

**WASHINGTON COUNTY  
SITE REDEVELOPMENT STEERING COMMITTEE**

**MINUTES OF SEPTEMBER 29, 2015**

The meeting was called to order by Chairperson Heidtke at 8:00 a.m. in Room T120 at Moraine Park Technical College. Affidavit of posting was read. Those present included:

**COMMITTEE MEMBERS:**

Ray Heidtke, Chairperson  
Mike Miller, Vice Chairperson  
T J Justice, Administrator – City of West Bend  
Justin Drew, Planner – City of Hartford  
Jessi Balcom, Administrator – Vill. of Slinger  
Lisa Maylen, MPTC -Workforce Dev. Center  
Curt Pitzen, MLG Commercial  
Christian Tscheschlok, Exec. Director - EDWC  
Jim Healy, Village Admin. – Vill. of Richfield

**STAFF/OTHERS**

Kim Nass, County Attorney  
Debora Sielski, Deputy Administrator  
Joanne Wagner, Office Manager  
Paul Roback, UWEX – Comm. Dev. Educator  
David Holmes, Stantec Consulting  
Jolena Presti, Vandewalle & Associates, Inc.  
Jorian Giorno, Vandewalle & Associates, Inc.

**VISITORS**

Mark Piotrowicz, City Planner – West Bend  
Alex Zank, Daily News

**ABSENT**

John Walther, Village of Jackson

**INTRODUCTIONS**

Brief introductions were given by those present.

**ELECTION OF VICE CHAIRPERSON**

Nominations were taken for Vice Chairperson. **Motion by Mr. Heidtke, seconded by Mr. Justice to nominate Mike Miller as Vice Chairperson. Motion carried unanimously.**

**REVIEW AND APPROVE MINUTES OF JANUARY 6, 2014**

**Motion by Mr. Justice, seconded by Mr. Pitzen to approve the minutes from January 6, 2014 as presented with no additions or corrections. Motion carried.**

**REVIEW OF ROLES AND RESPONSIBILITIES OF THE COMMITTEE**

Ms. Sielski did a brief review to re-acquaint the committee with their responsibilities. See attachment enclosed.

**STATUS UPDATE ON EPA BROWNFIELDS GRANT ADMINISTRATION**

Ms. Sielski reviewed all of the grant activity that has taken place since the committee last met. Ms. Sielski provided a detailed account of requirements and deadlines that were met in order to secure the grant. See attachment enclosed (EPA grant background and update).

### **FACILITATED DISCUSSION ON IMPACTS OF REMEDIATED BROWNFIELDS**

Present: Paul Roback, UWEX Washington County, Community Development Educator. Mr. Roback facilitated a brainstorming process on the potential impact of remediated brownfields. He asked the Committee members to answer the question: What are the potential impacts that may occur as the result of redeveloping brownfields in our communities?

### **OVERVIEW OF COALITION TARGET SITES – COALITION MEMBERS**

Ms. Sielski stated that some of the sites have changed since the last time the Committee met. The coalition members present from each community were asked to review their most current target sites (see attachment enclosed).

### **PHASE I AND PHASE II ENVIRONMENTAL SITE ASSESSMENTS – DAVE HOLMES**

Mr. Holmes provided a brief overview of Phase I and Phase II Environmental Site Assessments. See handout enclosed (Brownfields Redevelopment in Wisconsin). Reviewed the bullet points on the handouts describing the essential steps for successful redevelopment of brownfields (see Wisc. DNR handout).

### **COUNTYWIDE INVENTORY AND SITE PRIORITIZATION PROCESS – JOLENA PRESTI**

Ms. Presti provided the Committee with a snapshot of the inventory and site prioritization process that the PMT is working to complete. The PMT is currently determining the next set of sites in a database format linked to GIS. She reviewed the various steps that were followed for data gathering (see attachment entitled Site Inventory Process – Countywide Site Selection).

### **OVERVIEW OF OCTOBER 15, 2015 COUNTYWIDE COMMUNITY WORKSHOP – JOLENA PRESTI**

Ms. Presti referred the Committee to flyers (see enclosed) that were printed and sent out describing the October 15, 2015 Community Workshop at MPTC from 6:00 to 8:00 p.m. A press release will also be sent out inviting people to attend this workshop. The workshop will focus on identifying and clarifying, then ranking the community goals. Ms. Sielski encouraged all of the SRC members to attend this workshop.

### **BUSINESS READY WI ANNUAL CONFERENCE – CHRISTIAN TSCHESCHLOK**

Mr. Tscheschlok reviewed information regarding the 2015 Business Ready Wisconsin conference to be held on October 5-6 at the West Bend Mutual Prairie Center (see information attached).

### **NEXT SITE REDEVELOPMENT COMMITTEE MEETING**

The next Site Redevelopment Steering Committee meeting will be held on Thursday, November 12<sup>th</sup> at 7:30 a.m. in room 3224 of the Public Agency Center.

### **ADJOURNMENT**

**Motion by Mr. Pitzen, seconded by Ms. Maylen to adjourn. Meeting adjourned at 9:50 a.m.**

Debra Sielski  
Deputy Planning and Parks Dept. Administrator