

**Washington County, Wisconsin
U.S. EPA Community-Wide Coalition Assessment Grant
for Hazardous Substance & Petroleum Brownfields**

Cooperative Agreement No. BF-00E01347-0

**Quarterly Report No. 3
3rd Quarter – Fiscal Year 2015
April 1, 2015 – June 30, 2015**

Submitted by:
Debora M. Sielski, Deputy Planning & Parks Administrator
Washington County Planning & Parks Department

July 31, 2015

**Washington County, Wisconsin
U.S. EPA Community-Wide Coalition Assessment Grant for
Hazardous Substance & Petroleum Brownfields
Cooperative Agreement No. BF-00E01347-0**

A. Project Title

Washington County, Wisconsin Community-Wide Coalition Assessment for Hazardous Substance & Petroleum Brownfields

B. Name of Grantee

Washington County Planning & Parks Department
333 E. Washington Street, Suite 2300
West Bend, WI 53095-2003

C. Cooperative Agreement No.

No. BF-00E01347-0

Community-Wide Coalition Assessment for Hazardous Substance & Petroleum Brownfields

Date of Award: 9/19/2014

Project Dates: 10/1/2014 – 09/30/2017

Grant Amount:

\$300,000 – Hazardous Substance Brownfields

\$300,000 – Petroleum Brownfields

D. Project Contact(s)

Project Manager:

Debora M. Sielski

Deputy Planning & Parks Administrator

333 E. Washington Street, Suite 2300

P.O. Box 2003

West Bend, WI 53095-2003

262-335-4772

Fax – 262-335-6868

deb.sielski@co.washington.wi.us

EPA Project Officer:

Fred Bartman

77 West Jackson Blvd., S-6J

Chicago, IL 60604-3507

Bartman.Fred@epa.gov

312-886-0776

EPA Grant Specialist:

Robert Fields

Assistance Section, MC-10J

Fields.Robert@epa.gov

312-886-9017

E. Chief Executive

Herbert J. Tennes
County Board Chairperson
432 East Washington Street, Room 3029
P.O. Box 1986
West Bend, WI 53095-7986
262-335-4307
Fax – 262-306-2201
Herb.tennes@co.washington.wi.us

Submitted To:

Fred Bartman
U.S. EPA Grant Specialist
77 West Jackson Blvd., S-6J
Chicago, IL 60604-3507
Bartman.Fred@epa.gov
312-886-0776

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I. PROGRAM INTRODUCTION

This report provides a summary of activities completed by Washington County, Wisconsin (the County) during the 3rd Quarter of Fiscal Year (FY) 2015 (April 1 through June 30, 2015) for implementation of the United States Environmental Protection Agency (U.S. EPA) Community-Wide Coalition Assessment Grant for Hazardous Substance & Petroleum Brownfields awarded to the County by the U.S.EPA in 2014. Washington County Planning and Parks Department is responsible for administering the grants.

The County's U.S. EPA-approved Implementation Work Plan describes five (5) tasks that are to be completed using funding from the grants. This report describes the status of each task as of June 30, 2015, provides an estimate of the degree of completion of each task, and provides a list of deliverables associated with each task. The tasks are described below:

Task No.	Task Name
0	Programmatic Activities
1	Brownfields Inventory and Site Prioritization
2	Conduct Phase I Environmental Site Assessment (ESAs)
3	Conduct Phase II ESAs, Site Investigations and Remedial/Reuse Planning Activities
4	Community Outreach and Involvement

II. BUDGET OVERVIEW

The U.S. EPA awarded a total grant of \$600,000 to Washington County including \$300,000 for Hazardous Substance Brownfields Assessment and \$300,000 for Petroleum Brownfields Assessment. The Assessment Grant budget includes \$8,500 for direct expenses for the County (travel and supplies) and \$591,500 for contracted services provided by environmental and other consulting firms. The total budget period cost is \$662,463.00 of which \$62,463 is the local in-kind contribution that will be provided by staff from Washington County, City of West Bend, City of Hartford, Village of Slinger, Village of Richfield and Economic Development Washington County (EDWC).

As the Project Team developed a detailed Project Timeline, it was evident that fund allocation needed to shift to meet the requirements of the EPA approved Implementation Work Plan. On July 29, 2015, a request was made of the EPA Project Officer to reallocate a portion of the grant budget as follows:

Request	Description
1	\$20,000 request to shift funds from Task 3 to Tasks 1 and 4 for general community outreach throughout the grant project as well as additional community outreach during the brownfields inventory and site prioritization process (\$16,000 to Task 4 and \$4,000 to Task 1)
2	\$350 request to shift funds from Task 3 to Task 4 for creation of a Site Redevelopment Program Brand/Logo for ongoing marketing of the Program by Washington County and the EDWC (Economic Development Washington County)

Task No.	Task Description	Approved Budget	Change	Requested Budget
0	Programmatic Activities	\$14,000.00	\$0.00	\$14,000.00
1	Brownfields Inventory and Site Prioritization	\$17,700.00	\$4,000.00	\$21,700.00
2	Phase I ESAs	\$96,000.00	\$0.00	\$96,000.00
3	Phase II ESAs, Site Investigations, and Remedial/Reuse Planning	\$431,000.00	(\$20,350.00)	\$410,650.00
4	Community Outreach and Involvement	\$41,300.00	\$16,350.00	\$57,650.00
	Total U.S. EPA Grant	\$600,000.00	\$0.00	\$600,000.00

Once approved by the EPA Project Officer, the reallocated budget will be reflected in future Quarterly Reports.

III. MODIFICATIONS TO THE WORK PLAN

No modifications to the Implementation Work Plan were implemented during the Fiscal Quarter.

IV. STATUS OF PROGRAM ACTIVITIES

This section of the report provides a summary of the status for each task as of June 30, 2015, including a summary of projects and activities approved, completed, or in progress. Also summarized are deliverables for each task, an estimate of the percent complete, and a summary of scheduled activities to be performed during the 4th Quarter of FY 2015.

Task 0 – Programmatic Activities

A. Task Description

This task includes preparing grant progress reports, and general communications about the Cooperative Agreement to the U.S. EPA. This task has a current budget of \$14,000 which includes travel costs to attend EPA-sponsored National Brownfields conferences and for work by the environmental consultant to provide assistance with reporting and other eligible programmatic activities.

B. New Activities or Projects Approved for Implementation by U. S. EPA During the Fiscal Quarter

None.

C. Completed Activities or Projects

As part of advancing the County's Site Redevelopment Program and coordination of a coalition prior to the grant application, in 2013 the County advanced a qualifications based procurement process meeting the requirements of 40 CFR 31.36, in order to obtain the services of a consultant to assist with public meetings, evaluation, and initial scoring and prioritization of sites including services for grant writing and implementation. The procurement process resulted in six proposals. Two firms were interviewed, and based on the interviews and previously submitted qualifications, a contract was executed with Stantec Consulting Services, Inc.

2nd Quarter of FY 2015

During the 2nd Quarter of FY 2015, the County worked with the Project Team (Stantec Consulting Services, Inc., Vandewalle & Associates and Economic Development Washington County) and finalized detailed roles and responsibilities as part of the contract with Stantec for grant implementation services on February 17, 2015. The contract with Stantec Consulting Services, Inc. was signed on March 18, 2015.

The County drafted a Memorandum of Agreement (MOAs) and worked with coalition partners throughout March and early April to finalize.

3rd Quarter of FY 2015

During the 3rd Quarter of FY 2015, all MOAs were signed by coalition partners and submitted to the EPA on April 23, 2015. No grant funds could be expended until all five coalition partner MOAs were signed and provided to the EPA.

Contract agreements were finalized between Stantec Consulting Services, Inc., and Vandewalle and Associates, Inc. (Vandewalle) and Economic Development Washington County (EDWC). As part of the Project Team, Vandewalle will assist

the County, Stantec and the EDWC with the inventory process to create a Brownfields GIS Database, lead the site selection, ranking and prioritization of sites using a two-tiered site identification and prioritization process with the SRC, prepare area-wide reuse/redevelopment plans and conduct ongoing community outreach. As part of the Project Team, EDWC will assist the County, Stantec and Vandewalle with the inventory process, determining redevelopment potential and marketability of redevelopment sites, preparing area-wide reuse/redevelopment plans and ongoing community outreach. The contract with EDWC will also utilize the services of Ady Advantage, a WBE firm representing a positive outcome of compliance with the Six Good Faith Efforts. Ady Advantage will develop webpages that will integrate redevelopment sites within the EDWC website focused on connecting prospective end users and local stakeholders with information on redevelopment sites and associated reuse opportunities.

The County provided coalition partners with a method of tracking local in-kind contribution hours. The Project Manager will compile all local in-kind contribution hours completed and report hours as part of upcoming EPA Quarterly Reports. The Project Manager submitted the 2nd Quarter Report to the EPA on April 27, 2015 and has had ongoing communication with the EPA Project Officer.

D. Activities or Projects in Progress

The Project Team (County, Stantec Consulting Services, Inc., Vandewalle & Assoc. and Economic Development Washington County) is in the process of finalizing a detailed Project Timeline that outlines specific tasks, deadlines and responsible parties for each of the five main Project Tasks outlined in the Implementation Work Plan. This document will be used by the Project Team to stay on task throughout the grant period and to track progress during the monthly Project Team meetings.

E. Deliverables

Memorandum of Agreement (MOAs) signed by the coalition partners (City of West Bend, City of Hartford, Village of Jackson, Village of Richfield and Village of Slinger) were submitted to the EPA Project Officer on April 23, 2015.

F. Percent Complete and Scheduled Activities

This task is currently 35% completed.

Scheduled activities for the 4th quarter of Fiscal Year (FY) 2015 (July 1 through Sept. 30, 2015) include completing the detailed Project Timeline with the Project Team. Ongoing Project Manager tasks include overseeing site and project activities of consultants and preparing required reports and correspondence with the EPA Project Officer.

Task 1 – Brownfields Inventory and Site Prioritization

A. Task Description

This task includes preparing a community-wide brownfields inventory and prioritization of brownfields sites within the County. As part of the inventory, the County will acquire digital copies of approximately 73 historic Sanborn Fire Insurance Maps to be integrated into the County GIS system. This task has a current budget of \$17,700 which includes preparing the inventory, development of the GIS brownfields database, acquisition of historic Sanborn Fire Insurance Maps, preparing property owner eligibility determination requests, obtaining WDNR/EPA eligibility letters and executing property access agreements.

B. New Activities or Projects Approved for Implementation by U. S. EPA During the Fiscal Quarter

None.

C. Completed Activities or Projects

As part of developing the coalition, meetings were held with representatives of 12 municipalities which included two cities, five villages and five towns. Nominations were obtained from five communities, each of which subsequently committed to participating in the coalition. An initial prioritization process was used to evaluate 13 nominated target sites or areas that included 47 parcels. At the final stage of this process, each of the coalition partners selected the site or area that was their highest priority in need of assessment based on site selection criteria. Assessment needs for these sites are expected to utilize approximately one third (\$200,000) of the grant funds. Initial target sites include WB Place, a 3.8-acre parcel in the City of Hartford that has been in use as a tannery since the 1840s, former Praefke Brake Manufacturing in the City of West Bend which dates back to the 1920s, the Center Street Redevelopment Area which includes 10 parcels within the historic center of the Village of Jackson, the historic Hwy 175/Village of Richfield Area which includes 12 parcels bordering State Hwy 175 and the former railroad right-of-way for the Chicago, Milwaukee, St. Paul and Pacific Railroad, and the former Niphos Coating facility in the Village of Slinger which was subject to an emergency removal action by the EPA to address more than 8,800 gallons of hazardous chemicals that were abandoned in the building.

The grant will be implemented using a parallel track approach with two major strategies progressing simultaneously. The two tracks will be implemented as described below:

1. Approximately one-third (\$200,000) of the grant will go toward the implementation of the five high priority brownfield sites or areas that were identified by the five coalition partners as part of the inventory and prioritization completed in 2013. Meetings were held with coalition partners in the 3rd Quarter of FY 2015 that confirmed or requested an amendment to the high priority sites. The funds will be utilized to perform assessment or reuse/redevelopment planning activities.
2. Complete a comprehensive county-wide inventory and prioritization of brownfield sites providing opportunity for participation by all communities in the County that may have assessment needs not identified as part of the outreach conducted in 2013.

2nd Quarter FY 2015

During the 2nd Quarter FY 2015, the County met with the City of West Bend, Stantec Consulting Services, Inc., and Economic Development Washington County to discuss priority sites within the City of West Bend.

3rd Quarter of FY 2015

During the 3rd Quarter of FY 2015, the Project Team met with all five coalition partners to discuss and reconfirm their high priority redevelopment sites. Further discussion will continue with the Village of Jackson to define their high priority sites in the 4th Quarter of FY 2015. The City of West Bend is considering changing their priority site. The Project Team met with the City of West Bend numerous times during this quarter to discuss changing their priority site. Upon completion of the coalition partner meetings, work began on preparing eligibility determination requests for several priority brownfield sites including WB Place in the City of Hartford and the former Niphos Coating facility in the Village of Slinger.

The County requested the purchase of 73 historic Sanborn Fire Insurance Maps through Historical Information Gatherers.

D. Activities or Projects in Progress

On July 6, 2015, the County acquired 73 historic Sanborn Fire Insurance Maps through Historical Information Gatherers. The maps were geo-referenced and integrated into the County GIS system. Stantec will prepare a work plan for additional sampling at the former Niphos Coating facility in the Village of Slinger once eligibility is confirmed.

On July 22, 2015, the Project Team met with the City of West Bend and the EPA Project Officer to discuss the new priority site for the City located near the Milwaukee River and the Eisenbahn State Trail. A list of action items were developed to move forward with the new priority site. The Project Team also discussed the former Niphos Coating facility in the Village of Slinger with the County Attorney and developed a list of action items to move the project forward.

E. Deliverables

None.

F. Percent Complete and Scheduled Activities

This task is currently 10% completed.

Scheduled activities for the 4th Quarter of Fiscal Year (FY) 2015 (July 1 through Sept. 30, 2015) include the Project Team determining variables and datasets to develop a GIS Brownfields database for analysis during the site prioritization process with the SRC. This process will also consider EDWC dashboard measures and location center tools for the EDWC website creation. Outputs of this process include completing a county wide brownfields inventory.

The Project Manager and EDWC will work with the Village of Jackson to further discuss and define their high priority site(s). Site and property owner eligibility determination requests will be completed for the three remaining high priority coalition site(s) including the City of West Bend, Village of Richfield and Village of Jackson.

The Project Manager and County Attorney will work with coalition partners to complete and execute property access agreements on the five high priority sites.

Task 2 – Conduct Phase I Environmental Site Assessments

A. Task Description

This task is described in the U.S. EPA approved Implementation Work Plan as follows:

“Under the direction of the County, the environmental consulting firm will complete Phase I ESAs at 24 sites. Prior to performing Phase I ESAs, eligibility determination request forms will be prepared and submitted to EPA (for hazardous substance brownfields) or WDNR (for petroleum brownfields) for approval. Upon confirmation of eligibility, Phase I ESAs will be completed in accordance with the All Appropriate Inquiries Final Rule and the standards set forth in the ASTM E1527-13 Phase I Environmental Site Assessment Process.”

This task has a current budget of \$96,000 which includes the environmental consulting firm, under the direction of the County Project Manager, completing Phase I ESAs at 24 sites at an average cost of \$4000 per site.

B. New Activities or Projects Approved for Implementation by U. S. EPA During the Fiscal Quarter

None.

C. Completed Activities or Projects

None.

D. Activities or Projects in Progress

None.

E. Deliverables

None.

F. Percent Complete and Scheduled Activities

This task is currently 0% complete.

Scheduled activities for the 4th Quarter of Fiscal Year (FY) 2015 (July 1 through Sept. 30, 2015) include submitting eligibility determination requests to the EPA (for hazardous substance brownfields) or the WDNR (for petroleum brownfields), and provided sites are eligible, start work on Phase I ESAs for the five coalition high priority sites. Coalition partners will obtain property owner cooperation for privately owned parcels within their jurisdiction for which Phase I ESAs are being performed, and complete required owner questionnaires for any parcels for which they are the owner. Coalition partners will provide copies of any past environmental reports that they have in their possession for sites targeted for assessment within their jurisdictional area.

Task 3 – Conduct Phase II Environmental Site Assessments, Site Investigations, and Remedial/Reuse Planning Activities

A. Task Description

This task is described in the U.S. EPA approved Implementation Work Plan as follows:

“On sites that meet the site-specific eligibility requirements, and are approved for use of EPA funds, by the EPA (hazardous substance brownfields) and/or WDNR (petroleum brownfields), the County may use the assessment funds to conduct Phase II ESAs, site investigations, remedial planning and other brownfield reuse planning

activities. Phase II site investigation activities are likely to include soil and groundwater sampling and may include magnetometer surveys, trenching to confirm anomalies, asbestos surveys and sampling for other hazardous building materials. Additional field services provided by EPA may include geophysical characterization, such as ground penetrating radar or electro-magnetic surveys. Greener and Sustainable Remediation principles will be incorporated into project tasks using the ASTM Greener Cleanup Standard Guide.”

This task has a current budget of \$431,000 which includes a QAPP, four asbestos/hazardous building material surveys, seven Phase II ESAs, eight remedial action plans and two brownfield area-wide reuse plans.

B. New Activities or Projects Approved for Implementation by U. S. EPA During the Fiscal Quarter

None.

C. Completed Activities or Projects

3rd Quarter of FY 2015

During the 3rd Quarter of FY 2015, the County and Stantec completed the pre-QAPP conference call meeting with Jan Pels, EPA Brownfields Quality Assurance Reviewer on May 5, 2015.

In early June 2015, Stantec Consulting Services, Inc. solicited bids from multiple labs for use on the project. Four labs were selected (Test America Laboratories, Inc.; CT Laboratories; Environmental Monitoring and Technologies, Inc. [EMT] and Legend Technical Services, Inc.). CT Laboratories and Legend Technical Services, Inc. are both Woman-Owned Business Enterprises (WBEs). EMT is a Service Disabled Veteran Owned Small Business Enterprise (SDVOSBE). Solicitation of bids from these firms, and inclusion in the QAPP, were performed as part of the Six Good Faith Efforts to ensure participation by Disadvantaged Business Enterprises (DBE) in the project.

D. Activities or Projects in Progress

The QAPP was completed in early July 2015 for submittal to the EPA.

E. Deliverables

On July 15, 2015, the QAPP was submitted to Jan Pels, EPA Brownfields Quality Assurance Reviewer for review.

F. Percent Complete and Scheduled Activities

This task is currently 5% complete.

Scheduled activities for the 4th Quarter of Fiscal Year (FY) 2015 (July 1 through Sept. 30, 2015) include development of a Phase II work plan and draft scope of work for reuse planning for the City of West Bend priority site upon confirmation of eligibility determination. In addition, a work plan for additional sampling at the former Niphos Coating facility in the Village of Slinger will be completed upon confirmation of eligibility determination.

Task 4 – Community Outreach and Involvement

A. Task Description

Since 2010, the County has proactively involved Washington County communities in the development and advancement of a brownfields-focused Site Redevelopment Program. To lead this effort, in early 2013, the County established a Site Redevelopment Committee (SRC) to guide and advance brownfield redevelopment, community outreach and involvement, reuse planning and site assessment.

The coalition plans to convene the SRC on at least a bi-monthly basis, with the public meetings widely promoted. In addition to SRC meetings, the County will hold public meetings annually, inviting residents and other stakeholders to participate in the site selection process, cleanup decisions, and reuse planning performed as part of the grant-funded Project. To provide additional technical expertise as well as outreach to community organizations, a Technical/Community Advisory Subcommittee (T/CAS) with representatives from community based organizations, the Washington County Health Department, and other stakeholder groups, is being formed. The T/CAS will provide input to the SRC, and provide input on site selection, reuse planning, and other considerations.

This task has a current budget of \$41,300 which includes public, community and property owner meetings, development of fact sheets, press releases and other appropriate communications and development of webpages that will integrate the redevelopment sites within the Economic Development Washington County (EDWC) website focused on connecting prospective end users and local stake holders with information on redevelopment sites and associated reuse opportunities.

B. New Activities or Projects Approved for Implementation by U. S. EPA During the Fiscal Quarter

None.

C. Completed Activities or Projects

1st Quarter of FY 2015

During the 1st Quarter of FY 2015 the County completed a press release for circulation in local newspapers, radio stations and three major television stations serving Southeastern Wisconsin. An article was also written for the Planning & Parks Department newsletter that was sent to over 3,100 households in Washington County. The County met with the Project Team to detail the roles and responsibilities for Task 4 - Community Outreach and Involvement.

2nd Quarter of FY 2015

During the 2nd Quarter of FY 2015, as part of the development of detailed roles and responsibilities, the Project Team finalized the community outreach and involvement component to engage the public throughout the grant.

3rd Quarter of FY 2015

During the 3rd Quarter of FY 2015, the Project Team had a conference call meeting with subconsultant Ady Advantage regarding design of the EDWC website integration.

D. Activities or Projects in Progress

The Project Team is currently developing a detailed schedule for Task 4 regarding countywide inventory and prioritization of sites.

E. Deliverables

None.

F. Percent Complete and Scheduled Activities

This task is currently 10% complete.

Scheduled activities for the 4th Quarter of Fiscal Year (FY) 2015 (July 1 through Sept. 30, 2015) include conducting the countywide public kickoff meeting held in tandem with an SRC meeting and scheduling the first of five traveling SRC meetings in each of the five coalition partner communities (Hartford, Jackson, Richfield, Slinger and West Bend). Each meeting will have a special focus on the hosting community including a public open house component.

The EDWC will initiate work with Ady Advantage to complete work on the EDWC website as described above. Ongoing work includes the Project Team continuing to schedule and participate in monthly “check-in” meetings and updates to the County Site Redevelopment Program website at www.co.washington.wi.us/srp to provide current information throughout the grant implementation.

V. PROBLEMS ENCOUNTERED/ASSISTANCE NEEDED

On October 15, 2014, the County requested an amendment to EPA Cooperative Assistance Agreement BF00E01347 to correct the percentage calculations for the Recipient Share and Federal Share of the grant. Numerous requests have been made to the EPA Grant Specialist for an updated agreement.

VI. SCHEDULE AND PROJECT MILESTONES

A partial summary of major milestones achieved during the project to date are summarized on the following table.

Task No.	Date	Activity or Milestone Description
0	6/28/2013	Issued request for proposals for professional services from environmental consulting firms following 40 CFR 31.36
0	8/16/2013	Selection of Stantec Consulting Services, Inc. as environmental consulting firm
0	9/19/2014	Official Grant Award date
0	10/1/2014	3-year project period begins
4	Sept. 2013	Formation of Site Redevelopment Committee to oversee development and implementation of the grant
4	Nov - Dec 2013 & Jan. 2014	Formation of Brownfields Coalition including Washington County, City of West Bend, City of Hartford, Village of Slinger, Village of Jackson and Village of Richfield
1	1/6/2014	Selection of high priority sites by coalition partners
4	5/28/2014	Press release completed and sent to media
4	12/2/2014	Article in Planning & Parks Department newsletter regarding brownfield assessment grant

Quarterly Report No. 3, 3rd Quarter Fiscal Year 2015, April 1, 2015 – June 30, 2015
 Washington County, Wisconsin – U.S. EPA Community-Wide Coalition Assessment Grant for
 Hazardous Substance & Petroleum Brownfields

Task No.	Date	2nd Quarter FY 2015 Activity or Milestone Description
0	1/29/2015	Submitted 1 st Quarterly Report for FY 2015 to EPA.
0	2/17/2015	Finalized detailed roles and responsibilities with Project Team (County, Stantec Consulting Services, Inc., Vandewalle & Assoc. and Economic Development Washington County)
4	2/17/2015	Project Team finalized roles and responsibilities for community outreach and involvement. (County)
0	3/9/2015	Finalized Memorandum of Agreements (MOAs) for distribution to coalition partners.
0	3/13/2015 - 4/14/2015	Project Manager held meetings with coalition partners regarding MOAs. (County)
1	3/18/2015	Meeting with the City of West Bend to discuss priority sites. (County, Stantec, EDWC)
0	3/18/2015	County and Stantec Consulting Services, Inc. finalized and signed contract for environmental services.

Quarterly Report No. 3, 3rd Quarter Fiscal Year 2015, April 1, 2015 – June 30, 2015
 Washington County, Wisconsin – U.S. EPA Community-Wide Coalition Assessment Grant for
 Hazardous Substance & Petroleum Brownfields

Task No.	Date	3rd Quarter FY 2015 Activity or Milestone Description
0	4/21/2015	All coalition partner MOAs signed.
0	4/23/2015	Project Manager sent signed MOAs to EPA Project Officer. (County)
0	4/27/2015	Project Manager submitted 2 nd Quarterly Report for FY 2015 to EPA Project Officer. (County)
3	5/5/2015	Pre-QAPP Conference Call Meeting with Jan Pels, EPA (County, EPA and Stantec)
3	5/5/2015 – 6/30/2015	Worked on writing QAPP (Stantec)
3	6/8/2015 – 6/12/2015	Solicited bids from multiple labs and selected four labs. Solicitation of bids from these firms, and inclusion in the QAPP, were performed as part of the Six Good Faith Efforts to ensure participation by Disadvantaged Business Enterprises (DBE) in the project. (Stantec)
1	6/10/2015 – 6/23/2015	Meetings with coalition partners to discuss/confirm high priority redevelopment sites. (County, EDWC, Stantec and Vandewalle)
4	6/23/2015	Conference call meeting with subconsultant Ady Advantage regarding design of EDWC website integration and content development focused on connecting prospective end users with information on site redevelopment sites.
0	6/1/2015 – 7/1/2015	Contract agreements were finalized between Stantec and Vandewalle and Associates, Inc. (Vandewalle) and with Economic Development Washington County (EDWC). The contract with EDWC will utilize the services of Ady Advantage, a WBE firm representing another positive outcome of compliance with the Six Good Faith Efforts.
1	6/29/2015	Work began on preparing eligibility determination requests for several priority brownfield sites including WB Place in Hartford and the former Niphos Coating facility in Slinger.
1	7/6/2015	The County acquired 73 historic Sanborn Fire Insurance Maps through Historical Information Gatherers. The maps were geo-referenced and integrated into the County GIS system. (County, Stantec)
3	7/15/2015	QAPP submitted to EPA for review. (Stantec)
0	7/16/2015 – ongoing	Meetings to finalize detailed Project Timeline (County, Stantec, Vandewalle and EDWC)
0 and 1	7/22/2015	Meeting with City of West Bend, Village of Slinger, County, Stantec, Vandewalle and EPA Project Officer

Additional milestones for the project will be added to this table as part of the next Quarterly Report.

VII. BUDGET SUMMARY

Summary of Grant Expenses by Category for the Reporting Period 3rd Quarter of FY 2015

A summary of grant expenses by category is provided below, including the current budget, amounts previously expended, amounts expended during the 3rd Quarter of FY 2015 (April 1, 2015 – June 30, 2015), total amounts expended through June 30, 2015, and the budget remaining as of June 30, 2015.

Categories	Budgeted Amount	Previously Expended	Expenses this Quarter	Total Cumulative Expenses	Amount Remaining
Personnel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel	\$5,300.00	\$0.00	\$0.00	\$0.00	\$5,300.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$3,200.00	\$0.00	\$0.00	\$0.00	\$3,200.00
Contractual	\$591,500.00	\$0.00	\$0.00	\$0.00	\$591,500.00
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals	\$600,000.00	\$ -	\$ -	\$ -	\$600,000.00

Summary of Current Budget Status by Task as of June 30, 2015

The following is a summary of the current budget status by task as of June 30, 2015

Task No.	Task Description	Approved Budget	Cumulative Amount Expended (through 6/30/15)	Budget Remaining as of 6/30/15	Percent of Budget Expended
0	Programmatic Activities	\$14,000.00	\$0.00	\$14,000.00	0%
1	Brownfields Inventory and Site Prioritization	\$17,700.00	\$0.00	\$17,700.00	0%
2	Phase I ESAs	\$96,000.00	\$0.00	\$96,000.00	0%
3	Phase II ESAs, Site Investigations, and Remedial/Reuse Planning	\$431,000.00	\$0.00	\$431,000.00	0%
4	Community Outreach and Involvement	\$41,300.00	\$0.00	\$41,300.00	0%
	Total U.S. EPA Grant	\$600,000.00	\$0.00	\$600,000.00	0%

VIII. Performance Outputs and Outcomes

This section summarizes performance outputs and outcomes for the Washington County Community-Wide Coalition Assessment Grant for Hazardous Substance & Petroleum Brownfields. Outputs and outcomes include:

- Completion of a community-wide inventory and prioritization of brownfields sites within the County.
- Performing Phase I and Phase II environmental site assessments (ESAs) on priority brownfields sites.
- Completion of additional site investigation and remedial action plan development for select sites for which Phase II ESAs are completed.
- Performing community outreach and education related to brownfields.
- Connecting potential business and other end-users with brownfield sites that can be a focus for redevelopment and reuse.

As the grant project is in its beginning stages and no funds have been expended, no performance outputs or outcomes have been attained.