

1 **WASHINGTON COUNTY FINANCE COMMITTEE**

2  
3 Government Center  
4 West Bend, WI

October 5, 2010  
8:00 a.m.

5  
6 Present: Ralph R. Hensel, Richard L. Bertram, Leslie J. Borman Todd Healy, and Joan A. Russell.

7  
8 Also Present: County Board Chair Herbert J. Tennes, Administrative Coordinator Douglas A.  
9 Johnson, Finance Director Susan M. Haag, County Clerk Brenda Jaszewski, Administrative Assistant  
10 Judy Steinert, Assistant Finance Director Rich Abbott, Supervisors Michael Bassill, James Core,  
11 Melvin Ewert, Raymond Heidtke, Roy Justman, Lee Krueger, Marilyn Merten, William Meyers,  
12 Peter Sorce, and Paul Ustruck.

13  
14 Chairperson Hensel reconvened the meeting at 8:00 a.m.

15  
16 **UW-Extension**

17 The UW-Extension budget was presented by the Community Development Educator/Department  
18 Head Kandi O’Neil. Mr. Johnson presented the base level funding of \$590,170 and the  
19 recommended and requested budget is \$587,008 (+0.5%). The Requested budget is below the  
20 authorized Base level.

21  
22 **ONE MORE THING:** This is another county department with some state employees that were  
23 impacted by furlough days in 2010-11. Counties contract with the State (called “133 contracts”), with  
24 the county contributing 40% of the actual salary costs for educators. Four furlough days per year have  
25 temporarily reduced costs to the county as well. Future State budgets will need to be followed so that  
26 the ending of furlough days can be accommodated in budgets for this department.

27  
28 Moved by Healy, seconded by Mr. Borman to approve the out of state travel requests with the  
29 exception of the National Extension Association Family & Consumer Sciences Annual Conference,  
30 for the Family Living Educator. Motion carried with Ms. Russell and Mr. Bertram voting no.

31  
32 Moved by Mr. Healy, seconded by Mr. Bertram, to tentatively approve the UW-Extension 2011  
33 budget and levy in the amount of \$586,008. Motion carried.

34  
35 **Historical Society**

36 The Historical Society budget was presented by Executive Director Chip Beckford and Supervisor  
37 Merten. Mr. Johnson presented the total base level funding for the Historical Society including the  
38 cost of operating the Old Courthouse buildings of \$375,158 and the recommended and requested  
39 budget is \$364,926 (-2.7%).

40  
41 The Requested budget is below the authorized Base level. Reduction in the cost of operating the old  
42 Courthouse buildings allows for less county levy while still maintaining the same level of program  
43 funding for the Historical Society next year.

44  
45 Moved by Mr. Borman, seconded by Ms. Russell, to tentatively approve the Historical Society 2011  
46 budget and levy in the amount of \$364,926 (\$160,000 Historical Society Support and \$204,926 Old

1 Courthouse Buildings -Facility Maintenance). Motion was defeated with Mr. Healy, Mr. Bertram,  
2 and Mr. Hensel voting no.

3  
4 Moved by Mr. Bertram, seconded by Mr. Hensel, to tentatively approve the Historical Society 2011  
5 budget and levy in the amount of \$348,926 (\$144,000 Historical Society Support and \$204,926 Old  
6 Courthouse Buildings -Facility Maintenance). Motion was defeated with Ms. Russell, Mr. Borman,  
7 and Mr. Healy voting no.

8  
9 Moved by Mr. Healy, seconded by Mr. Bertram, to tentatively approve the Historical Society 2011  
10 budget and levy in the amount of \$356,926 (\$152,000 Historical Society Support and \$204,926 Old  
11 Courthouse Buildings -Facility Maintenance). Motion carried with Ms. Russell and Mr. Borman  
12 voting no.

### 13 14 **Fair Park**

15 The Fair Park budget was presented by Director Tera Greenland, Accounting Manager, Debbie  
16 Hoefert and Supervisor Merten. Mr. Johnson presented the base level budget of \$261,396 and the  
17 recommended budget is \$291,396 (%). The Requested level budget is \$296,067.

18  
19 Administration is recommending that the 2011 cost of the Repair & Maintenance line item at Fair  
20 Park be funded using accumulated sewer hook-up fees. This \$30,000 amount is included as a  
21 funding source in the "General Fund" line of the County Budget Summary, not on the Fair Park line.  
22 In this way, the amount of county levy allocated to Fair Park is at the authorized Base level. The  
23 reduction in the Requested budget is recommended to limit costs and to assist in reaching acceptable  
24 county targets for the entire 2011 Budget.

### 25 26 **DECISION ITEMS FUNDED:**

- 27 • Increased costs of facilities line items @ \$30,000

### 28 29 **NOT YET FUNDED:**

- 30 • Continued payment of Fair Administrative Expenses at 2010 levels, reduced \$4,671

31  
32 Moved by Mr. Borman, seconded by Ms. Russell, to tentatively approve the Fair Park 2011  
33 recommended budget and levy in the amount of \$291,396, with \$30,000 allocated from the  
34 designated Sewer Hook Up Fees account in the general fund. Motion carried.

35  
36 Mr. Hensel recessed the meeting at 9:15 a.m. and reconvened at 10:00 a.m.

### 37 38 **Convention and Visitors Bureau**

39 The Convention and Visitors Bureau budget was presented by Director Elaine Motl. Mr. Johnson  
40 presented the request for funding was \$30,000 and the recommended budget is \$20,000.

41  
42 The Washington County CVB has hired a knowledgeable and energetic new Executive Director. She  
43 has prepared a marketing plan for 2011 and is securing funding commitments from local municipal  
44 and private member partners. This is an opportunity to rebuild an important private organization that  
45 will bring visitors and tourism business to the County. The Administration recommended funding,  
46 while less than requested by the CVB, is a good faith effort to add county levy support to the mix of

1 other funding sources. The reduction in the Requested budget is recommended to limit costs and to  
2 assist in reaching acceptable county targets for the entire 2011 Budget.

3  
4 **DECISION ITEM FUNDED:**

- 5 • Annual support from County, in January and July half payments for a total of \$20,000

6 **NOT YET FUNDED:**

- 7 • Request from County for additional funding support @ \$10,000

8  
9 Moved by Ms. Russell, seconded by Mr. Borman to tentatively approve the 2011 Convention and  
10 Visitors Bureau recommended budget and levy in the amount of \$20,000. Motion carried.

11  
12 **Aging & Disability Resource Center (ADRC)**

13 The ADRC budget was presented by Director Linda Olson. Mr. Johnson reported the base level  
14 funding is \$180,815 and the recommended budget is \$180,815 (no increase). The Requested budget  
15 is at the authorized Base level.

16  
17 **DECISION ITEMS FUNDED:**

- 18 • Within Base level funding, a part-time position is added to address Adult Protective  
19 Services.

20  
21 **ONE MORE THING:** The ADRC has been required to earn a greater share of its operating funds  
22 from sources other than the county levy than was expected during the era of the Office on Aging. It is  
23 successfully meeting this challenge. Medicaid matching reimbursement has increased to 33% in the  
24 proposed budget. Revenues from Family Care for home delivered meals have helped to absorb year  
25 to year cost increases of that service.

26  
27 Moved by Mr. Borman, seconded by Ms. Russell to tentatively approve the Aging and Disability  
28 Resource Center 2011 recommended budget and levy in the amount of \$180,815, and Indirect Costs  
29 of \$255,662, for a total levy of \$436,477. Motion carried.

30  
31 **Human Resources**

32 The Human Resources budget was presented by Director Peter German. Mr. Johnson presented the  
33 base level funding of \$818,413 and the recommended budget is \$818,413 (+1.0%). The Requested  
34 budget is \$823,413. The recommended budget is at the authorized Base level. The reduction in the  
35 Requested budget is recommended to limit costs and to assist in reaching acceptable county targets  
36 for the entire 2011 Budget.

37  
38 **NOT YET FUNDED:**

- 39 • JDE I.S. consulting at the recommended level of \$60,000, trimmed by \$5,000

40  
41 **ONE MORE THING:** The challenge of managing county human resources is not just the size, but  
42 also the complexity of our varied operations across departments. In 2010 there have been 232 family  
43 and medical (FMLA) requests processed, and 46 separate employment recruitments carried out.  
44 Labor negotiations are required with eight bargaining units, and personnel policies and practices  
45 developed and implemented for the majority of our employees, who are not represented by a labor  
46 association.

1  
2 Moved by Ms. Russell, seconded by Mr. Borman to approve the out of state travel as presented.  
3 Motion defeated with Mr. Healy, Mr. Bertram, and Mr. Hensel voting no.

4  
5 Moved by Mr. Russell, seconded by Mr. Bertram to tentatively approve the Human Resources 2011  
6 budget and levy in the amount of \$816,413. Motion carried.

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8 The Finance Committee recessed at 11:51 a.m. until Wednesday, October 6, 2010, at 8:00 a.m.

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10  
11 Brenda Jaszewski, County Clerk