WASHINGTON COUNTY
SITE REDEVELOPMENT STEERING COMMITTEE

Village of Richfield Hall
Richfield, WI
September 20, 2016
1:00 p.m.

Present: Ray Heidtke, Mike Miller, Justin Drew, Mark Piotrowicz, Jessi Balcolm, Lisa Maylen, Curt Pitzen, Christian Tscheschlok, Jim Healy, John Walther


Chairperson Heidtke called the meeting to order at 1:02 p.m. and read the Affidavit of Posting.

APPROVAL OF MINUTES OF APRIL 12, 2016
Moved by Mr. Walther, seconded by Mr. Pitzen to approve the minutes as submitted. Motion carried.

DISCUSSION OF USEPA ASSESSMENT GRANT BUDGET AND EXPENDED FUNDS UPDATE
Ms. Sielski reviewed assessment grant budget expenditures as well as detailed allocations per the spreadsheet provided.

CONSIDERATION OF GRANT BUDGET REALLOCATION REQUEST
Areas where additional allocations are requested were explained. Ms. Sielski stated that she is requesting approval today for the amounts of $150, $4,000 and $4,300 per the spreadsheet. Moved by Mr. Miller, seconded by Ms. Maylen to approve these additional allocations as requested. Motion carried.

DISCUSSION OF 2017 USEPA BROWNFIELDS COALITION ASSESSMENT GRANT APPLICATION
Ms. Sielski stated that she feels that the Site Redevelopment Program is in a good position to apply for additional assessment funds. Per County Board approval, she can apply for either a 2017 or 2018 grant with the intent to move forward with a 2017 grant. As part of the County approval, she is able to extend the Stantec contract to include the grant. Ms. Sielski will be sending out a letter to the coalition partners requesting details necessary for the grant application. Mr. Holmes discussed what we will need from the coalition partners going forward.

PRESENTATION OF VILLAGE OF RICHFIELD NORTHEAST CORRIDOR OPPORTUNITY ANALYSIS
Mr. Healy, Richfield Village Administrator and Mr. Giorno from Vandewalle and Associates presented the Northeast Corridor Opportunity Analysis that was completed for the Village of Richfield as part of the grant.
PRESENTATION OF EDWC SITE REDEVELOPMENT WEB TOOL

Mr. Tscheschlok illustrated the Site Redevelopment Web Tool that was created as part of the grant as a resource for SRC members, community members, and redevelopers to use in order to move forward on converting these sites into actual project opportunities.

STATUS UPDATE OF CURRENT PROJECTS

Ms. Sielski highlighted the status of projects from each municipality.

DISCUSSION OF UPCOMING SRC MEETING

Ms. Sielski stated that as we are in the last year of the grant, it is important that the SRC meets quarterly because the financials may fluctuate quite a bit. She is looking for meetings to be held on Tuesdays at 8:30 a.m. Proposed meetings include December 6th at the City of Hartford, March 21st at the Village Jackson and June 6th in West Bend. These dates are tentative, however if there is a need for funding a specific site that isn’t part of the current project allocation, then an additional meeting may be requested.

EDWC – 2016 BUSINESS READY WI CONFERENCE

Mr. Tscheschlok provided an overview, including dates and location of the 2016 Business Ready WI Conference.

PUBLIC COMMENT

None

ADJOURNMENT

Mr. Heidtke adjourned the meeting at 2:45 p.m.

Ray Heidtke, Chairperson