

Washington County Board of Supervisors

Herbert J. Tennies, Chair

Daniel W. Stoffel, First Vice-Chair

John W. Stern, Second Vice-Chair

AMENDED AGENDA

DATE: November 4, 2010

TO: ADMINISTRATIVE SERVICES COMMITTEE

Administrative Coordinator	Human Resources Director	Tom Poweleit, Venture Architects
County Board Chairperson	Facilities Manager	Charlie Carlson, Consultant
County Attorney	Employee Benefits Manager	Rae Ann Beaudry, Horton Group
County Clerk	News Media	Ed Somers, Samaritan

FROM: Roy Justman, Chairperson

RE: ADMINISTRATIVE SERVICES COMMITTEE MEETING
THURSDAY, NOVEMBER 11, 2010 @ 9:00 A.M.
COURTHOUSE-GOVERNMENT CENTER ROOM 2024

The following business will be before the committee for initiation, discussion, deliberation and possible formal action, subject to rules of the board that may be inspected at the office of the County Clerk.

1. Call to Order
2. Affidavit of Posting
3. Plans and Schedule for Remodeling of Health Department WIC Area - *Tom Poweleit, Venture Architects*
4. Concept Plan for Changes to Human Services Department Medication Area - *Tom Poweleit, Venture Architects*
5. Status Report on EECBG Lighting Project Plans
6. Minutes: October 12, 2010
7. 2011 Position Reclassification Recommendations - *Consultant Charlie Carlson*
8. Reinsurance Renewal - *Rae Anne Beaudry, Horton Group*
9. Review and Recommend 2011 Pay Plan for Non-Union Employees Effective January 1, 2011
10. Ordinance: Implementing Staffing Changes in 2011 Budget
11. Samaritan Employee's Request for Unpaid Administrative Leave of Absence
12. Human Resources Director's Update
 - Commendation Resolutions
 - Employee Relations Activities
13. Next Meeting Date: December 9, 2010, @ 9:00 a.m.
14. Entertain a motion to convene in Closed Session pursuant to Wis. Stats. §19.85(1)(c), (e) and (f) for the following specific reasons:
 - (c) considering employment and performance evaluation data, specifically "extending a Samaritan Health Center employee's probation for three months";
 - (e) for purposes of conducting public business of a competitive or bargaining nature specifically "discuss Deputy Sheriff's contract, **Corrections & Communications Officers' contract**, and Highway Department arbitration and to formulate bargaining strategies for future collective bargaining agreements"; and
 - (f) considering, medical, social or personal histories of specific employees, which if discussed in public would have a substantial adverse effect on the reputation of the person referred to in the such data, specifically "Samaritan Health Center employees: three 30-day extended medical unpaid leave of absence requests."
15. Return to Open Session
16. Possible Action on Items Discussed in Closed Session
17. Adjournment

RJ:ld

Individual County Board Supervisors may attend the above meeting. It is possible that such attendance may constitute a meeting of the county board or any of its committees pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke meeting, but is given solely to comply with the notice requirements of the open meeting law.

AFFIDAVIT OF POSTING

This agenda was posted in the office of the County Clerk on the 4th day of November 2010. Notice was sent to the West Bend News, Express News, WBKV/WBWI Radio, WTKM Radio, My Community NOW, Hartford Times Press, Kewaskum Statesman, Milwaukee Journal-Sentinel. Individuals with disabilities requiring special accommodations for attendance at the meeting should contact the County Clerk at (262) 335-4301 at least 48 hours prior to the meeting.