

WASHINGTON COUNTY, WISCONSIN

Date of enactment: 2/16/10
Date of publication: 2/16/10

VOTE

2009 ORDINANCE 19

AN ORDINANCE to amend Sections 7.02, 7.03 and 7.05 of the code; relating to: Staffing Plan and Classification and Compensation Plan – Clerk of Circuit Court and Probate and Juvenile Court Office; and Employee Benefit Program - Overtime.

The people of the County of Washington, represented in the Board of Supervisors, do ordain as follows:

SECTION 1. Section 7.02 of the code is amended to read:

7.02 WASHINGTON COUNTY DEPARTMENTAL STAFFING PLAN.

PROBATE AND JUVENILE COURT OFFICE

CLERK OF CIRCUIT COURT – Probate and Juvenile Court Division(CR 09-19)

Position	Pay Grade	Authorized Positions
Accounting Assistant	H 6	1 (P.T.)
Court Assistant	H-5	1
Deputy Register in Probate/Deputy Probate Registrar/ Deputy Clerk of Juvenile Court (AM 09-19)	H-7 E-2	1
Clerk of Juvenile Court Assistant (AM 09-19)	H-6 E-1	1
Register in Probate/Probate Registrar and Clerk of Juvenile Court	E-5	1
Senior Court Assistant(AM 09-19)	H-6	4 <u>2</u>

SECTION 2. The list of pay grades established in Section 7.03(1)(a) shall be adjusted to incorporate the changes proposed in this ordinance.

SECTION 3. Section 7.05(12) of the code is amended to read:

7.05 EMPLOYEE BENEFIT PROGRAM (12)(AM 09-19) Overtime. (c) Personnel in the following exempt job classifications: Accounting Supervisor, Administrative Assistant to the Administrative Coordinator/Deputy Emergency Management Coordinator, Admissions Coordinator, Adult Protective Services Social Worker, Alcohol & Other Drug Abuse Case Manager, Assistant to County Treasurer, Assistant to the Highway Commissioner, Buyer, Case Manager In-Home/Outpatient, Central Reproduction Supervisor, Chief Assistant Medical Examiner, Chief Deputy County Clerk/Office Supervisor, Child Support Specialist, Child Support Supervisor, Clerk of Courts Administration and Accounting Supervisor, Clerk of Juvenile Court, CLTS Case Manager, Deputy Director (Fair Park), Deputy Register of Deeds, Developmental Disabilities Case Manager, Disability Benefits Specialist, Economic Development Coordinator, Economic Support Manager, Economic Support Supervisor, Elderly Benefits Specialist, Emergency Management Coordinator, Employee Benefits Manager,

1 Environmental Health Specialist, Health Educator, Human Resources Analyst, Human Services
2 Accounting Manager, Human Services Office Manager, Information and Assistance Specialist,
3 Inspector in Charge, Intake Coordinator, Juvenile Detention Administrator, Landscape Architect,
4 Landscape Designer, Mental Health Case Manager, Mental Health Specialist, Mental Health
5 Technician, Occupational Therapist, Office Manager Clerk of Circuit Court, Office Manager
6 Planning and Parks, Office Supervisor, Payroll Supervisor, Planner, Program Support Supervisor,
7 Project Technician/Highway, Project Technician/Land Conservation, Public Health Data
8 Specialist, Radio Systems Administrator, Register in Probate, Registered Health Information
9 Technician, Senior Technician, Social Worker (Samaritan Health Center), Victim/Witness
10 Coordinator and WIC Program Supervisor shall earn overtime credit in the following manner:

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12 **SECTION 4. EFFECTIVE DATE.** This ordinance shall become effective upon
13 passage by the Board of Supervisors and publication as provided by law.

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15 **SECTION 5. SUMMARY.** Amendment to Chapter 7 of the County Code to
16 accomplish the merger of the Probate Office with the Clerk of Circuit Court Office.

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20 **VOTE REQUIREMENT FOR PASSAGE:** 2/3 of the members elect

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22 **APPROVED:** Introduced by members of the PUBLIC SAFETY,
23 **(signed by Kimberly A. Nass)** ADMINISTRATIVE SERVICES, and FINANCE
24 Kimberly A. Nass, County Attorney COMMITTEES as filed with the County Clerk.

25 Dated **2/11/10**

26 **(signed by Joseph C. Gonnering)**
27 Considered **2/9/10** Joseph C. Gonnering, Chairperson
28 Adopted **2/9/10** Public Safety Committee

29 Ayes **26** Noes **1** Absent **3** **(signed by Roy C. Justman)**
30 Voice Vote _____ Roy C. Justman, Chairperson

31 Countersigned: Administrative Services Committee

32 _____
33 Herbert J. Tennies Richard Bertram, Vice-Chairperson
34 County Board Chairperson Finance Committee

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36 (The approximate savings from this ordinance are \$48,000.)