPDATE AND REDEPLOYMENT**

Mr. Mueller presented 2010-2015 Parks Capital Improvement Plan (CIP) program and recommended use of \$79,100 remaining Capital Improvement Plan funds.

Moved Mr. Miller, seconded by Mr. Jung to allocate \$6,800 from remaining CIP funds to install a concrete pad, walk, grill, and table for handicap accessible picnic site at Glacier Hills County Park, and \$16,600 from remaining CIP funds to complete the tree planting plan and oak savannah restoration at Leonard Yahr County Park. Motion carried.

Moved by Mr. Miller, seconded by Ms. Brady to approve the 2010 CIP projects and the 2010-2015 CIP Plan program as presented. Motion carried. Motion carried.

**PRESENTATION OF MID-KETTLE MORAINES PARTNERS GROUP - PROTECTING THE MID-KETTLE MORAINES**

Ms. Sielski gave a presentation on the Mid-Kettle Moraines Partners Group and protecting the Mid-Kettle Moraines. The Planning and Parks Department is hosting a quarterly meeting for the Mid-Kettle Moraines Partners Group on Monday, May 18, 2009, at 9:00 a.m. at Glacier Hills County Park.

**DISCUSSION OF UPDATE TO WASHINGTON COUNTY PARK AND OPEN SPACE PLAN**

Ms. Sielski discussed the plan update and presented a tentative timeline and membership for the Park and Open Space Technical Advisory Commission.

**APPOINTMENT OF PLANNING, CONSERVATION AND PARKS COMMITTEE MEMBER TO PARK AND OPEN SPACE TECHNICAL ADVISORY COMMISSION**

Moved by Ms. Merten, seconded by Ms. Brady to approve the appointment of Mr. Miller to the Park and Open Space Technical Advisory Commission, contingent on his availability to serve. Motion carried.

**CONSIDERATION OF PARK AND OPEN SPACE TECHNICAL ADVISORY COMMISSION**

Moved by Mr. Jung, seconded by Mr. Schulz to approve the formation of the Park and Open Space Technical Advisory Commission. Motion carried.

**UPDATE ON IMPROVEMENTS AROUND FISHING PIERS AT ACKERMAN'S GROVE AND LEONARD J. YAHR COUNTY PARKS**

Mr. Mueller reported DNR staff and the Fish & Game warden determined County staff would not be allowed to dredge at Ackerman's Grove County Park. DNR Fish and Game Warden Bill Mitchell will conduct a scuba survey at Leonard Yahr County Park to determine whether improvements can be made to the existing boat launch pier.

1 **FUTURE AGENDA ITEMS:**

- 2       • GIS Demonstration  
3       • Possible Joint Meeting with Public Safety Committee regarding Presentation of Shooting Range  
4       Master Plan  
5       • DATCP Presentation on Farmland Preservation  
6       • Schedule Park Tour  
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8 **NEXT MEETING**

9 The Land Conservation and Planning, Conservation and Parks Committees will meet on Wednesday,  
10 June 10, 2009, at 1:00 p.m. at the Vehicle, Maintenance, and Storage Facility.  
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12 **ADJOURNMENT**

13 Moved by Mr. Miller, seconded by Mr. Jung to adjourn the meeting at 4:33 p.m. Motion carried.  
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Brenda J. Jaszewski, County Clerk