

1 **WASHINGTON COUNTY, WISCONSIN**

2
3 Date of enactment: _____
4 Date of publication: _____

5 **VOTE**

6 **2011 ORDINANCE 3**

7
8 AN ORDINANCE to amend Section 4.01 relating to: Administrative Coordinator.

9
10 *The people of the County of Washington, represented in the Board of Supervisors, do ordain*
11 *as follows:*

12
13 **SECTION 1.** Section 4.01 of the code is amended to read:

14 **4.01 ADMINISTRATIVE COORDINATOR.** (2)(AM 11-3) **Powers and Duties.**

15 The Administrative Coordinator shall exercise the following powers and duties, subject to the
16 general supervision of the County Board of Supervisors.

17
18 * * *

19 (d) Budget Development. The Administrative Coordinator shall:

20
21 1. Meet with the Finance Committee early in each fiscal year to
22 establish the format, target funding levels and procedures for the upcoming budget process.
23 Present preliminary funding levels to County Board. Under supervision of the Finance
24 Committee, perform necessary duties to prepare a proposed County budget.

25
26 **SECTION 2. EFFECTIVE DATE.** This ordinance shall become effective upon
27 passage by the Board of Supervisors and publication as provided by law.

28
29 **SECTION 3. SUMMARY.** Amendment to clarify Administrative Coordinator duties
30 with respect to annual budget process.

31
32 _____
33
34 VOTE REQUIREMENT FOR PASSAGE: Majority

35
36 APPROVED:
37 **(signed by Kimberly A. Nass)**
38 Kimberly A. Nass, County Attorney

Introduced by members of the EXECUTIVE
COMMITTEE as filed with the County Clerk.

39 Dated
40 Considered **5/10/11**
41 Adopted **5/10/11**
42 Ayes **27** Noes **2** Absent **1**

(signed by Herbert J. Tennies)
Herbert J. Tennies, Chairperson

43 Voice Vote _____

44 Countersigned:
45 _____

46 Herbert J. Tennies
47 County Board Chairperson

48
49 (No fiscal effect.)