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**Reinspection Criteria for Recreational and Educational Camps**

Due to the amount of time and effort involved in conducting reinspections, the department implemented a reinspection fee on April 1, 2009. This fee will help cover the costs associated with the reinspection as well as provide an incentive for the proper operation of the facility and compliance with the code requirements.

A reinspection and reinspection fees will be required under the following conditions:

**Category 1 – Imminent Hazards**

Whenever an inspection or complaint investigation reveals the existence of a violation that is potentially hazardous to the health and safety of patrons or employees and the violation is not able to be corrected during the inspection or investigation. This requires the inspector to return to the establishment to verify that the violation has been corrected.

**Category 2 – Repeat Violations**

Repeat violations, even if they are corrected during the inspection process. Repeat violations that are documented over 3 consecutive routine or complaint inspections will result in a reinspection and reinspection fee.

**Category 3 – Excessive Violations**

Violations are of such an excessive nature that the potential exists for a hazard to occur. A reinspection and reinspection fee may result after consultation with an immediate supervisor or central office and the decision is made that additional intervention is needed by the inspector to bring the establishment into compliance.

The Following violation(s) will result in immediate closure and a reinspection and reinspection fee under category 1, if the violation(s) is not immediately corrected during the inspection process.

1. Prior to the start of the season, or annually for a year-round recreational educational camp, the operator has not tested the well water at a certified laboratory for bacteriological analysis. A camp served by more than one well did not submit a water sample for each well annually. The operator did not have the water tested within 20 days of the violation being noted on the inspection report.
2. The well water does not comply with the applicable water quality standards of ch. NR 809, and an alternative approved source of water has not been provided.
3. The private onsite waste treatment system has failed.
  - a. A reinspection shall occur unless remediation has begun or the operator is currently working with the department of commerce to achieve compliance.
4. Plumbing fixtures such as sinks, toilet facilities, or public or private sewage system are not discharging into approved waste storage containers or systems
5. Presence of live insects of public health significance, rodents or other pests in the food, toilet, lodging, or storage areas.
6. The staff to camper ratio for children ages 7 to 18 years is less than 1 to 10.
7. The staff to camper ratio for children ages 6 years and under is less than 1 to 4.
8. No trained adult is available to supervise high risk activities.
9. The swimming and watercraft activities at the camp are not under the direction of an adult water activities director or the director does not have current department approved lifeguard certification.
10. Lifeguards do not have documentation that they hold current approved lifeguard, CPR, first aid course and AED certifications.

11. Before the camp opens for the year, or at least annually for a camp operated year-around, the camp operator has not made written arrangements for medical care of campers and camp staff by a staff physician or consulting physician and for emergency admission to a designated hospital.
12. No up-to-date written and signed health history that describes any physical condition, medications or allergies requiring special consideration for each camper is present.
13. No adult health care supervisor or health services staff is provided for the routine and emergency health care supervision at the camp.
14. The camp does not have a health services staff person who is qualified and available on the premises of the camp at all times when the camp is open. Health services staff includes at least one of the following under DHS 175.19(5).
15. Medications are not kept in a locked unit.
16. The medication treatment log is not approved.
17. If the camp is conducting food service operations, the reinspection criteria for restaurants will also apply during the inspection.
18. No current written protocol exists for the arrangement of routine and emergency medical care and the administration of medications for campers or staff by a staff physician or consulting physician.
19. No written arrangements exist for emergency admissions to a designated hospital.

## FAQ'S

### **What is the charge for reinspection work?**

The following is a list of reinspection fees depending on the type of license you have. The reinspection fee increases if additional reinspections are required.

	First Reinspection	Subsequent Reinspection
Recreational and Educational Camp	\$540	\$720

### **If I'm required to have a reinspection on multiple items with different correction dates, is there a charge each time the inspector returns?**

No, the reinspection fee covers all the initial correction dates listed on the routine inspection or complaint.

### **What happens if the inspector returns to reinspect and the violations have not been corrected?**

Uncorrected critical violations will result in a subsequent reinspection being performed at a higher cost. If violations remain uncorrected after a second reinspection, the facility may be closed, have their license revoked or suspended, or be referred for legal action.

### **Do I pay the inspector for the reinspection and what happens if the reinspection fee is not paid?**

Your public health sanitarian will not collect your reinspection fee, but they will send the paperwork to central office. Central office will bill you for the reinspection fee.

If the reinspection fee is not paid, your license will not be issued for the following licensing year. Additional fees may be assessed as well as your license being voided.

### **What happens if I can't get the violations corrected by the compliance date?**

If you run into problems and will not be able to correct the violation(s) before your reinspection date, call your public health sanitarian as soon as possible, and request an extension. If an extension is granted a new reinspection date will be given for compliance. Extensions are the exception rather than the rule, so make sure you have a valid reason for the request. Extensions will not be granted on the day the public health sanitarian arrives to do the reinspection.

### **Is there a charge if I request a public health sanitarian to visit my facility?**

Absolutely not, we encourage operators and public health sanitarians to work together to solve problems. We welcome and encourage operators to call if they have questions or problems.