

PAY REAL ESTATE TAXES BY PHONE

In addition to Internet service, Washington County taxpayers can also pay their real estate taxes via telephone. This payment service is provided by Official Payments and they charge a convenience fee for this service. Washington County **does not** receive any portion of this fee.

The automated system will take you step-by-step through the payment process. If you prefer to make your payment using your touch-tone telephone, please call toll-free at **1-800-2PAY-TAX** (1-800-272-9829).

Step-by-Step Instructions:

Upon dialing the toll-free number, you will be asked to enter the following information in order to make a payment:

1. Press 3 to pay Property Taxes.
2. Enter jurisdiction code **5938** (Washington County). The phone system prompts you to confirm that you have selected the correct jurisdiction code by pressing 1.
3. Press 1 to pay Real Estate Tax.
4. Enter your parcel number from your tax bill. The phone system prompts the user after each entry to confirm if you entered a letter or number. Listen carefully. When entering a zero, the phone system just prompts for the next letter or number. When entering a Q or Z, press 1.
5. Enter the first four letters of your last name.
6. Enter your phone number (include the area code).
7. Enter the payment amount, including cents.
8. Enter your credit card information.
9. **Remain on the line to receive a confirmation number that you should keep for your records.**