

WASHINGTON COUNTY, WISCONSIN

Date of enactment: 12/16/09

Date of publication: 12/16/09

VOTE

2009 ORDINANCE 14

AN ORDINANCE to amend Sections 7.02, 7.03 and 7.05 of the code; relating to: 2010 Additional Positions – Health Department and Veterans Service Office; Classification and Compensation Plan; and Employee Benefit Program - Overtime.

The people of the County of Washington, represented in the Board of Supervisors, do ordain as follows:

SECTION 1. Section 7.02 of the code is amended to read:

7.02 WASHINGTON COUNTY DEPARTMENTAL STAFFING PLAN.

Position	Pay Grade	Authorized Positions
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HEALTH DEPARTMENT

<u>Environmental Health Supervisor(CR 09-14)</u>	<u>E-4</u>	<u>1</u>
Environmental Health Specialist	E-3	1
<u>Environmental Health Specialist I(9)(24)(CR 09-14)</u>	<u>E-2</u>	<u>1</u>
<u>Environmental Health Specialist II(24)(AM 09-14)</u>	<u>E-3</u>	<u>1 (3/4 time)</u>
<u>Environmental Health Specialist Pool(9)(CR 09-14)</u>	<u>E-3</u>	<u>As Needed</u>
<u>Environmental Health Technician(9)(CR 09-14)</u>	<u>H-3</u>	<u>1 (3/4 time)</u>
<u>WIC Dietetic Technician(9)(CR 09-14)</u>	<u>H-5</u>	<u>1 (P.T.)</u>

(9) Authorized only while appropriate non-County funds meet the full cost of these positions.

(24)(CR 09-14) Environmental Health Specialist I (EHS1) underfills the position of Environmental Health Specialist II (EHS2). After meeting the requirements of §440.98, Wis. Stats., becoming licensed as a Registered Sanitarian, and upon recommendation of the Department Head, EHS1 may be reclassified to EHS2 with the appropriate increase in salary. EHS1 not promoted at an annual 12 month review, may apply for promotion after an additional 12 months have elapsed. (Registered Sanitarians are required to have 24 months of full-time work experience in a Health Department Environmental Health Program before they can apply for Registered Sanitarian exam eligibility.)

VETERANS SERVICE OFFICE

Office Assistant(AM 09-14)	H-2	1 (P.T.)
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1 **SECTION 2.** The list of pay grades established in Section 7.03(1)(a) shall be adjusted to
2 incorporate the changes proposed in this ordinance.

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4 **SECTION 3.** Section 7.05(12) of the code is amended to read:

5 **7.05 EMPLOYEE BENEFIT PROGRAM.** (12)(AM 09-14) **Overtime.** (c)
6 Personnel in the following exempt job classifications: Accounting Supervisor, Administrative
7 Assistant to the Administrative Coordinator/Deputy Emergency Management Coordinator,
8 Admissions Coordinator, Adult Protective Services Social Worker, Alcohol & Other Drug Abuse
9 Case Manager, Assistant to County Treasurer, Assistant to the Highway Commissioner, Buyer,
10 Case Manager In-Home/Outpatient, Central Reproduction Supervisor, Chief Assistant Medical
11 Examiner, Chief Deputy County Clerk/Office Supervisor, Child Support Specialist, Child
12 Support Supervisor, Clerk of Courts Administration and Accounting Supervisor, CLTS Case
13 Manager, Deputy Director (Fair Park), Deputy Register of Deeds, Developmental Disabilities
14 Case Manager, Disability Benefits Specialist, Economic Development Coordinator, Economic
15 Support Manager, Economic Support Supervisor, Elderly Benefits Specialist, Emergency
16 Management Coordinator, Employee Benefits Manager, ~~Environmental Health Specialist~~
17 Environmental Health Specialist I, Environmental Health Specialist II, Environmental Health
18 Supervisor, Health Educator, Human Resources Analyst, Human Services Accounting Manager,
19 Human Services Office Manager, Information and Assistance Specialist, Inspector in Charge,
20 Intake Coordinator, Juvenile Detention Administrator, Landscape Architect, Landscape Designer,
21 Mental Health Case Manager, Mental Health Specialist, Mental Health Technician, Occupational
22 Therapist, Office Manager Clerk of Circuit Court, Office Manager Planning and Parks, Office
23 Supervisor, Payroll Supervisor, Planner, Program Support Supervisor, Project
24 Technician/Highway, Project Technician/Land Conservation, Public Health Data Specialist,
25 Radio Systems Administrator, Registered Health Information Technician, Resource/Community
26 Support Specialist, Senior Technician, Social Worker (Samaritan Health Center), Victim/Witness
27 Coordinator and WIC Program Supervisor shall earn overtime credit in the following manner:

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29 **SECTION 4. EFFECTIVE DATE.** This ordinance shall become effective January 1,
30 2009, upon passage by the Board of Supervisors and publication as provided by law.

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32 **SECTION 5. SUMMARY.** Ordinance amendment adding new positions to the Coun-
33 ty's staffing plan which were included in the 2010 County Budget.

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37 VOTE REQUIREMENT FOR PASSAGE: 2/3 of the members elect

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39 APPROVED:
40 **(signed by Kimberly A. Nass)**
41 Kimberly A. Nass, County Attorney
42 Dated _____

Introduced by members of the ADMINISTRATIVE
SERVICES COMMITTEE as filed with the
County Clerk.
(signed by Roy C. Justman)
Roy C. Justman, Chairperson
Administrative Services Committee

1 Considered **12/8/09**
2 Adopted **12/8/09**
3 Ayes **27** Noes **2** Absent **1**
4 Voice Vote _____

5 Countersigned:
6 _____

7 Herbert J. Tennies
8 County Board Chairperson

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10 (The 2010 Budget includes funds for these positions. The Veterans Service additional hours increases
11 the budget for that department by approximately \$32,470. This amount includes the cost of fringe
12 benefits.

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14 The gross cost for the additional positions in the Heath Department are as follows. All positions are
15 authorized only while fees for the services cover all the costs of the program and WIC continues to be
16 funded with non county dollars:

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18	Environmental Health Supervisor	\$ 2,100 *
19	Environmental Health Specialist I	\$73,082
20	Environmental Health Specialist (3/4)	\$ 0 **
21	Environmental Health Specialist Pool	\$? ***
22	Environmental Technician	\$29,051
23	WIC Dietetic Technician (PT)	\$22,346

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25 * Reclassification of current position. Increase is due to steps for new classification
26 ** Title change only
27 *** Unknown cost)