

1 **WASHINGTON COUNTY**
2 **SITE REDEVELOPMENT STEERING COMMITTEE**
3

4 Village of Richfield Hall
5 Richfield, WI

September 20, 2016
1:00 p.m.

6 Present: Ray Heidtke, Mike Miller, Justin Drew, Mark Piotrowicz, Jessi Balcolm, Lisa Maylen, Curt Pitzen,
7 Christian Tscheschlok, Jim Healy, John Walther
8

9 Also Present: Stantec Consultant David Holmes, Vandewalle & Assoc. Consultant Jolena Presti, Vandewalle &
10 Assoc. Consultant Jorian Giorno, County Attorney Kim Nass, Deputy Planning & Parks Administrator Deb
11 Sielski, Office Manager Joanne Wagner, Planning Intern Kelly Strausberger, Village of Richfield Intern Jen
12 Keller, West Bend Daily News reporter Ralph Chapoco.
13

14 Chairperson Heidtke called the meeting to order at 1:02 p.m. and read the Affidavit of Posting.
15

16 **APPROVAL OF MINUTES OF APRIL 12, 2016**

17 Moved by Mr. Walther, seconded by Mr. Pitzen to approve the minutes as submitted. Motion carried.
18

19 **DISCUSSION OF USEPA ASSESSMENT GRANT BUDGET AND EXPENDED FUNDS UPDATE**

20 Ms. Sielski reviewed assessment grant budget expenditures as well as detailed allocations per the spreadsheet
21 provided.
22

23 **CONSIDERATION OF GRANT BUDGET REALLOCATION REQUEST**

24 Areas where additional allocations are requested were explained. Ms. Sielski stated that she is requesting
25 approval today for the amounts of \$150, \$4,000 and \$4,300 per the spreadsheet. Moved by Mr. Miller,
26 seconded by Ms. Maylen to approve these additional allocations as requested. Motion carried.
27

28 **DISCUSSION OF 2017 USEPA BROWNFIELDS COALITION ASSESSMENT GRANT**
29 **APPLICATION**

30 Ms. Sielski stated that she feels that the Site Redevelopment Program is in a good position to apply for
31 additional assessment funds. Per County Board approval, she can apply for either a 2017 or 2018 grant with the
32 intent to move forward with a 2017 grant. As part of the County approval, she is able to extend the Stantec
33 contract to include the grant. Ms. Sielski will be sending out a letter to the coalition partners requesting details
34 necessary for the grant application. Mr. Holmes discussed what we will need from the coalition partners going
35 forward.
36

37 **PRESENTATION OF VILLAGE OF RICHFIELD NORTHEAST CORRIDOR OPPORTUNITY**
38 **ANALYSIS**

39 Mr. Healy, Richfield Village Administrator and Mr. Giorno from Vandewalle and Associates presented the
40 Northeast Corridor Opportunity Analysis that was completed for the Village of Richfield as part of the grant.
41

1 **PRESENTATION OF EDWC SITE REDEVELOPMENT WEB TOOL**

2 Mr. Tscheschlok illustrated the Site Redevelopment Web Tool that was created as part of the grant as a resource
3 for SRC members, community members, and redevelopers to use in order to move forward on converting these
4 sites into actual project opportunities.

5
6 **STATUS UPDATE OF CURRENT PROJECTS**

7 Ms. Sielski highlighted the status of projects from each municipality.

8
9 **DISCUSSION OF UPCOMING SRC MEETING**

10 Ms. Sielski stated that as we are in the last year of the grant, it is important that the SRC meets quarterly
11 because the financials may fluctuate quite a bit. She is looking for meetings to be held on Tuesdays at 8:30 a.m.
12 Proposed meetings include December 6th at the City of Hartford, March 21st at the Village Jackson and June 6th
13 in West Bend. These dates are tentative, however if there is a need for funding a specific site that isn't part of
14 the current project allocation, then an additional meeting may be requested.

15
16 **EDWC – 2016 BUSINESS READY WI CONFERENCE**

17 Mr. Tscheschlok provided an overview, including dates and location of the 2016 Business Ready WI
18 Conference.

19
20 **PUBLIC COMMENT**

21 None

22
23 **ADJOURNMENT**

24 Mr. Heidtke adjourned the meeting at 2:45 p.m.

25
26
27 Ray Heidtke, Chairperson