

**WASHINGTON COUNTY CODE  
WASHINGTON COUNTY, WISCONSIN**

**TABLE OF CONTENTS**

**CHAPTER**

- 1. GENERAL PROVISIONS**
- 2. GENERAL GOVERNMENT**
- 4. COUNTY ADMINISTRATION**
- 5. SHERIFF'S DEPARTMENT**
- 6. HEALTH AND HUMAN SERVICES**
- 7. PERSONNEL AND EMPLOYMENT**
- 8. HEALTH CODE**
- 9. EMERGENCY MANAGEMENT**
- 10. COUNTY LIBRARY SERVICES**
- 12. HIGHWAYS**
- 13. TRAFFIC**
- 14. OFFENSES AGAINST PEACE, ORDER AND SAFETY**
- 15. LAND AND WATER CONSERVATION**
- 16. ANIMAL WASTE STORAGE FACILITY**
- 17. EROSION CONTROL AND STORMWATER MANAGEMENT**
- 18. NONMETALLIC MINING RECLAMATION**
- 20. LANDMARKS**
- 21. PLANNING AND PARKS**
- 23. SHORELAND, WETLAND AND FLOODPLAIN ZONING**
- 24. LAND DIVISIONS**
- 25. SANITARY CODE**

**WASHINGTON COUNTY CODE**  
**CHAPTER AND SECTION OUTLINE**

**Chapter 1                   GENERAL PROVISIONS**

- 1.01           Washington County Code
- 1.02           Definitions
- 1.03           Repeal of Ordinances
- 1.04           Ordinances Repealed Not Reenacted
- 1.05           Jurisdiction
- 1.06           Responsibility for Acts
- 1.07           Penalties
- 1.08           Severability of Provisions
- 1.09           Effective Date
- 1.10           Copies on File
- 1.11           Maintaining Code
- 1.12           Official Publications
- 1.13           Comprehensive Plan

**Chapter 2                   GENERAL GOVERNMENT**

Subchapter I – County Board

- 2.01           Supervisory Districts
- 2.02           Nomination Signatures for County Supervisors
- 2.03           Powers and Duties of the Chairperson
- 2.04           Meetings, Quorum and Order of Business
- 2.05           Organization
- 2.06           Procedural Rules of the County Board
- 2.07           Amendments to Rules
- 2.08           Open Meetings

Sections 2.09 through 2.15 (Reserved)

Subchapter II – County Committees, Boards and Commissions

A.     Committees, Boards and Commission Required or Authorized by Wisconsin Statutes

- 2.16           Board of Health
- 2.17           Emergency Management Committee
- 2.18           Highway Committee
- 2.19           Commission on Aging
- 2.20           Board of Adjustment
- 2.21           Civil Service Commission
- 2.22           County Parks Commission

Section 2.23 (Reserved)

- 2.24           County Library Services Board
- 2.25           Federated Public Library System Board

- 2.26 County Traffic Safety Commission
- 2.27 Land Conservation Committee
- 2.28 Planning, Conservation and Parks Committee
- 2.29 Sheriff's Grievance Committee

Section 2.30 (Reserved)

- 2.31 Washington County Home Program Committee
- 2.32 Land Information Council
- 2.33 Aging, Disability and Resource Center Board

Sections 2.34 through 2.36 (Reserved)

- 2.37 County Veterans' Service Commission

Sections 2.38 through 2.40 (Reserved)

#### B. Standing (Operational) Committees

- 2.41 Executive Committee
- 2.42 Administrative Committee
- 2.43 Health, Aging and Long Term Care Committee
- 2.44 Public Works Committee
- 2.45 Public Safety Committee
- 2.46 Human Services Board (Committee)

Sections 2.47 through 2.52 (Reserved)

#### C. Special Committees and Committee Rules

- 2.53 Special Committees
- 2.54 Vacancies
- 2.55 Committee Organization and Rules
- 2.56 Committee Authority

### **Chapter 4 COUNTY ADMINISTRATION**

#### Subchapter I – Appointed County Officials

- 4.01 County Administrator
- 4.02 County Attorney
- 4.03 County Surveyor
- 4.04 Purchasing Agent; Purchasing Policy
- 4.05 Real Property Lister
- 4.06 Land Information Office
- 4.07 Veterans' Service Officer
- 4.08 Finance Director
- 4.09 Director of Human Resources
- 4.10 Medical Examiner
- 4.11 Highway Commissioner

Sections 4.12 through 4.16 (Reserved)

Subchapter II – Finance and Taxation

- 4.17 Designation of Depositories
- 4.18 Investment of Unexpended Appropriations
- 4.19 Facsimile Signatures on Checks
- 4.20 Per Diem Compensation
- 4.21 Official Bonds
- 4.22 Delinquent or Overdue Tax Penalty
- 4.23 Settlement for Taxes and Special Assessments
- 4.24 In Rem Foreclosure of Tax Liens
- 4.25 Dishonored Checks
- 4.26 Tax Deed Sales
- 4.27 Grant Application Procedure
- 4.28 County Sales and Use Tax
- 4.29 Cash Disbursements

Subchapter III – Code of Ethics

- 4.31 Code of Ethics for Public Officials and Employees

Subchapter IV – Public Records

- 4.32 Access to Public Records
- 4.33 Record Retention
- 4.34 Register of Deeds

Subchapter V – Use of County Facilities

- 4.35 Meetings in County Facilities
- 4.36 Alcohol Beverages
- 4.37 Smoking Prohibited
- 4.38 Emergency Procedures – Bomb Threat
- 4.39 Washington County Fair Park
- 4.40 Parking Lot Regulations

Sections 4.41 through 4.45 (Reserved)

Subchapter VI – Miscellaneous Provisions

- 4.46 Soil Conservation Work
- 4.47 Child Support Agency – Non-IVD Fees
- 4.48 Marriage License Fees
- 4.49 Business Card Use
- 4.50 Medical Examiner – Fees

- 4.51 Equal Housing Opportunity
- 4.52 County Computer Equipment Use
- 4.53 Construction Administration
- 4.54 Contract Administration

**Chapter 5 SHERIFF'S DEPARTMENT**

Subchapter I – Civil Service

- 5.01 Civil Service System
- 5.02 Civil Service Commission Organization and Membership
- 5.03 Duties and Powers of the Commission
- 5.04 Qualifications, Classified Service Appointments
- 5.05 Appointments to Classified Service
- 5.06 Suspension, Demotion or Dismissal
- 5.07 Sheriff's Grievance Committee
- 5.08 Political Activity
- 5.09 Deputy Sheriffs, Number

Subchapter II – County Jail Administration

- 5.10 Maintenance and Board for County Jail Prisoners
- 5.11 County Jail – Meals, Laundry
- 5.12 Municipal Court Prisoners

Subchapter III – Miscellaneous Provisions

- 5.13 Stray Dogs
- Section 5.14 (Reserved)
- 5.15 Enhanced 911 Telephone Service System
- 5.16 Expenses of Extradition
- 5.17 Authorization to Conduct Record Checks
- 5.18 Sheriff's Department – Fees for Services

**Chapter 6 HEALTH AND HUMAN SERVICES**

- 6.01 Human Services Department
- 6.02 Administration of General Relief (funding eliminated)
- Section 6.03 (Reserved)
- 6.04 Health Department
- 6.05 Samaritan Campus
- 6.06 Aging and Disability Resource Center Board

**Chapter 7 PERSONNEL AND EMPLOYMENT**

- 7.01 Director of Human Resources

7.02	Washington County Departmental Staffing Plan
7.03	Washington County Classification and Compensation Plan
7.04	Administration of the Classification and Compensation Plan
7.05	Employee Benefit Program
7.06	Retirement Policy
7.07	Equal Opportunity Employment
7.08	Prohibited Harassment
7.09	Political Activities Policy
7.10	Employee Grievance Procedures
7.11	Residency Policy
7.12	Automatic Termination Policy
	Section 7.13 (Reserved)
7.14	Defense and Indemnification
7.15	Security Card Policy
7.16	Use of County Owned Vehicles

## **Chapter 8            HEALTH CODE**

### Subchapter I - Human Health Hazards

8.01	Statutory Authorization, Findings of Fact, Statement of Purpose and Title
8.02	General Provisions
8.03	Definitions
8.04	Human Health Hazards
8.05	Compliance and Enforcement
8.06	Abrogation, Severability and Repeal

### Subchapter II - Licensure and Regulation

8.07	Authority and Purpose
8.08	Applicability
8.09	Regulations, Rules and Laws Adopted By Reference
8.10	Definitions
8.11	Restaurants, Mobile Restaurants and Temporary Restaurants
8.12	Hotels, Motels, Bed And Breakfasts and Tourist Rooming Houses
8.13	Tattoo and Body Piercing Establishments
8.14	Public Swimming Pools and Water Attractions
8.15	Camp Grounds, Camping Resorts, Recreational Camps and Educational Camps
8.16	Permits; Application Process; Inspections
8.17	Entry Upon Premises
8.18	Fees and Transfers
8.19	Suspension or Revocation of Permit
8.20	Appeal Hearing
8.21	Administration, Enforcement and Penalties
8.22	Changes in Law
8.23	Applicability of Other Laws and Regulations
8.24	Department Orders and Decisions
8.25	Optional Plan Review Available

**Chapter 9****EMERGENCY MANAGEMENT**

- 9.01 Declaration of Policy
- 9.02 Definitions
- 9.03 County Emergency Management Committee
- 9.04 County Emergency Management Coordinator
- 9.05 Duties of County Emergency Management Coordinator
- 9.06 Sharing of Costs
- 9.07 Joint Meetings
- 9.08 Utilization of Existing Services and Facilities
- 9.09 Local Emergency Planning Committee
- 9.10 Hazardous Substance Reimbursement
- 9.11 Emergency Declaration
- 9.12 Penalties

**Chapter 10****COUNTY LIBRARY SERVICES**

- 10.01 County Library Services
- 10.02 County Library Services Board
- 10.03 Participation in Federated Public Library System
- 10.04 Federated Public Library System Board

**Chapter 12****HIGHWAYS**

- 12.01 County Traffic Safety Commission
- 12.02 Removal of U.S. Public Land Survey Corners
- 12.03 Snow Fences
- 12.04 Placement of Rural Mailboxes
- 12.05 Control of Access to County Trunk Highways
- 12.06 County Aid Bridges and Culverts
- 12.07 County Right-of-Way Width Map
- 12.08 Highway Encroachments or Obstructions

**Chapter 13****TRAFFIC**

- 13.01 State Traffic Laws
- 13.02 Official Traffic Map and Control Devices; Prohibited Signs, Signals and Markers
- 13.03 Stop and Yield Signs
- 13.04 Speed Zones on County Trunk Highways
- 13.05 Restrictions on Stopping or Parking
- 13.06 Parking Prohibited
- 13.07 Abandoned Vehicles
- 13.08 Snowmobiles
- 13.09 Penalty
- 13.10 Enforcement

**Chapter 14****OFFENSES AGAINST PEACE, ORDER AND SAFETY**

- 14.01 Offenses Against State Laws Subject to Forfeiture

14.02	Possession of Firearms in Public Buildings and School Zones
14.03	Facsimile Firearms
14.04	Possession of Knives in the Washington County Justice Center
	Section 14.05 (Reserved)
14.06	Throwing or Shooting of Arrows, Stones and Other Missiles Prohibited
14.07	Sale and Use of Fireworks Regulated
14.08	Loud and Unnecessary Noise Prohibited
14.09	Loitering Prohibited
14.10	Consumption of Fermented Malt Beverages and Intoxicating Liquor on Public Property and Parking Lots Prohibited
14.11	Tavern Closing Hours
14.12	Animals and Poultry Not to Run at Large
14.13	Regulation and Licensing of Dogs
14.14	Keeping of Vicious Dogs Regulated
14.15	Keeping of Wolf-Dog Hybrids Regulated
14.16	Littering
	Section 14.17 (Reserved)
14.18	Misuse of E911
14.19	Open Cisterns, Wells, Basements or other Dangerous Excavations Prohibited
14.20	Removal of Vehicles
14.21	Washington County Fair Park Regulations
14.22	Disorderly Conduct with a Vehicle
	Sections 14.23 through 14.40 (Reserved)
14.41	Attempt
14.42	Uniform Citation Method Adopted
14.43	Penalties

**Chapter 15                    LAND AND WATER CONSERVATION**

15.01	Land Conservation Committee
15.02	Powers of the Land Conservation Committee
15.03	Duties of the Land Conservation Committee
15.04	Land and Water Conservation Division
15.05	Technical Assistance
15.06	Cost Sharing and Cost Containment

**Chapter 16                    ANIMAL WASTE STORAGE FACILITY**

16.01	Introduction
16.02	General Provisions
16.03	Animal Waste Storage Facility Permit
16.04	Administration
16.05	Violations
16.06	Appeals



**Chapter 17****EROSION CONTROL AND STORMWATER MANAGEMENT**

17.01	Authority
17.02	Findings of Fact
17.03	Purpose and Intent
17.04	Administration
17.05	Jurisdiction
17.06	Applicability, Exemptions and Technical Waivers
17.07	Erosion Control Plan Requirements and Performance Standards
17.08	Stormwater Management Plan Requirements and Performance Standards
17.09	Application for Erosion and Runoff Control Permit or Preliminary Approval Letter
17.10	Plan Review Procedures
17.11	Technical Standards and Specifications
17.12	Permit Requirements
17.13	Maintenance of Stormwater Management Facilities
17.14	Illicit Discharges
17.15	Enforcement
17.16	Appeals
17.17	Severability
17.18	Definitions

**Chapter 18****NONMETALLIC MINING RECLAMATION**

18.01	General
18.02	Standards
18.03	Reclamation Plan
18.04	Financial Assurance
18.05	Permitting
18.06	Public Notice and Right of Hearing
18.07	Permit Administration
18.08	Annual Operator Reporting
18.09	Fees
18.10	Completed Reclamation
18.11	Enforcement
18.12	Appeals

**Chapter 20****LANDMARKS**

20.01	Purpose and Intent
20.02	Definitions
20.03	Landmarks Commission, Composition and Terms
20.04	Powers and Duties
20.05	Procedure
20.06	Maintenance of Landmarks, Landmark Sites and Historical Markers
20.07	Conditions Dangerous to Life, Health or Property

**Chapter 21                    PLANNING AND PARKS**

- 21.01            Public Works Committee
- 21.02            Powers of Public Works Committee
- 21.03            Duties of Public Works Committee
- 21.04            Referrals to Public Works Committee
- 21.05            Options to Purchase Park Lands
- 21.06            Planning and Parks Department
- 21.07            Park Regulations
- 21.08            Creation of Park District for County-Owned Lands
- 21.09            Comprehensive Plan

**Chapter 23                    SHORELAND, WETLAND AND FLOODPLAIN ZONING**

Subchapter I – General Provisions and Definitions

- 23.01            Statutory Authorization, Findings of Fact, Statement of Purpose, General Provisions and Title
- 23.02            Definitions

Subchapter II – Shoreland Zoning

- 23.03            General Provisions – Shoreland Zoning District
- 23.04            Lot Dimensions
- 23.05            Setbacks from the Water
- 23.06            Removal of Shore Cover
- 23.07            Nonconforming Uses and Structures - Shoreland
- 23.08            Vegetation and Mitigation
- 23.09            Land Division Review and Sanitary Regulations
- 23.10            Filling, Grading, Lagooning, Dredging, Ditching, Excavating and Paving
- 23.11            Design Review and Impervious Surfaces

Subchapter III – Shoreland – Wetland Zoning

- 23.12            Shoreland – Wetland District
- 23.13            Mitigation
- 23.14            Nonconforming Uses and Structures – Wetland Within a Shoreland

Subchapter IV – Floodplain Zoning

- 23.15            General Provisions – Floodplain Zoning District
- 23.16            General floodplain District
- 23.17            Floodway District
- 23.18            Floodfringe District
- 23.19            Flood Storage District
- 23.20            Nonconforming Uses and Structures – Floodplain
- 23.21            Floodproofing Standards for Nonconforming Structures or Uses

## Subchapter V – General Administrative Provisions

23.22	Administrative Provisions
23.23	Changes and Amendments
23.24	Enforcement and Penalties

## **Chapter 24**                    **LAND DIVISIONS**

24.01	Introduction
24.02	General Provision
24.03	Procedure
24.04	Preliminary Plat
24.05	Final Plat
24.06	General Requirements and Design Standards
24.07	Required Improvements
24.08	Variance and Modification
24.09	Violations and Penalties
24.10	Fees
24.11	Severability
24.12	Amendments

## **Chapter 25**                    **SANITARY CODE**

25.01	Title
25.02	Authority and Purpose
25.03	Intent
25.04	Jurisdiction
25.05	Abrogation and Greater Restriction
25.06	Interpretation
25.07	Severability and Non-Liability
25.08	Administration
25.09	Licenses and Permits
25.10	Enforcement Orders
25.11	Appeals
25.12	Variance
25.13	Private Sewage Systems
25.14	Maintenance of New and Existing Private Sewage Systems
25.15	Malfunctioning Private Sewage Systems
25.16	Prohibited Practices
25.17	Enforcement
25.18	Penalties
25.19	Definitions