

WASHINGTON COUNTY, WISCONSIN

Date of enactment: 5/18/10
Date of publication: 5/18/10

VOTE

2010 ORDINANCE 2

AN ORDINANCE to amend Sections 7.02, 7.03 and 7.05 of the code; relating to: Staffing Plan and Classification and Compensation Plan – Human Resources Department and Employee Benefit Program - Overtime.

The people of the County of Washington, represented in the Board of Supervisors, do ordain as follows:

SECTION 1. Section 7.02 of the code is amended to read:

7.02 WASHINGTON COUNTY DEPARTMENTAL STAFFING PLAN.

HUMAN RESOURCES DEPARTMENT

Position	Pay Grade	Authorized Positions
Human Resources Assistant <u>Employee Benefits Specialist(AM 10-2)</u>	H-4 <u>E-1</u>	1
Human Resources Assistant(AM 10-2)	H-4	2 <u>1</u> (3/4 time)
Human Resources Assistant(AM 10-2)	H-4	1 (P.T.)

SECTION 2. The list of pay grades established in Section 7.03(1)(a) shall be adjusted to incorporate the changes proposed in this ordinance.

SECTION 3. Section 7.05(12) of the Code is amended to read:

7.05 EMPLOYEE BENEFIT PROGRAM (12)(AM 10-2) Overtime. (c) Personnel in the following exempt job classifications: Accounting Supervisor, Administrative Assistant to the Administrative Coordinator/Deputy Emergency Management Coordinator, Admissions Coordinator, Adult Protective Services Social Worker, Alcohol & Other Drug Abuse Case Manager, Assistant to County Treasurer, Assistant to the Highway Commissioner, Buyer, Case Manager In-Home/Outpatient, Central Reproduction Supervisor, Chief Assistant Medical Examiner, Chief Deputy County Clerk/Office Supervisor, Child Support Specialist, Child Support Supervisor, Clerk of Courts Administration and Accounting Supervisor, Clerk of Juvenile Court, CLTS Case Manager, Deputy Register of Deeds, Developmental Disabilities Case Manager, Disability Benefits Specialist, Economic Support Manager, Economic Support Supervisor, Elderly Benefits Specialist, Emergency Management Coordinator, Employee Benefits Manager, Employee Benefits Specialist, Environmental Health Specialist I, Environmental Health Specialist II, Environmental Health Supervisor, Health Educator, Human Resources Analyst, Human Services Accounting Manager, Human Services Office Manager, Information and Assistance Specialist, Inspector in Charge, Intake Coordinator, Juvenile Detention Administrator, Landscape Architect, Landscape Designer, Mental Health Case Manager, Mental Health Specialist, Mental Health Technician, Occupational Therapist, Office Manager Clerk of Circuit Court, Office Manager Planning and Parks, Office Supervisor, Payroll Supervisor, Planner, Program Support Supervisor, Project Technician/Highway, Project Technician/Land Conservation, Public Health Data Specialist, Ra-

1 dio Systems Administrator, Register in Probate, Registered Health Information Technician, Se-
2 nior Technician, Social Worker (Samaritan Health Center), Transit Manager, Victim/Witness
3 Coordinator, WIC Dietitian Pool, WIC Program Supervisor, WIC Program Supervisor Pool and
4 WIC Registered Dietitian shall earn overtime credit in the following manner:

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6 **SECTION 4. EFFECTIVE DATE.** This ordinance shall become effective upon
7 passage by the Board of Supervisors and publication as provided by law.

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9 **SECTION 5. SUMMARY.** An ordinance amendment to add a new position and revise
10 an existing position in the Human Resources staffing plan.

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14 VOTE REQUIREMENT FOR PASSAGE: 2/3 of the members elect

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16 APPROVED: Introduced by members of the
17 **(signed by Kimberly A. Nass)** ADMINISTRATIVE SERVICES and FINANCE
18 Kimberly A. Nass, County Attorney COMMITTEES as filed with the County Clerk.
19 Dated **5/12/10** **(signed by Roy C. Justman)**
20 Roy C. Justman, Chairperson
21 Considered **5/11/10** Administrative Services Committee
22 Adopted **5/11/10** **(signed by Richard L. Bertram)**
23 Ayes **20** Noes **9** Absent **1** Richard L. Bertram, Chairperson
24 Voice Vote _____ Finance Committee

25 Countersigned:

26 _____
27 Herbert J. Tennes
28 County Board Chairperson

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30 (When comparing the budget as approved by the County Board to the new staffing plan, the new
31 plan will add costs of \$7,800 to the 2010 budget for wages and benefits. Costs to future budgets
32 will increase as employees move through the pay steps. For 2010, funds have been transferred
33 within the Human Resources Department Budget to cover the wage and benefit accounts. This
34 transfer may result in the Department requiring a general fund transfer at year end.)