

1 **WASHINGTON COUNTY, WISCONSIN**

2  
3 Date of enactment: \_\_\_\_\_

4 Date of publication: \_\_\_\_\_

5 **VOTE**

6 **2008 ORDINANCE 26**

7  
8 AN ORDINANCE to amend Sections 7.02, 7.03, 7.05 and 7.11 of the code relating to: Staffing  
9 Plan – Department of Social Services and Sheriff’s Department; Classification and Com-  
10 pensation Plan; Employee Benefit Program; and Residency Policy.

11 *The people of the County of Washington, represented in the Board of Supervisors, do*  
12 *ordain as follows:*

13  
14 **SECTION 1.** Section 7.02 of the code is amended to read:

15 **7.02 WASHINGTON COUNTY DEPARTMENTAL STAFFING PLAN.**

Position	Pay Grade	Authorized Positions
----------	-----------	----------------------

17  
18  
19  
20  
21 **DEPARTMENT OF SOCIAL SERVICES**

Social Worker(AM 08-26)	"C"	40 <u>9</u>
-------------------------	-----	-------------

22  
23  
24 **SHERIFF'S DEPARTMENT**

<del>Youth Aide/Intake Worker</del>	<del>E-3</del>	<del>1</del>
<del>Youth Intake Lead Juvenile Detention Administrator</del> (AM 08-26)	E-4	1

25  
26  
27  
28  
29  
30 **SECTION 2.** The list of pay grades established in Section 7.03(1)(a) shall be adjusted to  
31 incorporate the changes proposed in this ordinance.

32  
33 **SECTION 3.** Sections 7.05(12) and (26) of the code are amended to read:

34 **7.05 EMPLOYEE BENEFIT PROGRAM (12)(AM 08-26) Overtime.** (c) Per-  
35 sonnel in the following exempt job classifications: Accounting Supervisor, Administrative As-  
36 sistant to the Administrative Coordinator/Deputy Emergency Management Coordinator, Admis-  
37 sions Coordinator, Adult Protective Services Social Worker, Alcohol & Other Drug Abuse Case  
38 Manager, Assistant to County Treasurer, Assistant to the Highway Commissioner, Buyer, Case  
39 Manager In-Home/Outpatient, Central Reproduction Supervisor, Chief Assistant Medical Ex-  
40 aminer, Chief Deputy County Clerk/Office Supervisor, Child Support Specialist, Child Support  
41 Supervisor, Clerk of Courts Administration and Accounting Supervisor, Deputy Director (Fair  
42 Park), Deputy Register of Deeds, Developmental Disabilities Case Manager, Economic Devel-  
43 opment Coordinator, Economic Support Manager, Economic Support Supervisor, Emergency  
44 Management Coordinator, Employee Benefits Manager, Environmental Health Specialist, Health  
45 Educator, Human Resources Analyst, Information and Assistance Specialist, Inspector in Charge,  
46 Intake Coordinator, Juvenile Detention Administrator, Landscape Architect, Landscape Designer,

1 Mental Health Case Manager, Mental Health Specialist, Mental Health Technician, Occupational  
2 Therapist, Office Manager Clerk of Circuit Court, Office Manager Planning and Parks, Office  
3 Supervisor, Payroll Supervisor, Planner, Project Technician/Highway, Project Technician/Land  
4 Conservation, Public Health Data Specialist, Radio Systems Administrator, Registered Health In-  
5 formation Technician, Resource/Community Support Specialist, Senior Technician, Social  
6 Worker (Samaritan Health Center), Victim/Witness Coordinator, and WIC Program Supervisor,  
7 ~~Youth Aide/Intake Worker and Youth Intake Lead~~ shall earn overtime credit in the following  
8 manner:

9  
10 \* \* \*

11  
12 (26)(AM 08-26) **Long Term Disability Insurance.** Effective April 1, 2006, the County  
13 will provide a long term disability insurance plan which provides a benefit of 66 2/3% to a max-  
14 imum of \$30,000 in annual salary after a 90-day waiting period for the Sheriff's Department  
15 command staff (Communications Supervisor, Corrections Administrator, Corrections Lieutenant,  
16 Corrections Sergeant, Deputy Sheriff Captain and Radio Systems Administrator), Jail Health  
17 Coordinator and ~~Youth Intake Lead~~ Juvenile Detention Administrator. In addition, they will be  
18 allowed to purchase, at their own expense, additional insurance equal to their annual salary as  
19 part of this program.

20  
21 **SECTION 4.** Section 7.11(1) of the code is amended to read:

22 **7.11 RESIDENCY POLICY.** (1)(AM 08-26) Employees in the following job classi-  
23 fications are required to establish and maintain Washington County residency within 6 months of  
24 completion of the employee's probationary period.

25  
26 \* \* \*

27  
28 (o) Sheriff's Department Employees as follows:

29 (i) ~~Youth Intake Lead and Youth Aide/Intake Worker~~ Juvenile Deten-  
30 tion Administrator shall establish and maintain Washington County residency within 6 months of  
31 completion of the employee's probationary period.

32  
33 **SECTION 5. EFFECTIVE DATE.** This ordinance shall become effective April 1,  
34 2009 for Sheriff Department personnel, upon passage by the Board of Supervisors and publica-  
35 tion as provided by law.

36  
37 **SECTION 6. SUMMARY.** Ordinance amending staffing plan implementing changes  
38 for juvenile intake.

39  
40  
41  
42 VOTE REQUIREMENT FOR PASSAGE: 2/3 of the members elect  
43

1 APPROVED:  
2 **(signed by Kimberly A. Nass)**  
3 Kimberly A. Nass, County Attorney  
4 Dated **1/14/09**

Introduced by members of the  
ADMINISTRATIVE SERVICES  
COMMITTEE as filed with the  
County Clerk.

5  
6 Considered **1/13/09**  
7 Adopted **1/13/09**  
8 Ayes **29** Noes **0** Absent **1**  
9 Voice Vote \_\_\_\_\_

**(signed by Roy C. Justman)**  
Roy C. Justman, Chairperson

10  
11 Countersigned:  
12 \_\_\_\_\_  
13 Herbert J. Tennies  
14 County Board Chairperson

15  
16 (The staffing change was planned in the 2009 adopted budget. The new staffing plan results in  
17 approximately the same cost as in 2008.)