

Washington County Board of Supervisors

Herbert J. Tennes, Chair

Daniel W. Stoffel, First Vice-Chair

John W. Stern, Second Vice-Chair

DATE: November 30, 2010

TO: ADMINISTRATIVE SERVICES COMMITTEE
Administrative Coordinator Human Resources Director
County Board Chairperson Facilities Manager
County Attorney Employee Benefits Manager
County Clerk News Media

FROM: Roy Justman, Chairperson

RE: ADMINISTRATIVE SERVICES COMMITTEE MEETING
TUESDAY, DECEMBER 7, 2010 @ 9:00 A.M.
COURTHOUSE-GOVERNMENT CENTER ROOM 2024

The following business will be before the committee for initiation, discussion, deliberation and possible formal action, subject to rules of the board that may be inspected at the office of the County Clerk.

1. Call to Order
2. Affidavit of Posting
3. Entertain a motion to convene into Closed Session pursuant to Wis. Stats. §19.85(1)(e), deliberating or negotiating other specified public business whenever competitive or bargaining reasons require a closed session, specifically "to discuss Social Worker's contract, to discuss side letter of agreements on Health Insurance, and to formulate bargaining strategies for future collective bargaining agreements." *Appearance: Attorney Nancy Pirkey*
4. Return to Open Session
5. Possible Action on Items Discussed in Closed Session
6. Minutes: November 11, 2010
7. Report on Health Insurance Enrollment
8. Discuss and Approve Purchase of a Scanner for Human Resources
9. Human Resources Director's Update
 - Commendation Resolutions
 - Employee Relations Activities
10. Next Meeting Date: Thursday, January 27, 2011, at 9:00 a.m.
11. Discuss Possible Microphone System for Meeting Room 2024
12. Proposed Amendment to 2011 Planned Service Agreement for Service to Ziegler Center Equipment
13. Review and Action to Award Contract for Lighting Project Manager
14. Review and Action to Award Contract for Health Department Remodeling
15. Adjournment

RJ:ld

Individual County Board Supervisors may attend the above meeting. It is possible that such attendance may constitute a meeting of the county board or any of its committees pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke meeting, but is given solely to comply with the notice requirements of the open meeting law.

AFFIDAVIT OF POSTING

This agenda was posted in the office of the County Clerk on the 30th day of November 2010. Notice was sent to the West Bend News, Express News, WBKV/WBWI Radio, WTKM Radio, My Community NOW, Hartford Times Press, Kewaskum Statesman, Milwaukee Journal-Sentinel. Individuals with disabilities requiring special accommodations for attendance at the meeting should contact the County Clerk at (262) 335-4301 at least 48 hours prior to the meeting.