

1 **FINANCE COMMITTEE**

2
3 Courthouse – Government Center
4 West Bend, WI

September 23, 2009
8:30 a.m.

5
6 Present: Ralph R. Hensel, Richard L. Bertram, William Meyers, and Joan A. Russell. Excused:
7 Leslie Borman.

8
9 Also Present: County Board Chairman Herbert Tennes, Finance Director Susan Haag, County
10 Attorney Kimberly Nass, Administrative Coordinator Doug Johnson, County Clerk Brenda
11 Jaszewski, and Supervisors Charlene Brady, Marilyn Merten, Peter Sorce, and Paul Ustruck.

12
13 Chairman Hensel called the meeting to order and read the Affidavit of Posting.

14
15 **PUBLIC HEALTH EMERGENCY RESPONSE (PHER) GRANT ALLOCATION**
16 **RESOLUTION**

17 *Appearance: Director/Health Officer Linda Walter*

18 Moved by Meyers, seconded by Mr. Bertram to approve the resolution authorizing the Health
19 Department apply for a PHER grant in the amount of \$271,463 for an H1N1 vaccination campaign,
20 with no cost to Washington County, and forward to the County Board. Motion carried.

21
22 **HEALTH DEPARTMENT OUTLAY REQUEST**

23 *Appearance: Director/Health Officer Linda Walter*

24 Moved by Mr. Meyers, seconded by Mr. Bertram to approve the purchase of a large refrigerator in
25 the amount of \$5,751 from Outlay for vaccine storage using PHER grant funds. Motion carried.

26
27 **MINUTES**

28 A correction was noted on page 1, line 33: ~~Ewert~~ Borman. Moved by Mr. Bertram, seconded by Mr.
29 Meyers to approve the Finance Committee minutes of August 19, 2009 as corrected. Motion carried.

30
31 Moved by Mr. Bertram, seconded by Mr. Meyers to approve the Finance Sub-Committee minutes of
32 August 26, September 2 and 9, 2009. Motion carried.

33
34 **FAIR PARK - DEVELOP FINANCIAL PLAN(S)**

35 *Appearance: Bradley Viegut, Robert W. Baird & Co., Fair Park Interim Director/Fair Manager*
36 *Sandy Lang, Fair Park Accounting Manager Debbie Hoefert, AIS Representatives Donald Roskopf,*
37 *Barb Lemler, and Joanna Groth.*

38
39 Mr. Hensel reviewed options for consideration in order to develop a financial plan for Fair Park per
40 2009 Resolution 29.

41
42 **1. PURCHASE BUILDINGS**

43 Several options were discussed, including; borrowing funds, using sales tax funds, or a transfer
44 from the General Fund. Mr. Viegut stated there are ARRA funds available to the County, on
45 which we could receive a 45% interest subsidy. In addition, the County could consider a loan
46 from the State Trust Fund, or issuing General Obligation Bonds. If we purchase the buildings, a
47 complete inventory of buildings and all other assets would need to be conducted. In addition,
48 Washington County would require a clear title to all buildings.

1 2. SELL FACILITIES

2 If the Committee chose this option, the AIS loan at Newburg Bank would need to be addressed,
3 as well as the outstanding contractor invoices. The County still has debt on the facility and
4 obligations to private donations.

5
6 3. DO NOTHING AND DEAL WITH CONSEQUENCES FOR 2010

7 This would cause significant distractions for the County Board and staff in 2010. We would be
8 dealing with Newburg Bank to clear title to the Ziegler Building. There is the possibility we
9 would not have a 2010 County Fair. We should consider bad community relations, especially to
10 the entities with permanent structures on the fair grounds.

11
12 4. COUNTY ASSISTS WITH PAYMENTS TO CONTRACTORS AND AIS KEEPS BUILDINGS

13 Would we loan AIS funds or would it be a grant?
14

15 5. ASSIST WITH LOAN AND AIS DEALS WITH CONTRACTORS

16 The same issue as #4 - would it be a loan or a grant?
17

18 After discussion, the committee unanimously agreed that #2 - SELL FACILITIES should be removed
19 as an option for consideration.
20

21 Mr. Johnson reviewed the planned capital projects funded by sales tax and stated the Schmidt
22 Rd/Rolfs Ave. project was cancelled in order to help fund the RV utilities at Fair Park. The
23 remaining balance from the Schmidt Rd/Rolfs Ave project is \$280,000. The only other CIP project
24 that has unobligated funds is the Sheriff's Radio System. Because this project will not be complete
25 until sometime next year, it is unknown if there will be any unused funds that could be applied to the
26 purchase of the fair park buildings.
27

28 Ms. Hoefert stated AIS is current with the interest on the \$500,000 loan. The principal payment is
29 not due until July, 2011 and no payments have been made on the principal. Some of the contractor
30 invoices have been paid, however there is still approximately \$256,000 in outstanding invoices. AIS
31 has sent a settlement offer to the construction manager and has not yet received a response.
32

33 The Committee discussed the remaining options and a decision was made to create a workgroup to
34 develop specific strategies for consideration at the next meeting. The workgroup will consist of Mr.
35 Bertram, representing the Finance Committee, one member of the Education & Culture Committee,
36 and one member of the AIS Board. Finance Department staff will attend the workgroup meetings.
37

38 Mr. Hensel recessed the meeting at 10:22 a.m. and reconvened at 10:27 a.m.
39

40 **CLEAN SWEEP GRANT RESOLUTION**

41 *Appearance: County Conservationist Dr. Jill Hapner*

42 Dr. Hapner is requesting authorization to apply for a Clean Sweep grant for 2010. The proposal is for
43 a continuous clean sweep program, which involves holding multiple collection events at Fair Park.
44 Each event would be limited to 120 pre-registered residents for electronic and hazardous waste with a
45 \$10 site access fee charged at the time of registration. A separate collection of unwanted
46 pharmaceuticals would be conducted in conjunction with the electronic/hazardous waste events, with
47 no limit to participants and no access charge. During one of the events, a used tire collection would
48 be planned with residents paying the full cost of collection and disposal with no limit to participants.
49 In addition to any grant funds received, the Land & Water Conservation Division has included

1 \$78,838 toward this program in the 2010 base budget. The grant application is due by October 2,
2 2009 and if approved today, would be submitted with the contingency that it would need to be
3 approved by the County Board at their October 27 meeting.

4
5 Moved by Mr. Meyers, seconded by Mr. Bertram to authorize the Planning, Conservation & Parks
6 Department, Land & Water Conservation Division, to apply for a Clean Sweep grant in the amount of
7 \$30,000 for Household and Agricultural Waste continuous collection, and \$4,000 for a prescription
8 drug collection program, and forward to the County Board. Motion carried.

9 10 **OUT-OF-STATE TRAVEL REQUEST - SHERIFF'S DEPARTMENT**

11 *Appearance: Sheriff Dale Schmidt*

12 Moved by Mr. Bertram, seconded by Mr. Hensel to approve the out-of-state travel for one officer to
13 attend a two week DARE Officer Training Seminar in Des Moines, IA with the officer's wages and
14 mileage as the only cost to Washington County. Motion carried.

15 16 **SALES TAX REPORT**

17 The total received in August for sales tax earned in June 2009, was \$738,577.90, for a 2009 total of
18 \$4,120,406.51. Moved by Ms. Russell, seconded by Mr. Bertram to accept the sales tax report.
19 Motion carried.

20 21 **FINANCIAL APPROVAL REPORT #26**

22 Moved by Bertram, seconded by Mr. Meyers to approve early release and presentation to the County
23 Board, Financial Approval Report #26 in the amount of \$5,449,612.47. Motion carried.

24 25 **VOUCHERS**

26 Moved by Ms. Russell, seconded by Mr. Meyers to approve the following:

27 **Miscellaneous** vouchers in the amount of \$4,542.06.

28 **General Accounts Payable** vouchers in the amount of \$645,568.55.

29 **Human Services Accounts Payable WISACWIS** vouchers in the amount of \$95,400.46.

30 Motion carried.

31
32 Moved by Ms. Russell, seconded by Mr. Meyers to approve Mr. Borman's expense voucher in the
33 amount of \$158.40. Motion carried.

34 Moved by Mr. Bertram, seconded by Mr. Meyers to approve Mr. Hensel's expense voucher in the
35 amount of \$26.40. Motion carried.

36 Moved by Mr. Hensel, seconded by Mr. Bertram to approve Mr. Meyers' expense voucher in the
37 amount of \$154.00. Motion carried.

38 Moved by Mr. Hensel, seconded by Mr. Meyers to approve Ms. Russell's expense voucher in the
39 amount of \$125.40. Motion carried.

40 41 **NEXT MEETING DATES**

42 The Finance Committee will meet on September 30, October 1, 5, 6, and 7, 2009 for Budget Review.
43 The Finance Sub-Committee will meet on September 30, October 7, 21, and 29, 2009.

44 45 **ADJOURNMENT**

46 Chairperson Hensel declared the meeting adjourned at 11:25 a.m.