

1  
2 **FINANCE COMMITTEE**  
3

4 Courthouse – Government Center  
5 West Bend, WI  
6

August 19, 2009  
8:30 a.m.

7 Present: Ralph R. Hensel, Richard L. Bertram, Leslie Borman, William Meyers, and Joan A. Russell.  
8

9 Also Present: County Board Chairman Herbert Tennes, Finance Director Susan Haag, County  
10 Treasurer Janice Gettelman, County Attorney Kimberly Nass, and Chief Deputy County Clerk Mary  
11 Lemke.

12  
13 Chairman Hensel called the meeting to order and read the Affidavit of Posting.  
14

15 **MINUTES**

16 Moved by Mr. Bertram, seconded by Ms. Russell to approve the Finance Committee minutes of July  
17 29 and August 5, 2009. Motion carried.  
18

19 Moved by Ms. Russell, seconded by Mr. Bertram to approve the Finance Sub-Committee minutes of  
20 August 12, 2009. Motion carried.  
21

22 **MALWE GRANT**

23 *Appearance: County Conservationist Dr. Jill Hapner*

24 Dr. Hapner requested approval for a contribution agreement between Washington County & USDA  
25 Natural Resources Conservation Services for the Nutrient Management Farmer Education Grant  
26 Program. This agreement will accelerate delivery of technical and administrative assistance allowing  
27 the County to accomplish goals as stated in the Land & Water Resource Management Plan and the  
28 NRCS to meet mandate deadlines for the Environmental Quality Incentives Program. The new  
29 contribution agreement will overlap with the current contribution agreement, which expires  
30 September 30, 2009. Projects for five producers are scheduled and staff time is estimated at \$5,310.  
31 Under the agreement, each participant is allowed to pay 50% of the total staff costs.  
32

33 Moved by Mr. Borman, seconded by Mr. Bertram to approve the resolution for the 2009-2010  
34 Education Grant for the Nutrient Management Farmer Education Program and forward to the County  
35 Board. Motion carried.  
36

37 **ARRA RESOLUTION**

38 Moved by Mr. Bertram, seconded by Mr. Meyers to approve the resolution Authorizing Acceptance  
39 of American Recovery and Reinvestment Act (ARRA) Funds – 2009 Budget Adjustment  
40 and forward to the County Board. Motion carried.  
41

42 Mr. Hensel recessed the meeting at 8:57 a.m. and reconvened at 9:03 a.m.  
43

44 **RESOLUTION - TAX DEED SALE**

45 Moved by Mr. Bertram, seconded by Mr. Meyers to approve the resolution to accept the bid of Jim  
46 and Jean Stoffel in the amount of \$1,002.00 for tax deed parcel T12-0315, and forward to the County  
47 Board. If an accepted bid is forfeited, authorization is given to accept the next highest bid. Motion  
48 carried.  
49

**2010 BUDGET - COUNTY TREASURER**

County Treasurer Janice Gettleman presented the 2010 County Treasurer budget.

The 2010 County Treasurer base level budget is \$354,518 credit, and the requested level budget is \$354,518 credit. This does not include \$700,000 credit for Interest on Investments.

There are no new position requests, out-of-state travel, outlay, or user fee changes for 2010.

Moved by Mr. Meyers, seconded by Mr. Borman to approve the 2010 County Treasurer budget with a net levy in the amount of \$1,054,518 credit, and forward to Administration. Motion carried.

Ms. Haag presented the 2010 Debt Services Budget Center Summary.

Moved by Mr. Bertram, seconded by Ms. Russell to approve the 2010 Debt Services Budget Center Summary Report. Motion carried.

**2009 FINANCE DEPARTMENT BUDGET**

Finance Director Susan Haag presented the 2010 Finance Department budget.

The 2010 County Finance base level budget is \$1,420,390, and the requested level budget is \$1,420,072. There are no new position requests or outlay requests.

**2010 Out-of-State Travel**

The out-of-state travel request for 2010 for Finance is for 3 people to attend the GFOA conference in Atlanta, GA at a cost of \$1,500 each, and for 2 people to attend the Collaburate 10 conference in Las Vegas, NV at a cost of \$2,000 each.

The out-of-state travel request for 2010 for Information Services is for 1 person to attend COMMON, IBM User Group in spring in Orlando, FL and/or Fall at a location unknown at a cost of \$2,000, 1 person to attend the QUEST, Oracle User Group in Las Vegas, NV at a cost of \$2,000, 1 person to attend GMIS Statewide Government Conference in Atlanta, GA at a cost of \$1,700, or 1 person to attend FOSE Conference in Washington, DC at a cost of \$1,500.

**2010 User Fees**

Information Services User Fees were presented and reviewed.

Moved by Mr. Borman, seconded by Ms. Russell to approve the 2010 Finance budget with a net levy in the amount of \$1,420,072, including out-of-state travel and user fees, and forward to Administration. Motion carried with Mr. Meyers voting no.

**NEXT MEETING DATES**

The Finance Sub-Committee will meet on September 2, 9, 16, and 30, 2009, and the regular Finance Committee will meet on September 23, and 30, 2009.

**FINANCIAL APPROVAL REPORT #21**

Moved by Mr. Meyers, seconded by Mr. Bertram to approve early release and presentation to the County Board, Financial Approval Report #21 in the amount of \$33,118,034.02. Motion carried.

1 **VOUCHERS**

2 Moved by Mr. Meyers, seconded by Mr. Borman to approve the following:

3 **Miscellaneous** vouchers in the amount of \$932,020.82.

4 **General Accounts Payable** vouchers in the amount of \$679,541.53.

5 Motion carried.

6  
7 Moved by Ms. Russell, seconded by Mr. Hensel to approve Mr. Bertram's expense voucher in the  
8 amount of \$29.70. Motion carried.

9  
10 Moved by Mr. Bertram, seconded by Mr. Meyers to approve Mr. Borman's expense voucher in the  
11 amount of \$107.80. Motion carried.

12  
13 Moved by Mr. Borman, seconded by Mr. Bertram to approve Mr. Hensel's expense voucher in the  
14 amount of \$30.80. Motion carried.

15  
16 Moved by Mr. Borman, seconded by Mr. Bertram to approve Mr. Meyers' expense voucher in the  
17 amount of \$132.00. Motion carried.

18  
19 Moved by Mr. Bertram, seconded by Mr. Meyers to approve Ms. Russell's expense voucher in the  
20 amount of \$83.60. Motion carried.

21  
22 **ADJOURNMENT**

23 Moved by Mr. Borman, seconded by Mr. Meyers to adjourn at 11:09 a.m. Motion carried.

24  
25  
26  
27

Brenda J. Jaszewski, County Clerk