

**WASHINGTON COUNTY PLANNING AND PARKS DEPARTMENT  
APPLICATION FOR ZONING CHANGE**

File No. REZ \_\_\_\_\_

Hearing Date \_\_\_\_\_

Receipt No. \_\_\_\_\_

Tax Key # \_\_\_\_\_

**Please be very specific in your answers; type or print clearly. Review the entire application.**

Owner(s) of property \_\_\_\_\_ Work Phone (    ) \_\_\_\_\_ - \_\_\_\_\_  
Home Phone (    ) \_\_\_\_\_ - \_\_\_\_\_

Owner(s) mailing address(es) \_\_\_\_\_  
House No. or Fire No. City State Zip

Address of property involved \_\_\_\_\_  
House No. or Fire No. City State Zip

Lot \_\_\_\_\_ Block \_\_\_\_\_ Subdivision or CSM # \_\_\_\_\_

Location \_\_\_\_\_ 1/4, \_\_\_\_\_ 1/4, Section \_\_\_\_\_, Municipality \_\_\_\_\_

Zoning: Shoreland \_\_\_\_\_ Wetland \_\_\_\_\_ Floodplain \_\_\_\_\_ Parcel size: \_\_\_\_\_ sq. ft. or \_\_\_\_\_ acres

Present Use of Property (Example: seasonal cottage) \_\_\_\_\_

Description of Proposed Project and Use of Property (**BE SPECIFIC**) (Example: fill in Floodplain, LOMR, LOMR-F, LOMA) \_\_\_\_\_

Current County Zoning District \_\_\_\_\_

Proposed New County Zoning District \_\_\_\_\_

Date of any previous public hearings concerning this property \_\_\_\_\_

**The following items must accompany this application: (Submit four (4) complete sets if shoreland or wetland rezoning.)  
(Submit five (5) complete sets if floodplain rezoning.)**

- 1) Full legal description of property on reverse side of this sheet or as a separate attachment.
  - 2) A survey of the property drawn to scale showing: Property dimensions; all structure(s) on the property, structure setbacks from lot lines, shorelines and roads; structure distances from other buildings, private on-site wastewater treatment system and any wells; north arrow and scale.
  - 3) On the above survey, identify or highlight the area that you propose to rezone and show the existing County zoning district for comparison. All dimensions, angles, etc. must be accurate. Copies of any supporting field work from professionals must be submitted with the request. For all floodplain zoning change requests, the entire parcel must be analyzed and delineated. In addition, applicants requesting floodplain zoning change must submit a copy of the Federal Emergency Management Agency (FEMA) application and letter of Department of Natural Resources (DNR) approval or concurrence to our office, if applicable.
  - 4) Project boundaries must be staked prior to the Hearing for field verification.
- **Contact the appropriate Town Board to inform them about the proposal before this application is scheduled for a Public Hearing.**
  - **Either the applicant or applicant's representative must be present at the Planning, Conservation & Parks Committee meeting to answer additional questions. Applicants will be notified of meeting date.**
  - **A hearing fee of \$414.00 payable to the Planning and Parks Department.**
  - **Contact the Planning and Parks Department about zoning and/or sanitary permits which may be required.**
  - **Applicant is responsible for Department of Natural Resources and US Army Corps of Engineers permits which may be required. In addition, applicant is responsible for FEMA applications.**

\*\*You are responsible for complying with state and federal laws concerning construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the department of natural resources wetlands identification web page or contact a department of natural resources service center.

I certify that the foregoing statements and information on attached maps, plans and other exhibits are true and correct to the best of my knowledge.

\*\*By signing this you acknowledge you have read the above statement concerning construction around wetlands.

Signature of all owners \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

**(All persons listed as owners on deed or parties of interest must sign)**