

1 **WASHINGTON COUNTY, WISCONSIN**

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3 Date of enactment: **03/18/14**
4 Date of publication: **03/18/14**

5 **VOTE**

6
7 **2013 ORDINANCE 30**

8
9 AN ORDINANCE to amend Section 7.04 relating to: Administration of the Classification and
10 Compensation Plan.

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12 *The people of the County of Washington, represented in the Board of Supervisors, do ordain*
13 *as follows:*

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15 **SECTION 1.** Section 7.04(10) of the code is amended to read:

16 **7.04 ADMINISTRATION OF THE CLASSIFICATION AND COMPENSATION**
17 **PLAN.** The following rules are adopted for the administration of the Human Resources
18 Classification and Compensation Plan.

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20 (10)(AM 13-30) **Introductory Period.** A newly hired County employee shall be
21 required to serve a 6-month introductory period, during which time the employee shall
22 demonstrate qualifications for the job. An introductory employee may be discharged for any
23 reason without recourse and without cause. ~~Introductory periods may be extended for a period~~
24 ~~not to exceed an additional 6 months, subject to prior approval by the Administrative Services~~
25 ~~Committee, and the departmental liaison committee.~~ A newly hired County Manager,
26 Corrections and Communications Officers, and Civil Service personnel in the Sheriff's
27 Department shall serve an initial 12-month introductory period. Introductory periods may be
28 extended for a period not to exceed an additional 6 months, subject to prior approval by the
29 Human Resources Director, or designee, and the Department Head. Satisfactory completion of
30 introductory period is not a guarantee of continued employment.

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32 **SECTION 2. EFFECTIVE DATE.** This ordinance shall become effective upon
33 passage by the Board of Supervisors and publication as provided by law.

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35 **SECTION 3. SUMMARY.** Ordinance amendment granting the Human Resources
36 Department and Department Head authority to extend an employee's introductory period.

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40 VOTE REQUIREMENT FOR PASSAGE: Majority

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42 APPROVED: Introduced by members of the ADMINISTRATIVE
43 (Signed by Kimberly A. Nass) SERVICES COMMITTEE as filed with
44 Kimberly A. Nass, County Attorney the County Clerk.
45 Dated 3/11/14 (Signed by Peter I. Sorce)
46 Peter I. Sorce, Chairperson

1 **Considered 3/11/14**
2 **Adopted 3/11/14**
3 **Ayes 28 Noes 0 Absent 2**
4 **Voice Vote_____**
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6 **Countersigned:**
7 **(Signed by Herbert J. Tennies)**
8 **Herbert J. Tennies**
9 **County Board Chairperson**
10
11 **(No fiscal effect.)**