

# WASHINGTON COUNTY HEALTH DEPARTMENT

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**Mission: Promote Health \* Prevent Disease \* Protect the Public**

## **WASHINGTON COUNTY BOARD OF HEALTH MEETING (HEALTH AND AGING LIASON COMMITTEE) May 17, 2010 in Room 1023 PAC Building**

Members Present: Supervisor Joan Russell, Supervisor William Meyers, Supervisor Melvin Ewert, Supervisor Daniel Goetz, Patricia Hrobsky, Doreen Buntrock, Dr. Laura Radke and Health Officer Linda Walter

Visitors: Assistant Director/Deputy Health Officer Joni Whitehouse, Environmental Health Supervisor Margaret Anderson

Excused: Christian Klemmer

Chairperson Joan Russell called the meeting of the Washington County Board of Health to order at 12:07 p.m. Notice of Posting was given.

Announcement of Health & Aging Committee officers and introductions of members followed.

### **Minutes from Previous Meeting:**

**Motion** by Doreen Buntrock, **Seconded** by Melvin Ewert to approve the minutes of the April 19, 2010 meeting. **Motion Carried.**

### **Review of Board of Health roles and responsibilities:**

Linda provided an overview and orientation to the Board on Wisconsin Public Health Statutes and County Code pertaining to public health. Handouts were distributed to assist the Board in the understanding of Public Health Board's of Health duties and responsibilities. Linda noted that the Washington County Health Department was reviewed by the state Department of Health Services Division of Public Health (DHS/DPH) last fall for the third time since it was first awarded the Level II designation in 1999. Health Departments in Wisconsin are reviewed at least every 5 years for compliance with state statutes and Linda discussed the new national voluntary accreditation that is being developed. Linda is participating in the Wisconsin Public Health Quality Initiative to preparation and evaluate the Health Department's readiness for accreditation in the future.

Dr. Radke arrived at 12:40 pm.

### **Outlay request for office equipment:**

**Motion** by Mel Ewert, **Seconded** by Pat Hrobsky to approve a proposal to purchase a high capacity fax machine and a copier utilizing grant dollars up to \$12,000. **Motion Carried.** Proposal will be forwarded to the Finance Committee for approval.

### **Update on agent status services:**

Environmental Health Supervisor, Margaret Anderson, reviewed with the Board progress since the April 15<sup>th</sup> start of the agent program. She said a letter was sent out to all facility operators

introducing who we are and when to expect their license renewal materials in the mail. Invoices for license renewals will be sent out this week for the July 1, 2010 – June 30, 2011 license year. The Health Department is using the new state provided data system called *Health Space* which has the capability of tracking renewals, printing licenses, recording pre-inspections, logging complaints and printing invoices. The Environmental Health staff have several trainings scheduled in June relating to campground, pools and school inspections, as well as restaurant training and recreational and educational camps. Tattoo and body piercing training is not yet scheduled, but will be soon. Discussion followed on inspections of temporary food stands and any questions the Board had.

Supervisor Meyers departed at 1 pm.

**Review of Monthly reports:**

The Board received the April Health Department Activity and Communicable Disease reports which Linda reviewed.

Patricia Hrobsky departed at 1:20 pm.

**Director's Announcements:**

- Linda will present the local findings of the 2010 County Health Rankings on June 7<sup>th</sup> for the EDWC Health Committee to interested participants.
- Linda and Carrie Johnson, PHN attended Washington County EMS banquet on May 13, 2010 to present the remaining plaques from the Governor's office for H1N1 participation. Linda noted that May 16-22 is EMS week.
- Linda will submit completed ballots for the Wisconsin Association for Local Health Departments and Boards election on behalf of the Health Officer and the Board. Linda reminded the Board about the Healthy People Project events featuring Mark Fenton this Wednesday, May 19<sup>th</sup> and Thursday, May 20<sup>th</sup>. She announced pre-registrations are almost full and noted that obesity prevention was a priority in the current community health plan and is anticipated to continue to be a major focus area needing attention to improve the community's overall health.

**Next Meeting & Adjournment:**

The next meeting for the Board of Health is scheduled for June 21, 2010 at 12:00 p.m. in room 1023 of the PAC. **Motion** by Daniel Goetz, **Seconded** by Doreen Buntrock to adjourn at 1:32 p.m. **Motion Carried.**