

WASHINGTON COUNTY, WISCONSIN

Date of enactment: 2/11/11

Date of publication: 2/11/11

VOTE

2010 ORDINANCE 18

AN ORDINANCE to amend Sections 7.02 and 7.03 of the code; relating to: Washington County Departmental Staffing Plan – Administration Department – Maintenance; Aging and Disability Resource Center; County Attorney; County Board of Supervisors; County Clerk; Finance Department - Information Services; Human Services Department – Children & Families; Human Services Department – Economic Support; Planning and Parks Department – Administrative Division; Planning and Parks Department – Golf and Park Division; Planning and Parks department – Land Use Division; Register of Deeds; Samaritan Health Center – Administration; Samaritan Health Center - Activity Programs; Samaritan Health Center - Nursing Service; and Sheriff's Department; and Classification and Compensation Plan – Miscellaneous Rates.

The people of the County of Washington, represented in the Board of Supervisors, do ordain as follows:

SECTION 1. Section 7.02 of the code is amended to read:

7.02 WASHINGTON COUNTY DEPARTMENTAL STAFFING PLAN.

Position	Pay Grade	Authorized Positions
ADMINISTRATION DEPARTMENT – Maintenance		
Custodian(AM 10-18)	H-2	10 9
Custodian(AM 10-18)	H-2	12 10 (P.T.)
AGING AND DISABILITY RESOURCE CENTER		
Aging Services Worker (9)	H-6	1
COUNTY ATTORNEY		
Legal Intern	"M.R."	1
COUNTY BOARD OF SUPERVISORS		
Administrative Secretary	H-5	1
COUNTY CLERK		
Duplicating Clerk	H-2	1 (P.T.)
Duplicating Equipment Operator	H-4	1
Duplicating Equipment Operator(AM 10-18)	H-4	1 2 (P.T.)

FINANCE DEPARTMENT - Information Services

Office Assistant	H 2	1 (P.T.)
Programmer Analyst I (11)	E 4	0
Programmer Analyst II (11)	E 5	2

HUMAN SERVICES DEPARTMENT – Children & Families

Social Worker(AM 10-18)	"C"	6 <u>5</u>
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HUMAN SERVICES DEPARTMENT – Economic Support

Economic Support – Lead Worker(AM 10-18)	"C"	3 <u>2</u>
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PLANNING AND PARKS DEPARTMENT – Administrative Division

Administrative Secretary	H 5	1
Program Assistant	H 3	1 (¾ time)

PLANNING AND PARKS DEPARTMENT – Golf and Park Division

Clubhouse Attendant(AM 10-18)	H-2	5 (¾ time) 2 (P.T.)
Golf Course Maintenance Worker	"C"	1
Golf Course Maintenance Worker	H 2	3 (¾ time)
Manager of Park Operations(Less Housing Offset)(CR 00-9)	E 5	1

PLANNING AND PARKS DEPARTMENT – Land Use Division

Land Use Inspector(AM 10-18)	E-3	3 <u>2</u>
Land Use Technician	H 6	1

REGISTER OF DEEDS

Real Estate Records Clerk(AM 10-18)	H-3	3 <u>2</u>
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SAMARITAN HEALTH CENTER - Administration

Accounting Assistant	H 6	1
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SAMARITAN HEALTH CENTER - Activity Programs

Activity Aide(AM 10-18)	"C"	6 4
Summer Activity Aide	"C"	1 (F.T. Limited)

SAMARITAN HEALTH CENTER - Nursing Service

Certified Nursing Assistant(AM 10-18)	"C"	7 <u>5</u> 70
Certified Nursing Assistant (Vacation Relief)	"C"	3 (F.T. Limited)
Inservice/Registered Nurse	E 3	1
Nursing Assistant Helper	"C"	As Needed
		to be used in lieu of vacant Nursing Assistant positions
Unit Secretary	H 3	1 (P.T.)

SHERIFF'S DEPARTMENT

Cook(AM 10-18) "C" 2 1 (3/4 time)
Jail Nurse E-3 1 (P.T. Limited)

(9) Authorized only while appropriate non-County funds meet the full cost of these positions.

(11)(AM 10-18) The positions of Information Services Technician II and Programmer Analyst II shall be under filled as Information Services Technician I and Programmer Analyst I. After 24 months of service, and upon recommendation of the department head, Information Services Technician I and Programmer Analyst I may be reclassified to Information Services Technician II and Programmer Analyst II, with the appropriate increase in salary. Information Services Technician I and Programmer Analyst I not promoted at the 24 month time period may apply for reconsideration of promotion after an additional 12 months have elapsed.

SECTION 2. The list of pay grades established in Section 7.03(1)(a) shall be adjusted to incorporate the changes proposed in this ordinance.

SECTION 3. 7.03(3) of the code is amended to read:

7.03 WASHINGTON COUNTY CLASSIFICATION AND COMPENSATION PLAN. (3)(AM 10-18) Miscellaneous Rates.

Legal Intern County Attorney 10.00/hr.

SECTION 4. EFFECTIVE DATE. This ordinance shall become effective upon passage by the Board of Supervisors and publication as provided by law.

SECTION 5. SUMMARY. Ordinance amendment to staffing plan to remove vacant positions.

VOTE REQUIREMENT FOR PASSAGE: 2/3 of members elect

APPROVED: Introduced by members of the ADMINISTRATIVE SERVICES COMMITTEE as filed with the County Clerk.
(signed by Kimberly A. Nass)
Kimberly A. Nass, County Attorney

Dated 2/8/11

Considered 2/8/11 (signed by Roy C. Justman)

Adopted 2/8/11 Roy C. Justman, Chairperson

Ayes 28 Noes 2 Absent 0

Voice Vote _____

Countersigned:

Herbert J. Tennies
County Board Chairperson

(No fiscal effect.)