

WASHINGTON COUNTY HEALTH DEPARTMENT

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Mission: Promote Health * Prevent Disease * Protect the Public

WASHINGTON COUNTY BOARD OF HEALTH MEETING (HEALTH AND AGING LIASON COMMITTEE) September 20, 2010 in Room 1023 PAC Building

Members Present: Supervisor Joan Russell, Supervisor William Meyers, Supervisor Daniel Goetz, Supervisor Melvin Ewert, Doreen Buntrock, Christian Klemmer, and Health Officer Linda Walter

Visitors: Assistant Director/Deputy Health Officer Joni Whitehouse, Environmental Health Supervisor Margaret Anderson, County Board Chairperson Herbert Tennes

Excused: Dr. Laura Radke, Patricia Hrobsky

Chairperson Joan Russell called the meeting of the Washington County Board of Health to order at 8:03 a.m. Notice of Posting was given.

Minutes from Previous Meeting:

Motion by Mel Ewert, **Seconded** by Dan Goetz to approve the minutes of the August 16, 2010 meeting. **Motion Carried.**

Proposal to accept \$2,375 of WIC Immunization ARRA Project Funds:

Motion by Doreen Buntrock, **Seconded** by Bill Meyers to accept \$2,375 of ARRA Project Funds to be used for promoting immunizations to WIC clients. **Motion Carried.** Linda will report this minor grant to the Finance Committee as required.

Proposal to modify WIC space with additional 2010 WIC funds:

Motion made by Mel Ewert, **Seconded** by Christian Klemmer to approve the space modification proposal as presented and acceptance of \$42,134 of additional WIC funds for improved WIC client service. **Motion Carried.** Linda will forward to Executive and Administrative Services Committees as needed. These funds need to be expended or encumbered in 2010.

Proposal to modify employee ordinance positions with neutral results to total full time equivalents (FTEs) and budget:

The proposal included omitting one 0.5 FTE Public Health Nurse position and increasing two existing 0.75 positions full time. **Motion** by Bill Meyers, **Seconded** by Doreen Buntrock to approve modification of employee ordinance positions as presented with no resulting change to total FTEs nor budget and forward to Administrative Services Committee. **Motion Carried.**

Distribution of Monthly reports:

The Board reviewed the August YTD Reportable Disease Cases report and Activity Report. Discussion followed.

Update on Food Safety and Recreational Licensing – Margaret Anderson, Environmental Health Supervisor:

Margaret gave a brief update on the activities of the Environmental Health Program. Discussion on temporary establishment license inspections and school inspections followed.

Director Announcements:

- a) Update on
 - i) 2011-2015 Strategic Plan progress with distribution of Appendix F from 2006-2010 Strategic Plan
 - ii) Ongoing community assessment (i.e. 2010 Health Rankings, 2006 phone survey being repeated in 2010, local 2007-2009 Medicaid Prenatal Care Coordination and MCH Perinatal Care Coordination data compared to state and SE regional data)
 - iii) National accreditation and Wisconsin Quality Improvement Initiatives
- b) The Board viewed a PowerPoint presentation titled “Public Health Five Questions” on preparedness for Public Health accreditation.
- c) September is Preparedness Month and Health Department is providing materials for day care packets being distributed by Washington County Citizen Corps and sponsoring a De-escalation Training for staff through the 5 Counties Preparedness Consortia
- d) October 6th is Walk Your Child to School Day with representatives from the Washington County Injury Coalition, Healthy People Project and Health Department participating
- e) Linda and Kate gave a PowerPoint presentation about the Closed POD Exercise held last year at West Bend Mutual at a regional CRI meeting held 9-8-2010
- f) State Health Officer, Dr. Seth Foldy, is leaving WDPH October 1st for a new position as Director of CDC’s new Public Health Informatics and Technology Program Office
- g) Distribution of 3rd Quarter NALBOH NEWSBRIEF with summary of last month’s conference which Linda attended and articles about preparing for the accreditation process and obesity prevention
- h) Distribution of state Board of Health newsletter with summary brochure of newly released state health plan, Healthiest Wisconsin 2020, which is discussed in newsletter
- i) Clean Sweep report from Planning and Parks – Health Department staff assisted with medication collection on August 21, 2010

At 9:45 a.m. Doreen Buntrock was excused.

Next Meeting & Adjournment:

Joan reminded the Board of the budget meeting hearing scheduled for Wednesday October 1st @ 8:30 a.m.

The next meeting for the Board of Health is scheduled for **October 18, 2010 at 8:00 a.m.** in room 1023 of the PAC. **Motion** by Dan Goetz, **Seconded** by Mel Ewert to adjourn at 10:00 a.m. **Motion Carried.**