

# WASHINGTON COUNTY, WISCONSIN

Date of enactment: 12/23/10

Date of publication: 12/23/10

## VOTE

### 2010 ORDINANCE 14

AN ORDINANCE to amend Sections 7.02, 7.03 and 7.05 of the code; relating to: 2011 Additional Positions – Aging and Disability Resource Center, Finance Department, Finance Department – Information Services, Health Department, Human Services Department – Access & Outreach, Human Services Department – Behavioral Health, Human Services Department – Economic Support, Planning and Parks Department – Land and Water Conservation Division and Sheriff’s Department; Classification and Compensation Plan – Miscellaneous Rates; and Employee Benefit Program – Overtime.

*The people of the County of Washington, represented in the Board of Supervisors, do ordain as follows:*

**SECTION 1.** Section 7.02 of the code is amended to read:

#### **7.02 WASHINGTON COUNTY DEPARTMENTAL STAFFING PLAN.**

<b>Position</b>	<b>Pay Grade</b>	<b>Authorized Positions</b>
<b>AGING AND DISABILITY RESOURCE CENTER</b>		
<u>Resource Specialist-Adult Services(CR 10-14)</u>	E-2	1 (P.T.)
<b>FINANCE DEPARTMENT</b>		
Accounting Assistant(AM 10-14)	H-6	3-4
<del>Accounting Assistant</del>	<del>H 6</del>	<del>1 (3/4 time)</del>
<b>FINANCE DEPARTMENT - Information Services</b>		
Office Assistant(AM 10-14)	H-2	2 <u>1</u> (P.T.)
<b>HEALTH DEPARTMENT</b>		
Environmental Health Specialist II(24)(AM 10-14)	E-3	1 ( <del>3/4 time</del> )
Public Health Data Specialist(14)(AM 10-14)	E-3	1 ( <del>3/4 time</del> )
Public Health Nurse(AM 10-14)	E-3	2 <u>1</u> (P.T.)
WIC <u>Registered</u> Dietitian Pool(9)(AM 10-14)	E-2	1 (As Needed)
<b>HUMAN SERVICES DEPARTMENT – Access &amp; Outreach</b>		
Psychiatric Social Worker(AM 10-14)	E-5	1 ( <del>P.T.</del> )
<b>HUMAN SERVICES DEPARTMENT – Behavioral Health</b>		
<u>Mental Health Specialist/CTS(14)(CR 10-14)</u>	E-2	1

**HUMAN SERVICES DEPARTMENT – Economic Support**

Economic Support Specialist(14)(CR 10-14) "C" 1

**PLANNING AND PARKS DEPARTMENT – Land and Water Conservation Division**

Conservation Intern (summer season)(2)(CR 10-14) "M.R." 1

**SHERIFF'S DEPARTMENT**

Corrections Sergeant(AM 10-14) E-5 67

(2)(AM 10- ) (~~Reserved~~) This position is authorized only upon receipt of the appropriate grant funding.

(9) Authorized only while appropriate non-County funds meet the full cost of these positions.

(14) Position must receive at least 50% State or Federal funding.

(24) (CR 09-14) Environmental Health Specialist I (EHS1) underfills the position of Environmental Health Specialist II (EHS2). After meeting the requirements of §440.98, Wis. Stats., becoming licensed as a Registered Sanitarian, and upon recommendation of the Department Head, EHS1 may be reclassified to EHS2 with the appropriate increase in salary. EHS1 not promoted at an annual 12 month review, may apply for promotion after an additional 12 months have elapsed. (Registered Sanitarians are required to have 24 months of full-time work experience in a Health Department Environmental Health Program before they can apply for Registered Sanitarian exam eligibility.)

**SECTION 2.** The list of pay grades established in Section 7.03(1)(a) shall be adjusted to incorporate the changes proposed in this ordinance.

**SECTION 3.** 7.03(3) of the code is amended to read:

**7.03 WASHINGTON COUNTY CLASSIFICATION AND COMPENSATION PLAN. (3)(AM 10-14) Miscellaneous Rates.**

Conservation Intern (summer season) Planning & Parks 10.00/hr.

**SECTION 4.** Section 7.05(12) of the Code is amended to read:

**7.05 EMPLOYEE BENEFIT PROGRAM (12)(AM 10-13) Overtime.**

\* \* \*

*(Overtime as allowed in (c) = accumulation of a maximum of 24 hours at any one time for compensation time off or straight time pay with an annual maximum accumulation of 90 hours.)*

(c) Personnel in the following exempt job classifications: Accounting Supervisor, Administrative Assistant to the Administrative Coordinator/Deputy Emergency Management Coordinator, Admissions Coordinator, Adult Protective Services Social Worker, Alcohol & Other Drug Abuse Case Manager, Assistant to County Treasurer, Assistant to the Highway Commissioner, Buyer, Case Manager In-Home/Outpatient, Central Reproduction Supervisor, Chief Assistant Medical Examiner, Chief Deputy County Clerk/Office Supervisor,

1 Child Support Specialist, Child Support Supervisor, Clerk of Courts Administration and  
2 Accounting Supervisor, Clerk of Juvenile Court, CLTS Case Manager, Deputy Register of  
3 Deeds, Developmental Disabilities Case Manager, Disability Benefits Specialist, Economic  
4 Support Manager, Economic Support Supervisor, Elderly Benefits Specialist, Emergency  
5 Management Coordinator, Employee Benefits Manager, Employee Benefits Specialist,  
6 Environmental Health Specialist I, Environmental Health Specialist II, Environmental Health  
7 Supervisor, Health Educator, Human Resources Analyst, Human Services Accounting Manager,  
8 Human Services Office Manager, Information and Assistance Specialist, Inspector in Charge,  
9 Intake Coordinator, Juvenile Detention Administrator, Landscape Architect, Landscape Designer,  
10 Mental Health Case Manager, Mental Health Specialist, Mental Health Technician, Occupational  
11 Therapist, Office Manager Clerk of Circuit Court, Office Manager Planning and Parks, Office  
12 Supervisor, Payroll Supervisor, Planner, Program Support Supervisor, Project  
13 Technician/Highway, Project Technician/Land Conservation, Public Health Data Specialist,  
14 Radio Systems Administrator, Register in Probate, Registered Health Information Technician,  
15 Resource Specialist-Adult Services, Resource Specialist-Aging, Senior Technician, Social  
16 Worker (Samaritan Health Center), Transit Manager, Victim/Witness Coordinator, WIC Program  
17 Supervisor, WIC Program Supervisor Pool, WIC Registered Dietitian and WIC Registered  
18 Dietitian Pool shall earn overtime credit in the following manner:

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20 **SECTION 5. EFFECTIVE DATE.** This ordinance shall become effective January 1,  
21 2011, except for the Corrections Sergeant position which shall become effective April 1, 2011,  
22 upon passage by the Board of Supervisors and publication as provided by law.

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24 **SECTION 6. SUMMARY.** Ordinance amendment to add new positions to the  
25 County's Staffing Plan beginning in 2011.

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28 VOTE REQUIREMENT FOR PASSAGE: 2/3 of members elect

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30 APPROVED: Introduced by members of the ADMINISTRATIVE  
31 (signed by Kimberly A. Nass) SERVICES COMMITTEE as filed with  
32 Kimberly A. Nass, County Attorney the County Clerk.

33 Dated 12/15/10 (signed by Roy C. Justman)

34 Considered 12/14/10 Roy C. Justman, Chairperson

35 Adopted 12/14/10

36 Ayes 22 Noes 8 Absent 0

37 Voice Vote \_\_\_\_\_

38 Countersigned:

39 \_\_\_\_\_  
40 Herbert J. Tennies

41 County Board Chairperson

42  
43 (Fiscal note: see attached.)